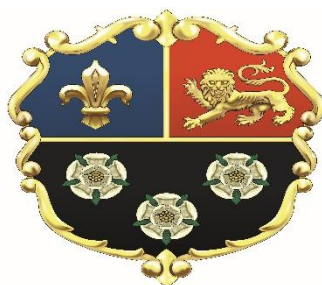


PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Telephone: 0151-426-3933

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Dated this 17th Day of July 2025

To the Members of Finance, Policy and Human Resources Committee

YOU ARE HEREBY SUMMONED TO ATTEND
An Ordinary Meeting of
Finance, Policy and Human Resources Committee
to be held on Thursday 24th July 2025

at

Prescot Town Hall

commencing at 6.00 p.m.

A handwritten signature in black ink, appearing to read 'Alex Spencer', with a stylized flourish at the end.

Alex Spencer
TOWN CLERK

A G E N D A

1.	ELECTION OF CHAIR OF COMMITTEE To receive nominations for and <u>AGREE</u> the position of Chair of Finance, Policy and Human Resources Committee for 2025/26.	Verbal
2.	ELECTION OF VICE-CHAIR OF COMMITTEE To receive nominations for and <u>AGREE</u> the position of Vice-Chair of Finance, Policy and Human Resources Committee for 2025/26.	Verbal
3.	TO RECEIVE APOLOGIES To receive apologies of absence from committee members.	Verbal
4.	DECLARATIONS OF INTEREST <i>In accordance with Standing Order 4.G.ii, members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.</i>	Verbal
5.	MINUTES OF THE PREVIOUS COMMITTEE MEETING To <u>APPROVE AND SIGN</u> the minutes of Finance, Policy and HR Committee Meeting held on Thursday 15 th May 2025 as a true and accurate record of the business transacted.	Pages 4 to 7
6.	QUARTERLY BUDGET MONITORING STATEMENT Members are asked to <u>CONSIDER</u> the report and <u>APPROVE</u> the position to date.	Pages 8 to 10
7.	ORDERS AND PAYMENTS AUTHORISATION Members are asked to <u>CONSIDER</u> and <u>APPROVE</u> the enclosed list of payments.	Pages 11 to 13
8.	FACILITIES BOOKINGS Members are asked to <u>NOTE</u> the Master Booking Sheet to date.	Pages 14 to 20

9.	PROPOSED CO-OPTION POLICY 2025 Members are asked to <u>CONSIDER</u> the report and <u>APPROVE</u> the recommendations therein.	Pages 21 to 30
10.	RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC By virtue of Standing Order 3D, that members of the press and public be excluded for the remainder of the meeting given the confidential nature of the business to be transacted or for other special reasons.	
11.	REVIEW OF BAR CONCESSION OPERATION Members are asked to <u>CONSIDER</u> the verbal updates of the Town Clerk and Bar Concessionaire regarding the operation of the bar during the 2024/25 and 2025/26 financial years, in consideration of potential renewal of the bar concession agreement.	Verbal
12.	TOWN CLERK UPDATE ON CILCA QUALIFICATION Members are asked to <u>CONSIDER</u> the report and <u>APPROVE</u> the recommendations therein.	Pages 31 to 34
13.	TOWN CLERK REQUEST FOR VARIATION OF CONTRACTUAL HOURS Members are asked to <u>CONSIDER</u> the report and <u>APPROVE</u> the recommendations therein.	Pages 35 to 44