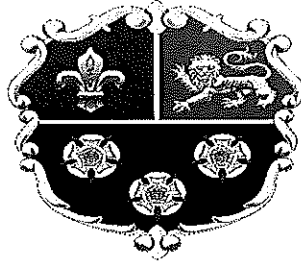


PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Telephone: 0151-426-3933

email: enquiries@prescot-tc.gov.uk

Dated this 24th Day of July 2025

To the Mayor and Members of Prescot Town Council

**YOU ARE HEREBY SUMMONED TO ATTEND
a meeting of Prescot Town Council
to be held on Thursday 31st July 2025**

at

Prescot Town Hall

commencing at 7.00 p.m.

A handwritten signature in black ink, appearing to read 'Alex Spencer'.

Alex Spencer
TOWN CLERK

A G E N D A

1	TO RECEIVE APOLOGIES	Verbal
2	PUBLIC OPEN FORUM To provide members of the public with the opportunity to ask questions of the Council.	Verbal
3	DECLARATIONS OF INTEREST <i>In accordance with Standing Order 5.k.iii, members are invited to indicate and interests they may have in relation to items on the agenda for the meeting.</i>	Verbal
4	MINUTES OF THE PREVIOUS COUNCIL MEETING To <u>APPROVE AND SIGN</u> the minutes of Town Council held on Thursday 26 th June 2025 as a true and accurate record of the business transacted.	Pages 4 to 7
5	MINUTES OF THE COUNCIL COMMITTEE MEETINGS To <u>NOTE</u> the minutes of the following Committee meetings: (DRAFT) Finance, Policy and HR Committee - 24 th July 2025	Pages 8 to 12
6	REPORT ON COUNCIL RESOLUTIONS DURING 2025/26 Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.	Pages 13 to 17
7	ANNOUNCEMENTS FROM THE LEADER To receive announcements from the Leader of the Council. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Verbal
8	ANNOUNCEMENTS FROM THE TOWN CLERK To receive announcements from the Town Clerk. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Pages 18 to 20

9	REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES To receive reports and presentations from representatives at conferences or outside bodies. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Verbal
10	MAYORAL ENGAGEMENTS To receive the schedule of forthcoming Mayoral engagements. <u>FOR INFORMATION ONLY</u>	Pages 21 to 22
11	PLANNING APPLICATIONS Members are asked to <u>CONSIDER</u> any planning applications received and <u>AGREE</u> to make comment on those they feel require a response.	Pages 23 to 25
12	PLANNING DECISIONS Members are asked to <u>NOTE</u> any planning decisions received.	Page 26
13	FUNDING APPLICATIONS To <u>CONSIDER</u> and <u>APPROVE, DEFER</u> or <u>REJECT</u> the funding application from: 1. Knowsley Knerds	Pages 27 to 31
14	RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC By virtue of Standing Order 3D, that members of the press and public be excluded for the remainder of the meeting given the confidential nature of the business to be transacted or for other special reasons.	
15	KNOWSLEY COUNCIL – HEADS OF TERMS RELATING TO EATON STREET PARK PAVILION Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.	Pages 32 to 39

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st JULY 2025

REPORT TITLE:

Minutes of Previous Town Council Meeting

BACKGROUND TO THE REPORT:

As members are aware the minutes of all Town Council Meetings are required to be agreed as a true and accurate record of the business transacted at the meeting.

PURPOSE OF REPORT:

To **APPROVE** and **SIGN** the minutes of the Meeting of the Town Council held on 26th June 2025.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 26th JUNE 2025** in **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, P. Goodwin, T. Murray, I. Smith, T. Smith, P. Shaw, M. Sommerfield, G. Wickens and F. Wynn.

TOWN COUNCIL OFFICERS PRESENT

L. Sephton (Deputy Town Clerk)

ALSO IN ATTENDANCE

None

<u>31.</u>	<u>TO RECEIVE APOLOGIES</u> Apologies were received from Cllr J. Edgar.
<u>32.</u>	<u>DECLARATIONS OF INTEREST</u> Declarations of Interest were received from the following: - <ul style="list-style-type: none">• Cllr M. Burke for Item 11 Planning Applications• Cllr I. Smith for Item 11 Planning Applications and 12 Planning Decisions
<u>33.</u>	<u>MINUTES OF THE PREVIOUS COUNCIL MEETING</u> It was UNANIMOUSLY RESOLVED that the minutes of the previous Council meeting held on 29 th May 2025 be APPROVED AND SIGNED as a true and accurate record of the business transacted.
<u>34.</u>	<u>MINUTES OF THE COMMITTEES</u> It was UNANIMOUSLY RESOLVED to NOTE the minutes of: - <ol style="list-style-type: none">1. (DRAFT) Events Committee – 10th June 2025
<u>35.</u>	<u>REPORT ON COUNCIL RESOLUTIONS DURING 2025/26</u> It was UNANIMOUSLY RESOLVED to NOTE progress against resolutions as presented in Appendix One to the report. Cllrs also requested an update from the Town Clerk on the following items: - <ul style="list-style-type: none">• Town Hall Clock & advertising banner

	<ul style="list-style-type: none">• Drainage issues in the ground floor toilets & car park• Business Continuity Plan																		
36.	<p><u>ANNOUNCEMENTS FROM THE LEADER</u></p> <p>The Leader provided an update on the success of the local democracy project and encouraged other Town Councillors to volunteer for the project.</p> <p>The Leader thanked all those Town Councillors and staff who worked hard to support the Carnival and commented on what a brilliant day it was.</p>																		
37.	<p><u>ANNOUNCEMENTS FROM THE TOWN CLERK</u></p> <p>There were no announcements from the Town Clerk.</p>																		
38.	<p><u>REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES</u></p> <p>There were none to report.</p>																		
39.	<p><u>MAYORAL ENGAGEMENTS</u></p> <p>It was UNANIMOUSLY RESOLVED to NOTE the Mayoral Engagements listed.</p>																		
40.	<p><u>PLANNING APPLICATIONS</u></p> <p>Cllr M. Burke and I. Smith left the meeting</p> <table><tr><th>Application Ref</th><th>Location</th><th>Comments</th></tr><tr><td>25/00128/FUL</td><td>143 Kemble Street, Prescott</td><td>No Comments</td></tr><tr><td>25/00190/FUL</td><td>20 Evans Street, Prescott</td><td>No Comments</td></tr><tr><td>25/00304/ADV</td><td>40 Eccleston Street, Prescott</td><td>No Comments</td></tr><tr><td>25/00320/CLD</td><td>1 Cables Retail Park, Steley Way, Prescott</td><td>This planning application has been withdrawn</td></tr><tr><td>25/00265/ADV</td><td>Prescot Town Hall, 1 Warrington Road, Prescott</td><td>No Comments</td></tr></table>	Application Ref	Location	Comments	25/00128/FUL	143 Kemble Street, Prescott	No Comments	25/00190/FUL	20 Evans Street, Prescott	No Comments	25/00304/ADV	40 Eccleston Street, Prescott	No Comments	25/00320/CLD	1 Cables Retail Park, Steley Way, Prescott	This planning application has been withdrawn	25/00265/ADV	Prescot Town Hall, 1 Warrington Road, Prescott	No Comments
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25/00265/ADV	Prescot Town Hall, 1 Warrington Road, Prescott	No Comments																	

<u>41.</u>	<u>PLANNING DECISIONS</u> No Planning Decisions were received. Cllr M. Burke and I. Smith rejoined the meeting.
<u>42.</u>	<u>COMMUNITY FUNDING BIDS</u> No funding applications were received.
<u>43.</u>	<u>PROPOSED FLAG FLYING POLICY 2025</u> It was UNANIMOUSLY RESOLVED to AGREE the recommendations of the report. <ol style="list-style-type: none"> 1. Consider the proposed flag flying policy and resolve its adoption 2. Note the contents of this report Members also agreed to delete 1.5 of the policy.

The meeting closed at 6:15 p.m.

Dated: 31st July 2025

Signed:.....
Cllr Graham Wickens (Mayor of Prescott)

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st JULY 2025****REPORT TITLE:**

Minutes of Committees

BACKGROUND TO THE REPORT:

In order to ensure all members are kept up to date with the decisions reached by committees a copy of the minutes for each council committee meeting is provided.

PURPOSE OF REPORT:

To **NOTE** the minutes of the committee meetings provided.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY 24th JULY 2025** in **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Goodwin T. Murray, I. Smith, T. Smith & M. Sommerfield.

TOWN COUNCIL OFFICERS PRESENT

A. Spencer (Town Clerk)

ALSO IN ATTENDANCE

None

1. ELECTION OF CHAIR OF COMMITTEE

It was **UNANIMOUSLY RESOLVED** to appoint Cllr M. Burke as Chair of Finance, Policy and Human Resources Committee for the 2025/26 Civic Year

2. ELECTION OF VICE-CHAIR OF COMMITTEE

It was **UNANIMOUSLY RESOLVED** to appoint Cllr T. Murray as Vice-Chair of Finance, Policy and Human Resources Committee for the 2025/26 Civic Year.

3. APOLOGIES FOR ABSENCE

Apologies were received for Cllrs P. Shaw and G. Wickens.

The Bar Concessionaire also submitted apologies given that they were expected to attend the meeting to discuss agenda item 11.

4. DECLARATIONS OF INTEREST

None received.

5. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous Finance, Policy and Human Resources Committee Meeting held on 15th May 2025 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

6. QUARTERLY BUDGET MONITORING STATEMENT

The Town Clerk presented the quarterly budget monitoring statement to 30th June 2025 for Members' consideration.

The Town Clerk made reference to the following whilst presenting the statement:-

- A VAT payment from HMRC which will be made to Council in the region of £48,000.00 given that VAT payments had been incorrectly suspended by HMRC.
- That no income had been paid by the current bar concessionaire for 2024/25 and 2025/26.
- That capital projects as previously agreed by council were being assigned as "Miscellaneous Expenditure" for monitoring purposes and to support accounts closedown.
- That expenditure to date was in line with projections for the 2024/25 financial year.

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the budget monitoring statement to 30th June 2025 as presented.

7. ORDERS AND PAYMENTS AUTHORISATION

The Town Clerk presented orders and payments to 30th June 2025.

It was **UNANIMOUSLY RESOLVED** to:-

1. **APPROVE** payments to 30th June 2025.
2. **INSTRUCT** the Town Clerk to report back on the requirement to have a TV License for Prescott Town Hall
3. **INSTRUCT** the Town Clerk to assess effectiveness of "Choose your event" subscription in generating an income for Council.

8. FACILITIES BOOKINGS

The Town Clerk provided Members with a list of facilities bookings to 30th June 2025.

The Town Clerk also provided Members with an update of a meeting held with Michael Atherton from FACE, in consideration of whether free room hire should be removed in 2026/27 and a charge applied.

It was **UNANIMOUSLY RESOLVED** to:-

1. **NOTE** the bookings list as presented by the Town Clerk
2. **INSTRUCT** the Town Clerk to invite Michael Atherton or a FACE representative to attend the next meeting of Finance, Policy and HR Committee on 16th October 2025.

9. PROPOSED CO-OPTION POLICY 2025

Following the recommendations of the 2024/25 Internal Audit, the Town Clerk presented an amended Co-Option Policy for the consideration of Members.

It was **UNANIMOUSLY RESOLVED NOT TO ADOPT** a Co-Option Policy and that the rationale for not adopting be fed back to the Internal Auditor during the 2025/26 internal audit.

10. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

It was **UNANIMOUSLY RESOLVED** to **EXCLUDE THE PRESS AND PUBLIC** by virtue of Standing Order 3D, given the confidential nature of the business to be transacted of for other special reasons.

11. REVIEW OF BAR CONCESSION OPERATION

Members recorded the apologies of the Bar Concessionaire who was unable to attend the meeting, and noted that the Town Clerk had met with the Bar Concessionaire earlier that day.

The Town Clerk reported several areas of concern to date regarding the operation of the bar concession including:-

- Non-payment of bar income generated during 2024/25
- Non-payment of bar income generated during 2025/26
- Poor communication between Town Clerk and Bar Concessionaire
- Non production of events to increase footfall at Prescott Town Hall.

It was **UNANIMOUSLY RESOLVED** to:-

1. **INSTRUCT** the Town Clerk to write to the Bar Concessionaire outlining that current performance is not acceptable and must improve
2. **INSTRUCT** the Town Clerk to explore an opening of the serving area of the bar.
3. **NOTE** the update provided by the Town Clerk

12. TOWN CLERK UPDATE ON CILCA QUALIFICATION

The Town Clerk confirmed that he had successfully completed CiLCA and obtained his qualification on 29th May 2025.

It was **UNANIMOUSLY RESOLVED** to:-

1. **APPROVE** the awarding of 1 SCP to the salary of the Town Clerk for successful completion of CiLCA
2. **CONSIDER** the Town Clerk's attendance of events and conferences in consideration of him completing CiLCA.

3. **INSTRUCT** the Town Clerk to produce a briefing report on the benefits of Council adopting the Power of General Competence and present to Council.
4. **NOTE** the contents of the report.

13. TOWN CLERK REQUEST FOR VARIATION OF CONTRACTUAL HOURS

The Town Clerk presented a report requesting variation to his contractual hours following his appraisal held in April 2025.

As proposed:

1. That the Town Clerk be at his place of work between the hours of 9:30am and 5:00pm and
2. That a 30 minute lunch break is taken between the hours of 12:00pm and 2:00pm

It was **UNANIMOUSLY RESOLVED** to:-

1. **APPROVE** the variation
2. **NOTE** the contents of the report.

The meeting closed at 7:45 p.m

Dated: 16th October 2025

Signed:.....

**Mark Burke
Chair - Finance, Policy and Human
Resources Committee**

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st JULY 2025****REPORT TITLE:**

Report on Council Resolutions During 2025/26

BACKGROUND TO THE REPORT

At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions.

Council's Standing Orders were also amended to ensure that this report was a standing agenda item at each Council Meeting.

PURPOSE OF THE REPORT

To provide an update to Members of progress against previously agreed council or committee resolutions.

REPORT PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

Report on Council Resolutions During 2025/26

1. INTRODUCTION

- 1.1 At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions (where a resolution required progression officers/partners).
- 1.2 Given that members meet throughout the civic year, it is sometimes difficult to remember what resolutions have been made at each council or committee meeting, and perhaps more importantly, difficult to assess progress against those resolutions.
- 1.3 Appendix One to this report details Members' resolutions and progress to date.

2. RECOMMENDATIONS

- 2.1 Members are asked to:-
 - 1. Consider previous council resolutions and progress detailed within Appendix One
 - 2. Note the contents of this report

Appendix One

Date of Meeting	Minute Number	Resolution	Progress to Date
29/05/2025	19	Approved Community Funding Application to The Friends of Eaton Street Park for £500.00	In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.
29/05/2025	19	Approved Community Funding Application to the Friends of Molyneux Drive Woodland and Forestry Space for £500.00	In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.
29/05/2025	19	Approved Community Funding Application to Green Fingers Community Allotment Plot for £500.00	In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.
29/05/2025	19	Approved Community Funding Application to Park Pantry Community Food Initiative for £500.00	In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.
29/05/2025	20	That the Town Clerk submits Council's 2024/25 Annual Governance and Accountability Return (AGAR) to PKF Littlejohn as External Auditor, and adheres to publication criteria	Completed: The Town Clerk has submitted Council's 2024/25 Annual Governance and Accountability Return (AGAR) to PKF Littlejohn as External Auditor. Publication criteria for the exercise of public rights has been met.
29/05/2025	21	That Council will accept that recommendations of the Independent Remuneration Panel and not have a basic salary for 2025/26; but will be able to claim reasonable out of pocket expenses.	Completed: The Town Clerk has notified Knowsley Council that Council has accepted the recommendations of the Independent Remuneration Panel.

Date of Meeting	Minute Number	Resolution	Progress to Date
29/05/2025	24	That the Town Clerk produces a Flag Flying Policy to reflect Council's resolution that only the Union Flag and Prescott Town Council Flag should be flown outside Prescott Town Hall.	Completed: The Town Clerk has produced a Flag Flying Policy to be presented to Council on 26 th June 2026 for approval.
29/05/2025	26	That the Draft Annual Report for 2024/25 as presented be amended to incorporate amendments as proposed by Members.	Completed: Officers have finalised the annual report with printers, and the distribution company has commenced delivering Annual Reports week commencing 21 st July 2025.
29/05/2025	29	That Council commits to the construction of a reception area within the multi-function room of Prescott Town Hall and appoints Everbuild Construction Ltd to complete works.	In Progress: As per the resolution of Council, the Town Clerk appointed Everbuild Construction Ltd to complete works. Works are scheduled to commence week of 4 th August 2025.
29/05/2025	30	That the statement on Parks and Open Spaces as presented to Members be incorporated into the Annual Report 2024/25.	Completed: The statement as presented to Members has been included within the Annual Report 2024/25.
26/06/2025	35	That the Town Clerk provides an update on progress for:- <ul style="list-style-type: none"> • Town Hall Clock • Drainage issues in town hall toilets and carpark • Business Continuity Plan 	Completed: The Town Clerk has provided an update on each issue within his Town Clerk Announcements item of July's Council meeting.
26/06/2025	43	That Council's Flag Flying Policy be amended to remove the requirement to complete an annual review of the policy.	Completed: As per the resolution of Members, the flag flying policy was amended to remove the requirement to complete an annual review. The policy has been published on Council's internet page.

Date of Meeting	Minute Number	Resolution	Progress to Date

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st JULY 2025

REPORT TITLE

Announcements from the Town Clerk

BACKGROUND TO THE REPORT

To provide Members with an update of work progressed and meetings attended by the Town Clerk.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY.**

REPORT PREPARED BY

Alex Spencer – Town Clerk

TOWN CLERK ANNOUNCEMENTS – July 2025

Conclusion of Local Democracy Project 2025

Council's Local Democracy Project has once again proven a massive success with participating schools; with Headteachers and teaching staff thanking councillors and officers for their time and project delivery.

This year, 4 schools have participated – St Mary & St Pauls, Evelyn, St Luke's and Our Lady's with almost 120 year 6 pupils receiving certificates for successfully completing the project.

The Town Clerk thanks all Members who supported this year's project.

Should Council commit to delivering the project in 2026, the Town Clerk would ask that (where possible) more Members volunteer their time to help deliver this fantastic project.

Commencement of Reception Area Works at Prescott Town Hall

Council has committed to the construction of a reception area within the multi-function room of Prescott Town Hall, and the Town Clerk can report that works are scheduled to commence on Monday 4th August 2025.

In the build up to these works, the Town Clerk has held a site meeting with the main contractor, ICS (to discuss intercom and access issues) and Prism (to discuss WiFi and cabling)

In addition, hirers of the multi-function room have been handed letters making them aware of works, timescales and the reduced footprint of the room which hirers will need to work within.

Works are expected to be completed within two weeks of commencement.

Town Clerk Update following Council on 26th June 2025

Draft Business Continuity Plan

The Town Clerk is in the process of developing a draft business continuity plan based on that produced and approved by Whiston Town Council.

Once this draft version is completed, the Town Clerk intends to work with Cllr P. Shaw (given his knowledge of auditing and facilities management) to review and/or amend the draft, before presentation to Finance, Policy and HR Committee in October 2025. publication requirement for examination of Council's accounts.

The Town Clerk anticipates receipt of our external audit certificate in August/September 2024.

Condition of Drains at Prescott Town Hall

Following concerns raised by Cllrs J. Burke and P. Cook of an odour in the downstairs toilets of Prescott Town Hall, officers held a site meeting with Dyno-Rod to discuss the condition of onsite drains and whether they were blocked.

Dyno-Rod confirmed there were no blockages in the drainage system, and there was no evidence that drains with the Town Hall carpark had collapsed. If this were the case, soil would be overflowing into the carpark itself.

Since the odour was reported, there has not been repeat incidents – although it is acknowledged that an odour can be present owing to the kitchen pub (maintained circa every 6 months) and the initial start-up of air conditioning units within the multi-function room.

Town Hall Clock

The Town Clerk has contacted the supplier for a delivery date given that this project is long overdue. The Deputy Town Clerk will confirm this during Council.

1. RECOMMENDATIONS

- 1.1 Members are asked to consider and note the report.

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st JULY 2025****REPORT TITLE**

Mayoral Engagements

BACKGROUND TO THE REPORT

Details of Mayoral Engagements are attached.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY**

REPORT PREPARED BY

Alex Spencer – Town Clerk

MAYORAL ENGAGEMENTS

Date	Organisation	Event Name
19/07/2025	Sahir	Pride in Prescott
30/07/2025	Whitakers Garden Centre	Opening the extension to the Bistro
08/08/2025	Shake-Scene Shakespeare	Performance of Julius Ceasar
12/08/2025	Act For Action	Visit to centre for disabled adults

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st JULY 2025****REPORT TITLE:**

Planning Applications

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescott. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent applications forwarded by KMBC. Members are required to **CONSIDER** each application and **AGREE** to make comment if they feel so inclined. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 20.06.25**

PRESCOT

APP.NO: 25/00355/TCA **CASE OFFICER: To be allocated**
APPLICANT: Our Lady Immaculate & St Joseph Catholic Church
APP. TYPE: Trees in Conservation Areas
LOCATION: 1 West Street Prescott
PROPOSAL: FELL 1NO TREE AND REMEDIAL WORKS TO 2NO TREES
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SKKU67IXJO300>

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 27.06.25**

PRESCOT

APP.NO: 25/00325/FUL **CASE OFFICER: Reece Black**
APPLICANT: Pure Gym Limited
APP. TYPE: Full Application
LOCATION: 1 Cables Retail Park Steley Way Prescott
PROPOSAL: REPLACEMENT OF EXISTING SIDE ENTRANCE DOORS AND INSTALLATION OF 5 AIR
CONDENSER UNITS AND 7 LOUVRES TO THE REAR ELEVATION
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SWKKM6IXI1000>

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 04.07.25**

PRESCOT

APP.NO: 25/00252/NMA **CASE OFFICER: Mark Quinn**
APPLICANT: Knowsley Council
APP. TYPE: Non-Material Amendment
LOCATION: Shakespeare North Playhouse – Prospero Place Prescott
PROPOSAL: NON MATERIAL AMENDMENT TO PLANNING PERMISSION 24/00252/FUL (ADDITION
OF NEW PERFORATED POWDER COATED ALUMINIUM ROOF SCREEN TO THE TOP OF
THE PLANT ROOM ROOF AT SHAKESPEARE NORTH PLAYHOUSE) AMENDMENT
SOUGHT TO REDUCE THE HEIGHT OF THE ROOF SCREEN FROM 1300MM TO 950MM
ABOVE THE TOP OF SUB STATION WALL
WARD: Prescott North

View Here –

[https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SYELONI
XL7700](https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SYELONI
XL7700)

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 11.07.25**

PRESCOT

APP.NO: 25/00251/REM **CASE OFFICER: Lee Osborne**
APPLICANT: Proven Development Ltd
APP. TYPE: Approval of Reserved Matters
LOCATION: Land at Ward Street / Moss Street Prescott
PROPOSAL: RESERVED MATTERS APPLICATION PURSUANT TO OUTLINE PERMISSION
20/00746/OUT – APPROVAL SOUGHT FOR ACCESS, APPEARANCE, LANDSCAPING,
LAYOUT AND SCALE
WARD: Prescott North

View Here –

[https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SUPPUH
IXM8400](https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SUPPUH
IXM8400)

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st JULY 2025****REPORT TITLE:**

Planning Decisions

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescott. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all decisions made in relation to applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent decisions forwarded by KMBC. These are for **NOTING** only. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st JULY 2025

REPORT TITLE:

Community Fund Bids

BACKGROUND TO THE REPORT:

Funding Applications have been received from:

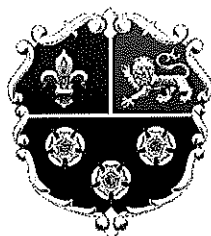
- Knowsley Knerds

PURPOSE OF REPORT:

To **CONSIDER** and **APPROVE, DEFER** or **REJECT** the funding applications.

REPORT PREPARED BY:

Alex Spencer – Town Clerk



PRESCOT TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM

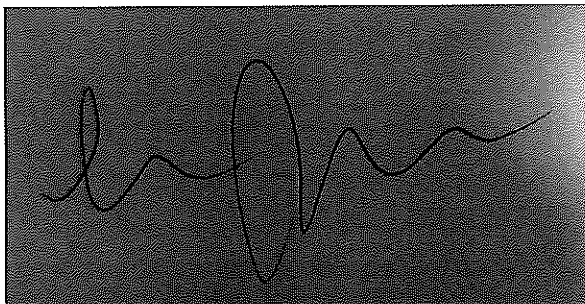
Small Grant Funding of up to £500 for local community projects

SECTION 1 – Your Organisation	
Organisation Name and Address:	Knowsley Knerds 77 Brook Street
Contact / responsible person:	Leslie Jordan
Role in the Organisation:	Treasurer
Telephone:	
Email:	
What year was your group established?	2023
Do you have a constitution?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Are you a registered Charity?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Charity Number:
What are the main aims and activities of your Group?	Host an open twice-weekly session to play board & card games with the aim of reducing social isolation.
Which area of Prescot are you based in?	57 High Street, Prescot, L34 6HF
Bank Details:	Sort Code: Account Number: Account Name:

SECTION 2 – Your Project		
Project Name:	Knowsley Knerds	
When will this take place?	Wednesday Evenings 6:00pm-9:30pm, Saturdays 2:00pm – 6pm.	
Please give details and costs of the activities and / or equipment that you are applying for: You will be required to evidence each item of expenditure if successful	<p>£400 – Board Games.</p> <p>Board Games for use by the group, prices vary. Games purchased to be decided by users.</p> <p>£100 – 1 Year of Public Liability Insurance</p>	
How will this project make a difference in your community?	<p>The project is aimed at adult individuals who may be struggling with social isolation, or other additional needs.</p> <p>The project facilitates the opportunity for likeminded people to meet regularly in a safe, welcoming, space with, access facilitated by the initiative being free of charge.</p> <p>It will provide psychological stimulation, fun and hopefully grow a community.</p>	
Who will mainly benefit from your project? (please tick the boxes that apply to your project)	Groups	
	Young People Older People General Community Resident Association Sports or Arts Minority groups (e.g. LGBT, Disabled, BME)	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
How many people will benefit from your project?	Up to 60 per week	
How much funding are you asking for? (Max £500 please include an itemised list of costs to support your request)	<p>£500 in total</p> <p>£400 for Board games. Project users will be asked for input on the types of games they would like to be purchased. Typical prices vary from £5 to £60+.</p> <p>£100 for public liability insurance.</p>	
Have you secured funding from anyone else?	Applied for Whiston Community Fund Spectrum Connect CIO provides the facility and refreshments without charge	

How will your project recognise the support of the Town Council	Will post on social media. Put on promotional materials. Will apply stickers noting that the games have been provided by the community fund.	
Who will be running the activity?	<input checked="" type="checkbox"/> Unpaid Volunteers	How many - 3
	<input type="checkbox"/> Paid Volunteers	How many
	<input type="checkbox"/> Paid Staff	How many

Declaration:

<p>I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.</p>	
	Signed:
	Position: Treasurer
Date: 07/07/2025	

All successful applications will be required to submit proof of expenditure no later than 3 months after the project completion date. Failure to do so will result in clawback of funding. You agree to this term by submitting the application.

By submitting this form, you agree that we will process your data in line with our privacy notice, which can be accessed via our website www.prescot-tc.gov.uk.

You can return your form:

By Post:	Town Clerk Prescot Town Council Prescot Town Hall 1 Warrington Road Prescot L34 5QX
By Email:	enquiries@prescot-tc.gov.uk

Don't forget!

1. To read the guidance notes which will help you to include the information we need.
2. To make sure that your group and your project meet the criteria.
3. To attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.