

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY, 14TH SEPTEMBER 2023** in the **PRESCOT TOWN HALL**, commencing at **6:00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, J. Edgar and T. Murray.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

8. TO RECEIVE APOLOGIES

Apologies were received from Cllr M. Sommerfield.

9. DECLARATIONS OF INTEREST

There were no declarations of interest received.

10. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Events Committee meeting held on 7th June 2023 be agreed as a correct record and signed by the Vice Chair.

11. PRESCOT CARNIVAL 2023 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 2.5 being: -

2.5.1. Members should offer any other points on lessons learned for consideration at the meeting.

Members agreed to include the following in the lessons learned “There is a requirement of the full support of all Town Councillors in the running of the event.”

2.5.2. The success of the carnival in attracting visitors and the setup, in its current format strongly suggests we should retain this method of organisation and delivery.



2.5.3. The success of the carnival in attracting visitors in June strongly suggests the carnival should run around the same time next year during the Prescot Festival of Music and Arts on either Sunday 23rd June 2024 or Sunday 30th June 2024 and members should agree a date to enable early planning of the event as this is the most fundamental decision taken in relation to the event.

Members agreed the date for next year's Prescot Carnival would be Sunday 23rd June 2024.

2.5.4 Following the success of the numerous free activities it is recommended that these are booked once again next year as follows: -

- 6 large inflatables with 6 members of staff
- Climbing wall, Bungee Trampolines and Cannonball Airblasters
- Pedal go karts, crazy golf and gladiator duel
- Face painters x 5

12. PRESCOT COMMUNITY RECOGNITION AWARDS 2023 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 6 being: -

6.1 Members should offer any other points on lessons learned for consideration at the meeting.

Members agreed to set up a working group to review the nomination form and selection process and to discuss the event schedule. The working group will include Cllrs P. Cook, J. Burke, J. Edgar and M. Burke.

6.2 Members should agree to change the timing of the event and the purchase of coffee/tea pots for next year's event as stated in 5.1 and 5.2.

Members agreed to change the time of the event to 12.00pm – 3.00pm and to purchase coffee/tea pots.



13. ARMISTICE DAY 2023

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4 being: -

4.1 Using the powers granted to them under the terms of reference for Prescott Town Council Events Committee members should resolve to:

- Approve the Armistice Day Service in its suggested format.

and

- Consider and approve either the purchase or hire of a portable PA system for the event.

Members approved that the Town Council would request to use the Friends of Eaton Street Park's portable PA system and if this was not suitable then the purchase of a portable PA system would be acceptable.

14. CHRISTMAS CRACKER 2023

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being: -

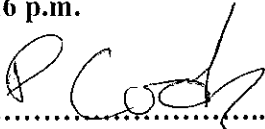
4.1 Using the power granted under section 145 of the Local Government Act 1972 – Members resolve to: -

4.1.1 Consider the activities listed in 2.1 of the report and agree those that are required for this year and instruct the Deputy Town Clerk to seek costings of those activities and report back to the committee.

Members agreed to keeping all the activities as per last years event with a change from hiring Juke to Keiron Kenny and to see what other activities could be hired within the space permitted. Members agreed for the Deputy Town Clerk to make bookings for those activities keeping within the budget of the event.

The meeting closed at 7:16 p.m.

Dated: 12th October 2023

Signed:.....
(Cllr P. Cook, Vice Chair of Events Committee)

