

PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Telephone: 0151-426-3933

email: enquiries@prescot-tc.gov.uk

Dated this 21st Day of September 2023

To the Mayor and Members of Prescot Town Council

YOU ARE HEREBY SUMMONED TO ATTEND
a meeting of
Prescot Town Council
to be held on Thursday 28th September 2023

at

Prescot Town Hall

commencing at 6.00 p.m.

Alex Spencer
TOWN CLERK

A G E N D A

1	TO RECEIVE APOLOGIES	Verbal
2	PUBLIC OPEN FORUM To provide members of the public with the opportunity to ask questions of the Council.	Verbal
3	DECLARATIONS OF INTEREST <i>In accordance with Standing Order 5.k.iii, members are invited to indicate and interests they may have in relation to items on the agenda for the meeting.</i>	Verbal
4	MINUTES OF THE PREVIOUS COUNCIL MEETING To <u>APPROVE AND SIGN</u> the minutes of Town Council held on Thursday 27 th July 2023 as a true and accurate record of the business transacted.	Pages 5 to 9
5	MINUTES OF COUNCIL COMMITTEE MEETINGS Members are asked to <u>NOTE</u> the minutes of the following Committee meeting(s):- Events Committee – 14 th September 2023	Pages 10 to 13
6	REPORT ON COUNCIL RESOLUTIONS DURING 2023/24 Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.	Pages 14 to 17
7	ANNOUNCEMENTS FROM THE LEADER To receive announcements from the Leader of the Council. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Verbal

8	<p>ANNOUNCEMENTS FROM THE TOWN CLERK</p> <p>To receive announcements from the Town Clerk.</p> <p><u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u></p>	<p>Pages</p> <p>18 to 21</p>
9	<p>REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES</p> <p>To receive reports and presentations from representatives at conferences or outside bodies.</p> <p><u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u></p>	<p>Pages</p> <p>22 to 24</p>
10	<p>MAYORAL ENGAGEMENTS</p> <p>To receive the schedule of forthcoming Mayoral engagements.</p> <p><u>FOR INFORMATION ONLY</u></p>	<p>Pages</p> <p>25 to 26</p>
11	<p>PLANNING APPLICATIONS</p> <p>Members are asked to <u>CONSIDER</u> any planning applications received and <u>AGREE</u> to make comment on those they feel require a response.</p>	<p>Pages</p> <p>27 to 30</p>
12	<p>PLANNING DECISIONS</p> <p>Members are asked to <u>NOTE</u> any planning decisions received.</p>	<p>Page</p> <p>31</p>
13	<p>FUNDING APPLICATIONS</p> <p>Members are asked to <u>CONSIDER</u> and <u>APPROVE, DEFER</u> or <u>REJECT</u> the funding application from:</p> <ol style="list-style-type: none"> 1. Prescott Cables Junior Football Club 2. Prescott Mission Christmas 3. Friends of Molyneux Drive Woodland and Forestry Space 	<p>Pages</p> <p>32 to 45</p>

14	<p>PRESCOT CARNIVAL FEEDBACK REPORT</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 46 to 50</p>
15	<p>PRESCOT COMMUNITY RECOGNITION AWARDS 2023 FEEDBACK REPORT</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 51 to 53</p>
16	<p>UNIFORM RECYCLING PROJECT FEEDBACK REPORT</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 54 to 57</p>
17	<p>CONSULTATION ON LIVERPOOL CITY REGION AND WEST LANCASHIRE BOROUGH COUNCIL RECREATION MITIGATION ON THE COAST SUPPLEMENTARY PLANNING DOCUMENT SCOPING REPORT</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 58 to 68</p>
18	<p>DRAFT ANNUAL REPORT 2022-23</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 69 to 97</p>
19	<p>RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC</p> <p>By virtue of Standing Order 3D, that members of the press and public be excluded for the remainder of the meeting given the confidential nature of the business to be transacted or for other special reasons.</p>	
20	<p>TOWN HALL CLOCK WORKING GROUP</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 98 to 104</p>

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE:

Minutes of Previous Town Council Meeting

BACKGROUND TO THE REPORT:

As members are aware the minutes of all Town Council Meetings are required to be agreed as a true and accurate record of the business transacted at the meeting.

PURPOSE OF REPORT:

To **APPROVE** and **SIGN** the minutes of the Meeting of the Town Council held on 27th July 2023.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 27th JULY 2023** in **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, P. Cook, J. Edgar, T. Murray, I. Smith, T. Smith, M. Sommerfield, G. Wickens and D. Wilson.

TOWN COUNCIL OFFICERS PRESENT

A. Spencer (Town Clerk)

ALSO IN ATTENDANCE

No members of the public were in attendance.

38. TO RECEIVE APOLOGIES

Apologies were received from Cllr M. Burke and J. Madine.

39. PUBLIC OPEN FORUM

No members of the public were in attendance.

40. DECLARATIONS OF INTEREST

No declarations of interest were received.

41. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous Council meeting held on 29th June 2023 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

42. MINUTES OF THE COMMITTEES

It was **UNANIMOUSLY RESOLVED** to **NOTE** minutes from Finance, Policy and Human Resources Committee held on 22nd June 2023.

43. ANNOUNCEMENTS FROM THE LEADER

The Leader of Council wished to thank councillors and staff for their work during the Community Recognition Awards on Sunday 23rd July 2023 and further reported that feedback she had received from those attending had been excellent.

44. ANNOUNCEMENTS FROM THE TOWN CLERK

The Town Clerk provided the following announcements: -

Anti-social behaviour across Prescot

Members will recall that at the last meeting of Council on 29th June 2023, two residents attended and spoke at length concerning anti-social behaviour around Cables Retail Park and neighbouring areas.

After this meeting, the Town Clerk contacted Knowsley Council and Merseyside Police on behalf of the resident.

Merseyside Police were aware of reported anti-social behaviour incidents within the area, and A/Sgt Patterson has met and spoke at length with residents who attended council on 29th June 2023.

The Town Clerk has held two meetings with A/Sgt Patterson and has received a briefing on how ASB will be addressed within the location raised by residents on 29th June 2023.

Potential Installation of Goals within Brown's Field to Combat Anti-Social Behaviour

Linked to the update above, the Town Clerk has attended a number of meetings with local partners such as Merseyside Police, Knowsley Council, Merseyside Youth Association and Shakespeare North Playhouse to discuss ways in which anti-social behaviour could be reduced across the town.

Both Merseyside Police and Merseyside Youth Association have actively engaged with youths causing ASB locally (particularly around Eccleston Street and Shakespeare North Playhouse).

Those who have been engaged have suggested that the installation of goals within Brown's Field and/or Eaton Street Park would encourage them not to visit the town centre as often – as those spoken with want to play football.

Merseyside Police are in the process of obtaining costs for purchase and installation.

Despite this, the Town Clerk wishes to emphasise that no commitment to purchase and installation has been made, and that a formal report would need to be presented to Members for resolution prior to anything happening at one or either site.

Caretaker Recruitment

Following advertisement for 1 x caretaker vacancy, three applications for the position were received all of which have been shortlisted for interview week commencing 24th July 2023.

Siting of Container within Car Park of Prescot Town Hall

As previously reported to Members, a container donated by Britannia Fleet has been sited within the carpark of Prescot Town Hall – the purpose of which is to store items for community-facing projects such as school uniform recycling project and winter coat project.

Unfortunately, KMBC Planning Enforcement has notified the Town Clerk that a complaint against the siting of the container has been submitted.

The Town Clerk is awaiting further information from Planning Enforcement before retrospective planning permission is submitted.

It was **UNANIMOUSLY RESOLVED** to **NOTE** Announcements from the Town Clerk.

45. REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OF OUTSIDE BODIES

The Town Clerk summarised his attendance at a meeting of the Prescot Business Club on 18th July 2023. The Town Clerk raised the following points: -

- a. Attendance at this meeting by Merseyside Police and Knowsley Council Communities Team to provide an update of ongoing anti-social behaviour across Prescot and planned diversionary activity during the summer period.
- b. Plans for Serious Nonsense Festival to be held on 11th – 13th August 2023.
- c. Ways in which Prescot Business Club members could attract new businesses to the meeting.

It was **UNANIMOUSLY RESOLVED** to **NOTE** the update from the Town Clerk

46. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements listed.

47. PLANNING APPLICATIONS

Application Ref	Location	Comments
23/00513/FUL	Glebe House Vicarage Place Prescot	No Objections

48. PLANNING DECISIONS

No Planning Decisions were received.

49. COMMUNITY FUNDING APPLICATIONS

Although officers had received two community funding applications since the last meeting of Council on 29th June 2023, these could not be put to Members for consideration given that information relating to both applications was outstanding.

Officers would work with both groups to ensure that this information was provided before the next meeting of Council in September so that they could be considered by Members.

50. CHRISTMAS CLOSEDOWN 2023

Members considered the report of the Town Clerk proposing a period of closedown over the 2023 Christmas period and request for two gratis leave days during this period for staff.

It was **UNANIMOUSLY RESOLVED** to **APPROVE**: -

1. The closure of Prescot Town Hall from 4:00pm on Friday 22nd December 2023 until 9:00am on Tuesday 2nd January 2024 and
2. The awarding of two gratis leave days for Council staff during the period of Christmas closure.

The meeting closed at 6:48 p.m

Dated: 28th September 2023

**Signed:.....
Cllr Tracey Murray (Mayor of Prescot)**

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE:

Minutes of Committees

BACKGROUND TO THE REPORT:

In order to ensure all members are kept up to date with the decisions reached by committees a copy of the minutes for each council committee meeting is provided.

PURPOSE OF REPORT:

To **NOTE** the minutes of the committee meetings provided.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk



PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY, 14TH SEPTEMBER 2023** in the **PRESCOT TOWN HALL**, commencing at **6:00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, J. Edgar and T. Murray.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

8. TO RECEIVE APOLOGIES

Apologies were received from Cllr M. Sommerfield.

9. DECLARATIONS OF INTEREST

There were no declarations of interest received.

10. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Events Committee meeting held on 7th June 2023 be agreed as a correct record and signed by the Vice Chair.

11. PRESCOT CARNIVAL 2023 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 2.5 being: -

2.5.1. Members should offer any other points on lessons learned for consideration at the meeting.

Members agreed to include the following in the lessons learned “There is a requirement of the full support of all Town Councillors in the running of the event.”

2.5.2. The success of the carnival in attracting visitors and the setup, in its current format strongly suggests we should retain this method of organisation and delivery.

2.5.3. The success of the carnival in attracting visitors in June strongly suggests the carnival should run around the same time next year during the Prescot Festival of Music and Arts on either Sunday 23rd June 2024 or Sunday 30th June 2024 and members should agree a date to enable early planning of the event as this is the most fundamental decision taken in relation to the event.

Members agreed the date for next year's Prescot Carnival would be Sunday 23rd June 2024.

2.5.4 Following the success of the numerous free activities it is recommended that these are booked once again next year as follows: -

- 6 large inflatables with 6 members of staff
- Climbing wall, Bungee Trampolines and Cannonball Airblasters
- Pedal go karts, crazy golf and gladiator duel
- Face painters x 5

12. **PRESCOT COMMUNITY RECOGNITION AWARDS 2023 FEEDBACK REPORT**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 6 being: -

6.1 Members should offer any other points on lessons learned for consideration at the meeting.

Members agreed to set up a working group to review the nomination form and selection process and to discuss the event schedule. The working group will include Cllrs P. Cook, J. Burke, J. Edgar and M. Burke.

6.2 Members should agree to change the timing of the event and the purchase of coffee/tea pots for next year's event as stated in 5.1 and 5.2.

Members agreed to change the time of the event to 12.00pm – 3.00pm and to purchase coffee/tea pots.

13. ARMISTICE DAY 2023

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4 being: -

4.1 Using the powers granted to them under the terms of reference for Prescott Town Council Events Committee members should resolve to:

- Approve the Armistice Day Service in its suggested format.

and

- Consider and approve either the purchase or hire of a portable PA system for the event.

Members approved that the Town Council would request to use the Friends of Eaton Street Park's portable PA system and if this was not suitable then the purchase of a portable PA system would be acceptable.

14. CHRISTMAS CRACKER 2023

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being: -

4.1 Using the power granted under section 145 of the Local Government Act 1972 – Members resolve to: -

4.1.1 Consider the activities listed in 2.1 of the report and agree those that are required for this year and instruct the Deputy Town Clerk to seek costings of those activities and report back to the committee.

Members agreed to keeping all the activities as per last years event with a change from hiring Juke to Keiron Kenny and to see what other activities could be hired within the space permitted. Members agreed for the Deputy Town Clerk to make bookings for those activities keeping within the budget of the event.

The meeting closed at 7:16 p.m.

Dated: 12th October 2023

**Signed:.....
(Cllr P. Cook, Vice Chair of Events
Committee)**

PRESCOT TOWN COUNCIL
TOWN COUNCIL MEETING
28th SEPTEMBER 2023

REPORT TITLE:

Report on Council Resolutions During 2023/24

BACKGROUND TO THE REPORT

At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions.

PURPOSE OF THE REPORT

To provide an update to Members of progress against previously agreed council or committee resolutions.

REPORT PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

Report on Council Resolutions During 2023/24

1. INTRODUCTION

- 1.1 At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions (where a resolution required progression officers/partners).
- 1.2 Given that members meet throughout the civic year, it is sometimes difficult to remember what resolutions have been made at each council or committee meeting, and perhaps more importantly, difficult to assess progress against those resolutions.
- 1.3 Therefore, through Member resolution to introduce this report, Members will be able to chart what has been agreed at each council or committee meeting and what progress has been made by officers.
- 1.4. Appendix One to this report details Members' resolutions and progress to date.

2. RECOMMENDATIONS

- 2.1 Members are asked to: -
 1. Consider previous council resolutions and progress detailed within Appendix One
 2. Note the contents of this report

Appendix One

Date of Meeting	Minute Number	Resolution	Progress to Date
18/05/2023	11	That Standing Orders and Financial Regulations be amended to become gender neutral.	Completed: Where possible, 2023/24 Standing Orders and Financial Regulations have become gender neutral
18/05/2023	11	That Standing Orders be amended to include a resolutions report for each council and committee meeting.	Completed: 2023/24 Standing Orders have been amended to reflect that a "Resolutions Report" should be reported at each council and committee meeting.
18/05/2023	13	That meetings of Events Committee within the 2023/24 Municipal Calendar will not have a fixed date, but will instead be stated at "To be confirmed"	Completed: The 2023/24 Municipal Calendar has been amended to include these changes.
18/05/2023	13	That the meeting of Annual Council for 2024/25 be moved to 30 th May 2024.	Completed: The 2023/24 Municipal Calendar has been amended to include this change.
29/06/2023	22	That Cllrs J. Burke, M. Burke and T. Murray become members of the proposed working group to take this work forward (regarding siting of Town Hall Clock at Prescott Town Hall) and to report back to Council once the work of the Working Group is completed.	Completed: A meeting of the working group was convened on 13 th September 2023 with members agreeing a design and way forward to be resolved by Full Council in September 2023.
29/06/2023	31	A letter of thanks be sent to Britannia Fleet for donating and delivering container to Prescott Town Council.	Completed: As per Member resolution, the Town Clerk composed a letter to Britannia Fleet and delivered it personally.

Date of Meeting	Minute Number	Resolution	Progress to Date
29/06/2023	36	Approved Community Funding Application to L35 Radio for £489.00.	Completed: Officers have processed payment and receipts for expenditure have been received.
29/06/2023	36	Approved Community Funding Application to the Friends of Prescot Cemetery & Churchyard for £500.00.	Completed: Officers have processed payment and receipts for expenditure have been received.
29/06/2023	36	Approved Community Funding Application to Willbrook Hospice for £500.00.	Completed: Officers have processed payment and receipts for expenditure have been received.
29/06/2023	36	Approved Community Funding Application to Lady Margaret Bowling Green, with officers to purchase consumables on behalf of club.	Completed: Officers purchased consumables on behalf of bowling club and invoices have been received.
29/06/2023	37	Approval of Section Two of Council's Annual Governance & Accountability Return and submission to PKF Littlejohn as external auditor.	Completed: The Town Clerk submitted Council's 2022/23 AGAR on 30 th June 2023.

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE

Announcements from the Town Clerk

BACKGROUND TO THE REPORT

To provide Members with an update of work progressed and meetings attended by the Town Clerk.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY.**

REPORT PREPARED BY

Alex Spencer – Town Clerk



TOWN CLERK ANNOUNCEMENTS – September 2023

Anti-Social Behaviour Across Prescot

Since the last meeting of Council in July 2023, the Town Clerk has held regular meetings with officers from Knowsley Council, Merseyside Police and Merseyside Youth Association to discuss anti-social behaviour across the town and assess the impact of interventions such as the “Forty Nights of Football” (an initiative coordinated by Merseyside Youth Association and held at Prescot Soccer Centre during July and August).

Reported anti-social behaviour during this period has reduced slightly compared to previous months. However, despite this reduction, partners continue to advise that residents and businesses report anti-social behaviour through to Knowsley Council and/or Merseyside Police given that it directly informs where council and police resources should be deployed.

The Town Clerk has also attended September’s meeting of the Prescot Providers (comprised of Merseyside Police, Knowsley Council, Merseyside Youth Association and VCF sector) during which there was agreement that a youth consultation should be undertaken to determine what the priorities of young people are and to help shape the local youth offer.

Further online meetings to discuss the methodology of this consultation have been scheduled for September & October, and the Town Clerk will feedback the outcomes of these meetings to members.

Finally, members will recall that at July’s meeting of Council, the Town Clerk (having liaised with Merseyside Police and Knowsley Council) reported of the potential for goalposts to be installed at Brown’s Field.

This followed work undertaken by Merseyside Police to speak with local youths causing anti-social behaviour (particularly around Eccleston Street) to determine what could be put in place to stop them causing anti-social behaviour, or in the least, to dissuade them from congregating on Eccleston Street.

Merseyside Police continue to progress this workstream in terms of sourcing funding and costs for goals. However, at the time of writing, it is not clear as to whether or not goals will actually be installed on site given that there has been no consultation with residents neighbouring the park and/or permissions obtained from Knowsley Council.

Batala Mersey “Day of the Dead” Samba Parade – 4th November 2023

The Town Clerk has worked closely with Cllrs J Burke, P Cook and Liverpool based samba band Batala Mersey to establish a “Day of the Dead” samba parade and static performance on Eccleston Street on 4th November 2023.

Batala Mersey have performed in parades across the UK, most recently, at the Notting Hill Carnival in August.

Councillors and officers were initially approached by Batala Mersey in May this year, with a proposal to have a samba parade and static performance celebrating the annual day of the dead festival – an event which is huge in Latin America.

Since then, the Town Clerk has worked closely with Batala Mersey to produce an event management plan which has been submitted to Knowsley Council's Event Safety Advisory Group (KEVSAG) for review.

By way of summary for this event (as proposed within event management plan and subject to review/amendment by KEVSAG):-

- This event will be held on Saturday 4th November 2023, with the samba parade commencing at 6:00pm adjacent to former Margaret Rose clothes shop.
- Approximately 35 participants will form the band dressed in full day of the dead costume.
- The band will parade down Eccleston Street towards former Oven restaurant for 45 minutes and after a short break, will walk to the bottom of Leyland Steet to perform a 30 minute static performance.
- No road closures for either the parade or static performance will be necessary.
- The event will completely free to the public.
- Council will not incur any costs in support of this event.

At a recent meeting of the Prescot Business Club, the Town Clerk briefed local businesses on this proposed of event – all of which were keen to support by providing free food, drinks, sweets, children's goody bags and face painting.

The Town Clerk will update members once feedback is received from KEVSAG.

Leases relating to Brown's Field and Eaton Street Park

Following the receipt of advice from Council's solicitor, the Town Clerk has contacted Knowsley Council outlining council's responsibilities regarding Brown's Field and Eaton Street Park under both leases as they currently stand.

In short, council's responsibilities extend to keeping each site in a "clean and good condition" (discharged through council's grounds maintenance contract) and the maintenance of boundary walls.

Members will recall that each lease was signed in 1991 and in an effort to give greater clarity as to exactly who has responsibility for what at each site and to better inform lease discussions with Knowsley Council, the Town Clerk has undertaken an audit detailing exactly what assets are located at each site and who should have responsibility for maintenance and if required, replacement. This audit has been submitted to Knowsley Council.

In terms of progress being made by Knowsley Council, the Town Clerk has been informed that all documentation submitted to date is being reviewed legal teams with a further update due in the future.

Potential Build of Facility at Brown's Field

As previously reported to members, the Town Clerk continues to meet with Knowsley Council, representatives from the Football Association, the Friends of Brown's Field and Berkley FC regarding the potential build of a purpose built facility at Brown's Field to support the football club, friends of Brown's Field and wider community.

The last meeting of this group was in September and was attended by the Town Clerk and Cllr J Burke.

By way of summary as to what was discussed:-

- The Football Foundation has circa £250,000.00 of funding available to support this project.
- Knowsley Council has £525,000.00 of S.106 funding dedicated to the site as a whole - some of which could support this project.
- Knowsley Council have appointed an external consultant to undertake consultation with stakeholders and the wider community as to exactly what form any build could and should take.
- Given the current terms of the lease relating to Brown's Field (inclusive of a break-off clause) funding cannot be awarded owing to uncertainty of tenure. It is therefore critical that the lease is reviewed and resolved.
- It is necessary for stakeholders to state what they want from the building in terms of design and use before community consultation is undertaken (this has already been completed and submitted to Knowsley Council).
- The overall ambition is for submission of a bid to Football Foundation in April 2024.

The Town Clerk stresses at the time of writing there is no agreement that a build will indeed go ahead and that consultation in terms of the use and design must be completed first.

1. RECOMMENDATIONS

- 1.1 Members are asked to consider and approve the report.

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE:

Reports and Presentations from Representatives at Conferences or Outside Bodies.

BACKGROUND TO THE REPORT

Members will be aware that at its meeting of Annual Council, representatives (Members and/or officers) for outside bodies are resolved.

PURPOSE OF THE REPORT

To update of what meetings of outside bodies have been attended, and what was discussed and resolved at those meetings.

REPORT PREPARED BY:

Alex Spencer – Town Clerk

Prescot Business Club – Tuesday 12th September 2023, Prescot Town Hall

The Town Clerk attended a meeting of the Prescot Business Club on 12th September 2023.

Also in attendance were several businesses from Prescot Town Centre and Knowsley Council Officers.

The main points of discussion from this meeting were:-

a. *Anti-Social Behaviour/Crime Levels within Town Centre and Town Generally*

- Agreement that reported ASB figures over the summer period were slightly lower in comparison to previous months.
- Successful initiatives held over the summer period including “40 Nights of Football” as coordinated by Merseyside Youth Association.
- A number of high-visible operations were held by Merseyside Police over the summer period, particularly around Prescot Cables Retail Park, during which there was lots of engagement with the public.
- Knowsley Council and Merseyside Police encourage all businesses and residents to report ASB and crime given that this directly informs where resources should be deployed.
- Knowsley Council are pursuing a funding application with the Police and Crime Commissioner to have further CCTV installed within Eccleston Street, and the outcome of this application will be fed back at next Prescot Business Club meeting.

b. Outcome of Consultation Relating to Purchase of Prescot Shopping Centre

- Knowsley Council provided an update regarding the outcome on consultation following Purchase of Prescot Shopping Centre.
- Details of this consultation can be found via the Knowsley News Website.

<https://www.knowsleynews.co.uk/prescot-shopping-centre-and-town-centre-your-views/>

c. Proposed Day of the Dead Samba Parade

- Prescot Town Council Town Clerk presented proposals for a samba parade and static performance to mark annual day of the dead festival.
- The proposed event had been scheduled for 4th November 2023 commencing at 6:00pm and concluding at 7.30pm.
- This would be a completely free event for the public and would be held on Eccleston Street.
- Prescot Town Council and Batala Mersey (samba band) had jointly submitted an event management plan to Knowsley Council's Event Safety Advisory Group (KEVSAG), which would be reviewed week commencing 18th September 2023 with feedback provided thereafter.
- Businesses were in support of the event who felt it may increase footfall within the town centre – although there was a feeling that some businesses were excluded given that a road closure would not be in effect for this event which would impact upon footfall for their business.

d. Prescot Town Centre Christmas Lights Switch-on 2023

- Having spoken with businesses in attendance, the date chosen for Christmas Lights Switch on was Saturday 18th November 2023 (date to be confirmed)
- The event is likely to have some form of entertainment, but owing to budget constraints, will not comprise of an additional lantern event as last year.

1. RECOMMENDATIONS

- 1.1 Members are asked to consider and approve the report

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE

Mayoral Engagements

BACKGROUND TO THE REPORT

Details of Mayoral Engagements are attached.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY**

REPORT PREPARED BY

Alex Spencer – Town Clerk



MAYORAL ENGAGEMENTS

Date	Organisation	Event Name
02/09/2023	Stage Door Pub	GDC Commendation from British Army



PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE:

Planning Applications

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescott. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent applications forwarded by KMBC. Members are required to **CONSIDER** each application and **AGREE** to make comment if they feel so inclined. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST
PLANNING APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 11/08/2023
PRESCOT

APP.NO: 23/025105/TCA

CASE OFFICER: Jonathan

Henderson

APPLICANT: The Diocese of Liverpool

APP. TYPE: Trees in Conservation Areas

LOCATION: Land to Rear of Prescott Parish Church Meeting Room Vicarage Place Prescott

PROPOSAL: FELL 1NO TREE

WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=R YO35TIXL1N00>

APP.NO: 23/02086/PDE

CASE OFFICER: To be allocated

APPLICANT: Mr Jones

APP. TYPE: Prior Notification - Household

LOCATION: 34 Sinclair Avenue Prescott

PROPOSAL: ERECTION OF A SINGLE STOREY REAR EXTENSION

MAXIMUM DEPTH FROM ORIGINAL REAR WALL: 5.00 METRES

MAXIMUM HEIGHT: 3.74 METRES

HEIGHT OF EAVES: 2.40 METRES

WARD: Prescott South

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=R YNFJYIXKZL00>

KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST
PLANNING APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 18/08/2023
PRESCOT

APP.NO: 19/00648/NMA1

CASE OFFICER: Kevin Foster

APPLICANT: Taylor Wimpey (North West)

APP. TYPE: Non-Material Amendment

LOCATION: Whitakers Garden Centre Liverpool Road Prescott

PROPOSAL: NON-MATERIAL AMENDMENT FOLLOWING THE GRANT OF PLANNING PERMISSION 19/00684/FUL (ERECTION OF 227 NO. DWELLINGS TOGETHER WITH VEHICULAR/PEDESTRIAN ACCESSES, LANDSCAPING & ASSOCIATED INFRASTRUCTURE) TO ALLOW FOR CHANGES TO APPROVED PLANS COMPRISING OF REMOVAL OF PUBLIC FOOTPATH NEAR TO PLOTS 13 & 14 AND THE INCLUSION OF ADDITIONAL TREE PLANTING

WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=R X2LPNIXJLP00>

KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST
PLANNING APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 25/08/2023
PRESCOT

APP.NO: 23/01441/FUL **CASE OFFICER: John Fleming**
APPLICANT: McDonalds Restaurants Limited
APP. TYPE: Full Application
LOCATION: McDonalds Restaurant Cables Retail Park Steley Way
PROPOSAL: ALTERATIONS TO ELEVATIONS TO INCLUDE EXTENSIONS
TOTTALLING 73.5 SQM, INCORPORATING A NEW FREEZER/CHILLER,
FOOD SAFE STORE, OPS STORE AND REPLACEMENT DRIVE THRU
BOOTH WITH AN ADDITIONAL BOOTH FOR FAST FORWARD
ORDERING. SECTIONS OF NEW SHOPFRONT WITH THE
RELOCATION OF THE ENTRANCE, NEW SLIDING DOOR, GLAZING,
HIGH LEVEL WINDOW AND THE INSTALLATION OF TWO NEW
ACCESS DOORS. MINOR CHANGES TO KERBLINES AND
HARDSTANDING AREAS WITH THE INTRODUCTION OF
NEW/REPLACEMENT PATIO FURNITURE, BUTON BARRIERS AND
THE INTRODUCTION OF 5 NO CYCLE RACKS WITH ASSOCIATED
WORKS TO THE SITE. INSTALLATION OF A GALLOW STYLE HEIGHT
RESTRICTOR

WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RWND36IXJ8500>

KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST
PLANNING APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 01/09/2023
PRESCOT

APP.NO: 23/02018/CLD **CASE OFFICER: Reece Black**
APPLICANT: Mr Colin Brannelly
APP. TYPE: Certificate of Lawful Use/ Dev Proposed
LOCATION: 20 Grosvenor Road Prescott
PROPOSAL: CERTIFICATE OF LAWFUL DEVELOPMENT FOR PROPOSED LOFT
CONVERSION WITH REAR DORMER EXTENSION

WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RYE8YHIXKPO00>

KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST
PLANNING APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 08/09/2023
PRESCOT

APP.NO: 23/02338/FUL **CASE OFFICER: Lee Osborne**
APPLICANT: Ahmed
APP. TYPE: Full Application
LOCATION: Prescriptions Pharmacy The Kiosk Manchester Road Prescot
PROPOSAL: SINGLE STOREY SIDE AND REAR EXTENSION
WARD: Prescot North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RZFBOIIXLZS00>

APP.NO: 23/02538/FUL **CASE OFFICER: Andrew Hunt**
APPLICANT: Mr Jeffrey Yates
APP. TYPE: Full Application
LOCATION: The Oven Pizzeria and Bar 10 Eccleston Street Prescot
PROPOSAL: INSTALLATION OF NEW SHOP FRONT, TOGETHER WITH A CANOPY
AND EXTERNAL ROLLER SHUTTERS
WARD: Prescot North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RY6VSIXMPZ00>

APP.NO: 23/02641/TCA **CASE OFFICER: Daniel Griffiths**
APPLICANT: Daniel Thwaites
APP. TYPE: Trees in Conservation Areas
LOCATION: The Clock Face 54 Derby Street Prescot
PROPOSAL: REMEDIAL WORKS TO 1NO TREE
WARD: Prescot North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SO6FQDIXFIV00>

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****28th SEPTEMBER 2023****REPORT TITLE:**

Planning Decisions

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescott. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all decisions made in relation to applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent decisions forwarded by KMBC. These are for **NOTING** only. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

28th SEPTEMBER 2023

REPORT TITLE:

Community Fund Bids

BACKGROUND TO THE REPORT:

Funding Applications have been received from:

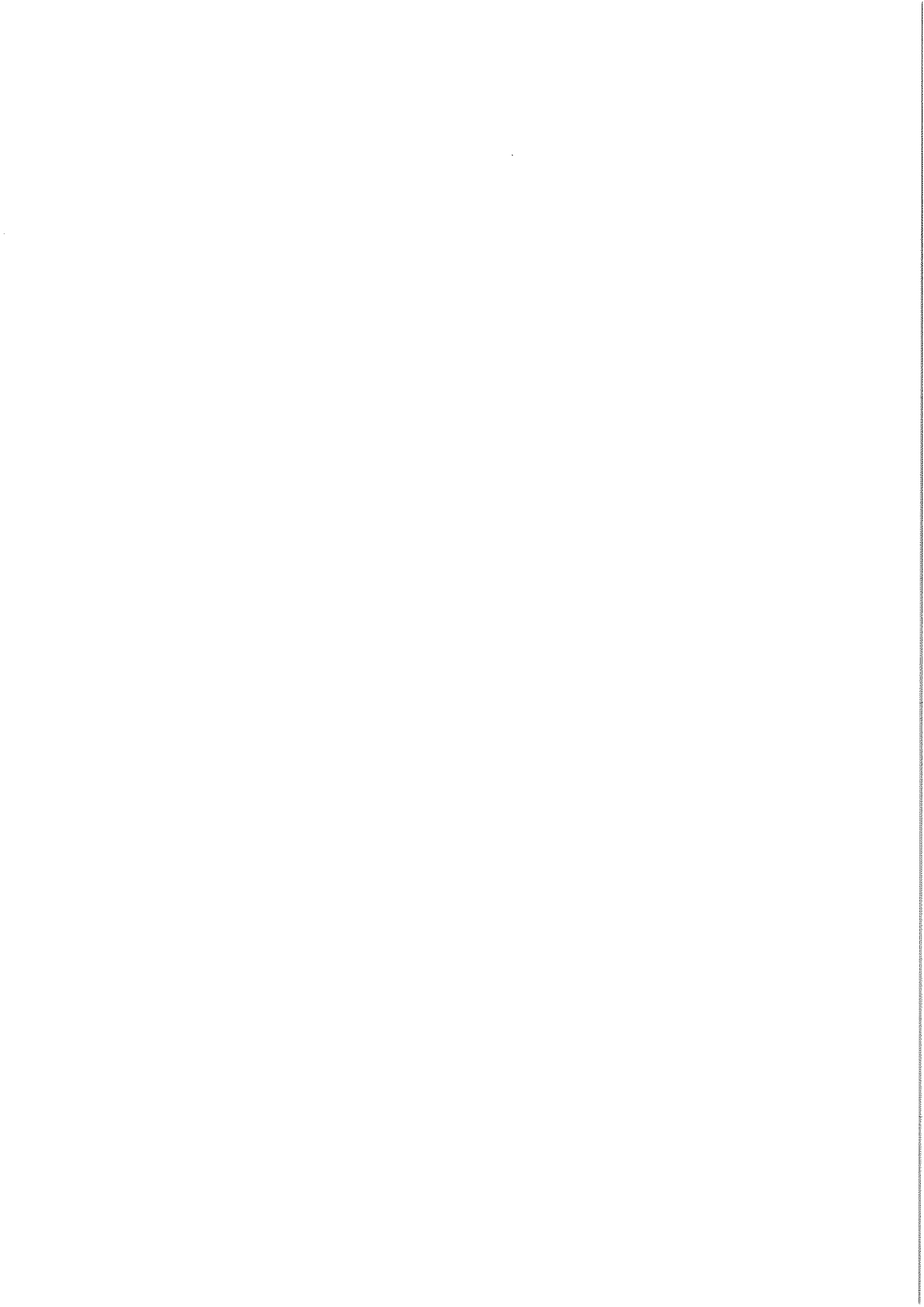
- Prescott Cables Junior Football Club
- Prescott Mission Christmas
- Friends of Molyneux Drive Woodland and Forestry Space

PURPOSE OF REPORT:

To **CONSIDER** and **APPROVE, DEFER** or **REJECT** the funding applications.

REPORT PREPARED BY:

Alex Spencer – Town Clerk





PRESCOT TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM

Small Grant Funding of up to £500 for local community projects

SECTION 1 – Your Organisation	
Organisation Name and Address:	Prescot Cables JFC 5 Merchants Row, Scotcbarn Lane, L34 5TJ
Contact / responsible person:	Jonathan Marston
Role in the Organisation:	Club Secretary & Club Treasurer
Telephone:	
Email:	
What year was your group established?	2019
Do you have a constitution?	Yes
Are you a registered Charity?	No
What are the main aims and activities of your Group?	Childrens football club, Physical & social development, with footballing activities
Which area of Prescot are you based in?	Town Centre
Bank Details:	Sort Code: Account Number: Account Name:

SECTION 2 – Your Project		
Project Name:	Prescot Cables JFC Goals	
When will this take place?	All year round	
Please give details and costs of the activities and / or equipment that you are applying for: You will be required to evidence each item of expenditure if successful	We are looking to get support with the purchase of 4 aluminium fold away goals. We do not have a home ground at present so we move around a lot for matches, we need to make sure we have goals ready to play at any venue, having fold away goals will allow us to do that without the hassle of having to move goalposts in vans due to the size	
How will this project make a difference in your community?	Project will allow children to continue doing what they love playing football, will allow coaches to set up more games and activities with being mobile with goals and will allow us to put on extra training sessions to allow us to bring in more players to develop for the future.	
Who will mainly benefit from your project? (please tick the boxes that apply to your project)	Groups	
	Young People Older People General Community Resident Association Sports or Arts Minority groups (e.g. LGBT, Disabled, BME)	X X
How many people will benefit from your project?	Roughly 180, we have 180 players registered	
How much funding are you asking for? (Max £500 please include an itemised list of costs to support your request)	£500 the cost of the equipment we require is £594.95, If the council would be kind enough to allow us the maximum funding of £500, we could cover the additional £94.95 from our club	
Have you secured funding from anyone else?		
How will your project recognise the support of the Town Council	Club would be happy to spread the support on social media, would be happy to invite councillors down to sessions to see the happiness it brings children, and would be happy to bring the goals to the council town hall for photos with some of our players	
Who will be running the	<input type="checkbox"/> Unpaid Volunteers	How many 25 coaches will

activity?		have access
	<input type="checkbox"/> Paid Volunteers	How many 0
	<input type="checkbox"/> Paid Staff	How many 0

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Jonathan Marston	
	Position: Club Secretary & Club Treasurer	
	Date: 25/08/2023	

All successful applications will be required to submit proof of expenditure no later than 3 months after the project completion date. Failure to so will result in clawback of funding. You agree to this term by submitting the application.

By submitting this form, you agree that we will process your data in line with our privacy notice, which can be accessed via our website www.prescot-tc.gov.uk.

You can return your form:

By Post:	Town Clerk Prescot Town Council Prescot Town Hall 1 Warrington Road Prescot L34 5QX
By Email:	enquiries@prescot-tc.gov.uk

Don't forget!

1. To read the guidance notes which will help you to include the information we need.
2. To make sure that your group and your project meet the criteria.

3. To attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.





**PRESCOT TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM**

Small Grant Funding of up to £500 for local community projects

SECTION 1 – Your Organisation	
Organisation Name and Address:	Prescot Mission Christmas Dinner
Contact / responsible person:	Thomas Smith
Role in the Organisation:	Fund Raising Officer
Telephone:	
Email:	
What year was your group established?	2018
Do you have a constitution?	Yes <input type="checkbox"/> * No <input type="checkbox"/>
Are you a registered Charity?	Yes <input type="checkbox"/> No <input type="checkbox"/> * Charity Number:
What are the main aims and activities of your Group?	<p>PMCD Group was set up in 2018 to provide Christmas Lunch for those who would otherwise be alone in our community. In December 2019 we provided taxi's for 30 people to bring them to the Town Hall to have Christmas lunch prepared by a chef, entertainment by a local singer and the company of our volunteers for the day. At the end of the afternoon they were each given a Food Hamper and provided with a taxi home. A further 30 people unable to leave their homes were provided with a delivery of Christmas Dinner and a hamper.</p> <p>In December 2020 we adapted to accommodate COVID and the impact on our community, many of whom were furloughed, on zero hours or became unemployed as a consequence of C19. There was never a greater need to support our community than in those unprecedented times. We provided 170 families with a butcher (or alternative for non-meat eaters) voucher 2 weeks before Christmas (£25) and a Hessian Christmas Sack containing Seasonal Fruit and Vegetables, A Christmas Pudding, A box of Christmas Crackers & A carton of</p>

	<p>sweets (£25) 2 days before Christmas (to maximise opportunity for fresh produce.</p> <p>Families are identified by local primary schools, Children's Centre and Professionals with PTC Cllrs also able to refer residents who are in need.</p> <p>The cost of that initiative feeding 170 families on Christmas Day was £8500, and Prescot Town Council contributed £500.</p> <p>In December 2021 we delivered the same offer to 207 families at a cost of £50 per family (£10350)and PTC contributed £500.</p> <p>In December 2022 the same offer was delivered to 200 families at a cost of £55 per family (£11,000) with PTC contributing £500.</p> <p>We are asking Prescot Town Council to support us again this year with the Maximum Community Grant to assist with delivering the initiative this year. As you are aware, the cost of living has increased massively and with clever budgeting we envisage bags costing £55, meaning we need to raise £11,000 again.</p> <p>Prescot Town Councils monies will pay toward the meat vouchers (keeping the £ in Prescot).</p>
<p>Which area of Prescot are you based in?</p>	<p>This scheme is open to all areas of Prescot and Cllrs can also make referrals directly to us.</p>
<p>Bank Details:</p>	<p>Sort Code: Account Number Account Name:</p>

SECTION 2 – Your Project		
Project Name:	Prescot Mission Christmas Dinner 2023	
When will this take place?	Butcher Voucher 2 weeks before Christmas Christmas Bag collection Christmas week.	
Please give details and costs of the activities and / or equipment that you are applying for: You will be required to evidence each item of expenditure if successful	<p>We will be providing 200 families with a butcher (or alternative for non-meat eaters) voucher 2 weeks before Christmas (£25) and Seasonal Fruit and Vegetables, A Christmas cake, Pringles, A box of Christmas Crackers & A carton of sweets and other goodies (£30) 2 days before Christmas (to maximise opportunity for fresh produce.</p> <p>Families will be identified by all of the local primary schools, Children's Centre and Professionals with PTC Cllrs also able to refer residents who are in need.</p> <p>The cost of this initiative of feeding 200 families on Christmas Day is £11,000, to date we have fundraised £5000 and have submitted funding applications to PTC and WTC.</p>	
How will this project make a difference in your community?	<p>We are all blatantly aware of the increase in the cost of living and inequalities in terms of people having to decide to heat or eat this year and Christmas time can become a massive stress and worry for many families who have limited incomes.</p> <p>This initiative will enable families who are struggling to have a Christmas Day Meal, the same as the rest of our community and hopefully reduce some of the stress and pressure they are finding themselves under.</p>	
Who will mainly benefit from your project? (please tick the boxes that apply to your project)	Groups	
	Young People <input type="checkbox"/> * Older People <input type="checkbox"/> * General Community <input type="checkbox"/> * Resident Association <input type="checkbox"/> Sports or Arts <input type="checkbox"/> Minority groups (e.g. LGBT, Disabled, BME) <input type="checkbox"/>	
How many people will benefit from your project?	<p>200 families so between 800 minimum to 1000 people potentially.</p> <p>138 of the 200 families who received this offer last Christmas were from Prescot, 47 families were from Whiston and Whiston Town Council contributed £500 We have also applied to them again this year. 1 was in Eccleston, 1 in St Helens, and 13 were from Huyton.</p>	

How much funding are you asking for? (Max £500 please include an itemised list of costs to support your request)	£500 as detailed above.	
Have you secured funding from anyone else?	We have raised £5000 already.	
How will your project recognise the support of the Town Council	The Town Council's logo will be displayed on our banners with all of our supporters and on all of our social media.	
Who will be running the activity?	<input type="checkbox"/> *Unpaid Volunteers	How many 20
	<input type="checkbox"/> Paid Volunteers	How many
	<input type="checkbox"/> Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Thomas Smith	
	Position: Fund Raising Officer	
	Date: 29/7/23	

All successful applications will be required to submit proof of expenditure no later than 3 months after the project completion date. Failure to do so will result in clawback of funding. You agree to this term by submitting the application.

By submitting this form, you agree that we will process your data in line with our privacy notice, which can be accessed via our website www.prescot-tc.gov.uk.

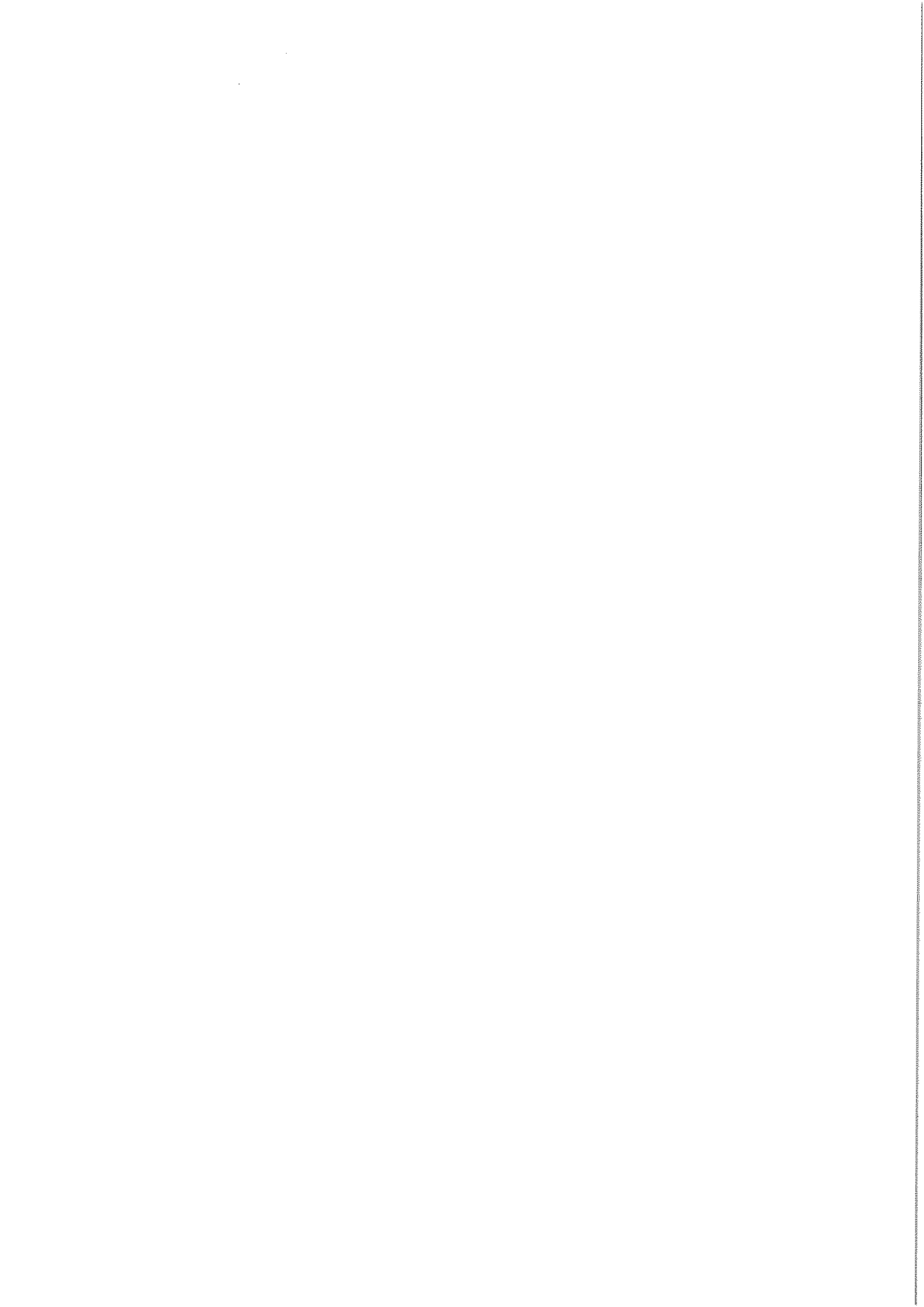
You can return your form:

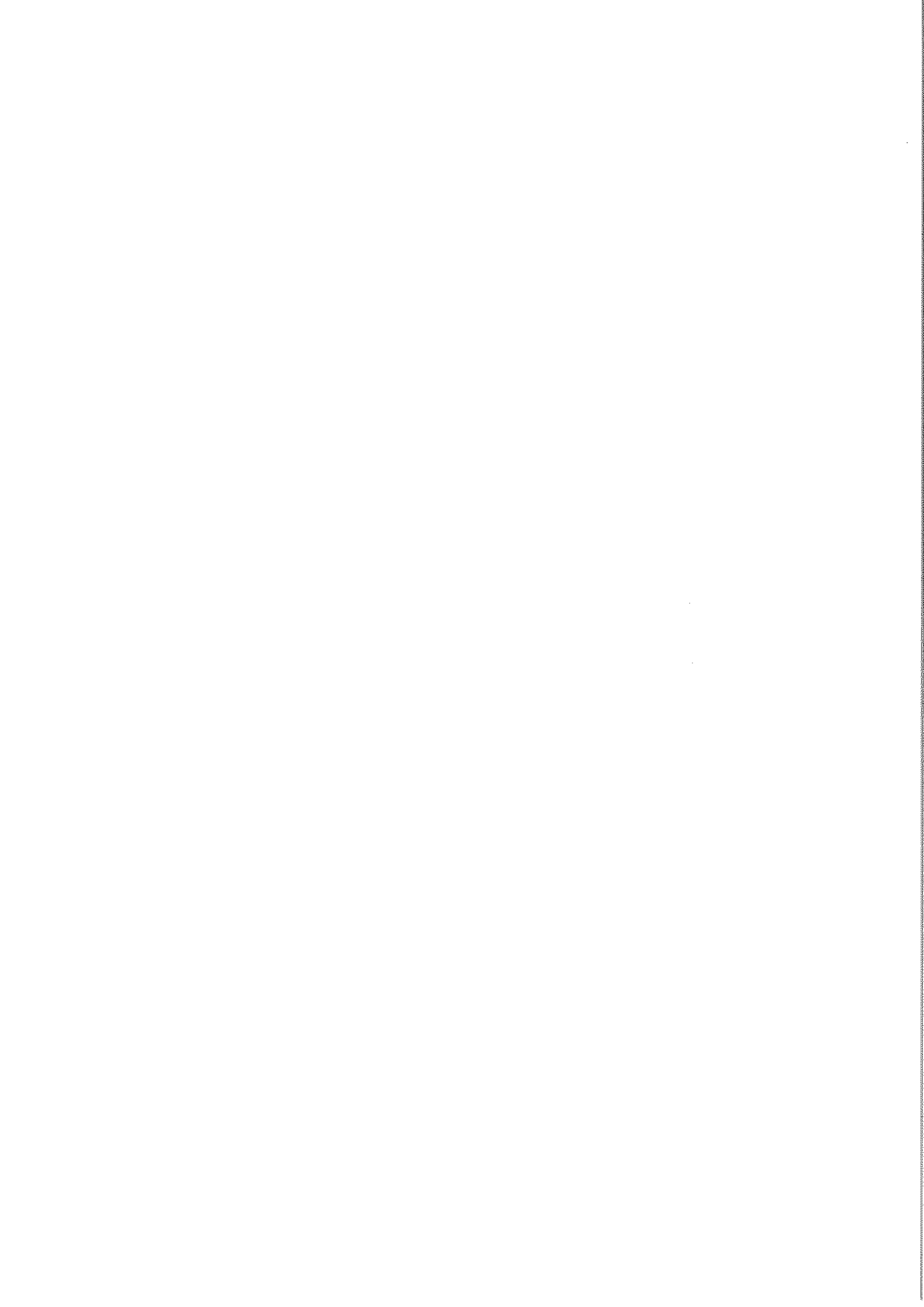
By Post:	Town Clerk Prescot Town Council Prescot Town Hall 1 Warrington Road Prescot L34 5QX
----------	--

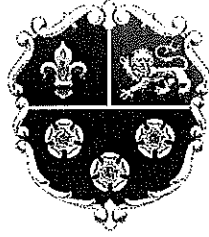
By Email:	enquiries@prescot-tc.gov.uk
-----------	--

Don't forget!

1. To read the guidance notes which will help you to include the information we need.
2. To make sure that your group and your project meet the criteria.
3. To attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.







PRESCOT TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM

Small Grant Funding of up to £500 for local community projects

SECTION 1 – Your Organisation	
Organisation Name and Address:	Friends of Molyneux Drive Woodland and Forestry Space
Contact / responsible person:	Margaret Shepherd
Role in the Organisation:	Deputy Chair
Telephone:	
Email:	
What year was your group established?	2020
Do you have a constitution?	Yes <input type="checkbox"/> * No <input type="checkbox"/>
Are you a registered Charity?	Yes <input type="checkbox"/> No <input type="checkbox"/> * Charity Number:
What are the main aims and activities of your Group?	<p>We have cleared a rat infested and neglected piece of land and developed a Woodland and Forestry Space for the two local primary schools and local community groups to use. The friend's group are working tirelessly to improve and maintain the site which involves approximately 90 volunteer hours each week.</p> <p>The site offers a FREE opportunity for the schools and local community groups to meet in a beautiful safe space to enjoy and engage with nature.</p> <p>The group offered a 'Winter Wonderland' to the local schools and the local community last December, in which Santa sat on his sleigh with 9 life-size wooden reindeer, the woodland was decorated with huge baubles adorning the tree's and our sheds were decorated to look like Mrs Christmas House and the Elf Workshop.</p> <p>A gazebo provided a craft opportunity and hot chocolate with whipped cream and smores were served and all children received a selection box. At Easter local</p>

	<p>schools were invited to meet the Easter Bunny, and engage in craft and quiz activities.</p> <p>The group aims to maintain the gains achieved to date and to maximise the potential of the site, facilitating opportunities to members of our community who might otherwise not access such an amazing resource. A timetable has been created with set days and times allocated to community groups, and our programme for local community events is intended to increase.</p>
Which area of Prescot are you based in?	Prescot South
Bank Details:	Sort Code: Account Number: Account Name:

SECTION 2 – Your Project	
Project Name:	Seating in Sheddy Mc Shed Face Community Space
When will this take place?	We have estimates and are hoping to organise as soon as funds in place.
Please give details and costs of the activities and / or equipment that you are applying for: You will be required to evidence each item of expenditure if successful	Storage seating (hinged) for up to 16 children to be built in the shed we have, enabling local schools (who bring half a class of children at a time) and community groups to use the space regardless of the weather. £900 to supply materials, design and fit hinged storage seating in the shed.
How will this project make a difference in your community?	Within one of the local schools, over 70% of the families are living in poverty. Many will never get to centre parks for a holiday. This space has created an eco-system and opportunity to engage and appreciate nature. Including seating will extend and enhance our offer and potentially increase the use of the resource to all seasons, with a developing community event schedule to compliment our community group and local school use.

Who will mainly benefit from your project? (please tick the boxes that apply to your project)	Groups	
	Young People	<input type="checkbox"/> *
	Older People	<input type="checkbox"/> *
	General Community	<input type="checkbox"/> *
	Resident Association	<input type="checkbox"/>
	Sports or Arts	<input type="checkbox"/>
Minority groups (e.g. LGBT, Disabled, BME)	<input type="checkbox"/> *	
How many people will benefit from your project?	Potentially up to 600 school children each year. Ten to twelve Community Groups. 1-3 Community Events 500-2000 yearly.	
How much funding are you asking for? (Max £500 please include an itemised list of costs to support your request)	£500	
Have you secured funding from anyone else?	No	
How will your project recognise the support of the Town Council	We will acknowledge the support of PTC on our FB, Twitter and Social Media Pages.	
Who will be running the activity?	<input type="checkbox"/> Unpaid Volunteers	How many
Who will be building the seating	<input type="checkbox"/> Paid Volunteers	How many
	<input type="checkbox"/> * Paid Staff	How many (1 Joiner)

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Margaret Shepherd
	Position: Deputy Chair
	Date: 15/09/23

All successful applications will be required to submit proof of expenditure no later than 3 months after the project completion date. Failure to do so will result in clawback of funding. You agree to this term by submitting the application.

By submitting this form, you agree that we will process your data in line with our privacy notice, which can be accessed via our website www.prescot-tc.gov.uk.

You can return your form:

By Post:	Town Clerk Prescot Town Council Prescot Town Hall 1 Warrington Road Prescot L34 5QX
By Email:	enquiries@prescot-tc.gov.uk

Don't forget!

1. To read the guidance notes which will help you to include the information we need.
2. To make sure that your group and your project meet the criteria.
3. To attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.

PRESCOT TOWN COUNCIL
TOWN COUNCIL MEETING
28TH SEPTEMBER 2023

REPORT TITLE:

Prescot Carnival 2023 Feedback Report

BACKGROUND TO THE REPORT

As members are aware the terms of reference for the Events Committee require a comprehensive report be produced following each event. The report will provide feedback on the event and recommendations for the future.

PURPOSE OF THE REPORT

To provide feedback to the Council in relation to the success of the event and seeks any further input members wish to make in relation to lessons learned.

REPORT PREPARED BY:

Louise Sephton – Deputy Town Clerk

Events Committee

PRESCOT TOWN COUNCIL

Prescot Carnival 2023 Feedback Report

1. INTRODUCTION

- 1.1 As members are aware the terms of reference for the Events Committee require a comprehensive report be produced following each event. The report will provide feedback on the event and recommendations for the future.

2. PRESCOT CARNIVAL

2.1 Attendance

This year's carnival was once again well attended with approximately 3,000 people despite the weather being overcast and forecasted for rain.

2.2 Activities Undertaken

The carnival provided a wide variety of free activities for residents this year including: -

- 6 large inflatables
- Climbing wall, Bungee Trampolines and Cannonball Airblasters
- Pedal go karts, crazy golf and gladiator duel
- Face painters x 5
- Walk about Superheroes & Princesses
- Entertainment programme including performances from West Lancs Dog Display Team, Mr Tumble Liverpool, Urban Kingz Mixed Martial Arts Display and Urban Queenz Dance Squad (Keiron Kenny was unable to perform due to the weather)
- Provided the opportunity for 34 market stalls including local charities, community groups, local police and food/drink providers
- Large Fun fair (payable)

2.3 Finance

The carnival has an allocated budget of £10,000 and the total net cost of the Carnival has been calculated at £8,232.99.

Excluding the donation from the fairground (£2,000 traditionally given to the mayor's charity), the running of the event has generated a net income of £762.87 through donations and sale of stall plots along with a refund for van rental.

A full financial breakdown is attached as appendix 1.

2.4 Lessons Learned

We have learnt a number of lessons from previous years, so items listed below are in relation to the current year: -

- The hire of the Climbing Wall, Bungee Trampolines, Cannonball Airblaster, Pedal go karts, Crazy Golf and Gladiator dual activities were a great success with a constant stream of users and many people commenting on how many free activities were available on the day.
- The hire of 5 face painters was a great success which reduced the amount of waiting time for visitors.
- The hire of the inflatables always proves very popular with attendees and this year we used a new provider who had a staff member on each inflatable.
- The support from Knowsley Councils grounds maintenance team was once again fantastic. There were two operatives litter picking before, during and after the event and provided wheely bins throughout the site. Feedback from residents following the event was that the park was left clean and litter free.
- The Mayor's Charity Stall raised £142 from the proceeds of the raffle.
- Although we had performers cancel at short notice which reduced the performance schedule slightly there was still enough entertainment to provide the spectators with a variety of performers along with music played by L35 Online Radio in between performances.
- Mr Tumble Liverpool proved very popular this year with the audience and engaged well with the children.
- The heavy rain and thunder brought the carnival to an abrupt end at approximately 2.30pm. Although this was very unfortunate, prior to this there were a lot of visitors enjoying all that was on offer.

2.5 Recommendations

2.5.1. Members should offer any other points on lessons learned for consideration at the meeting.

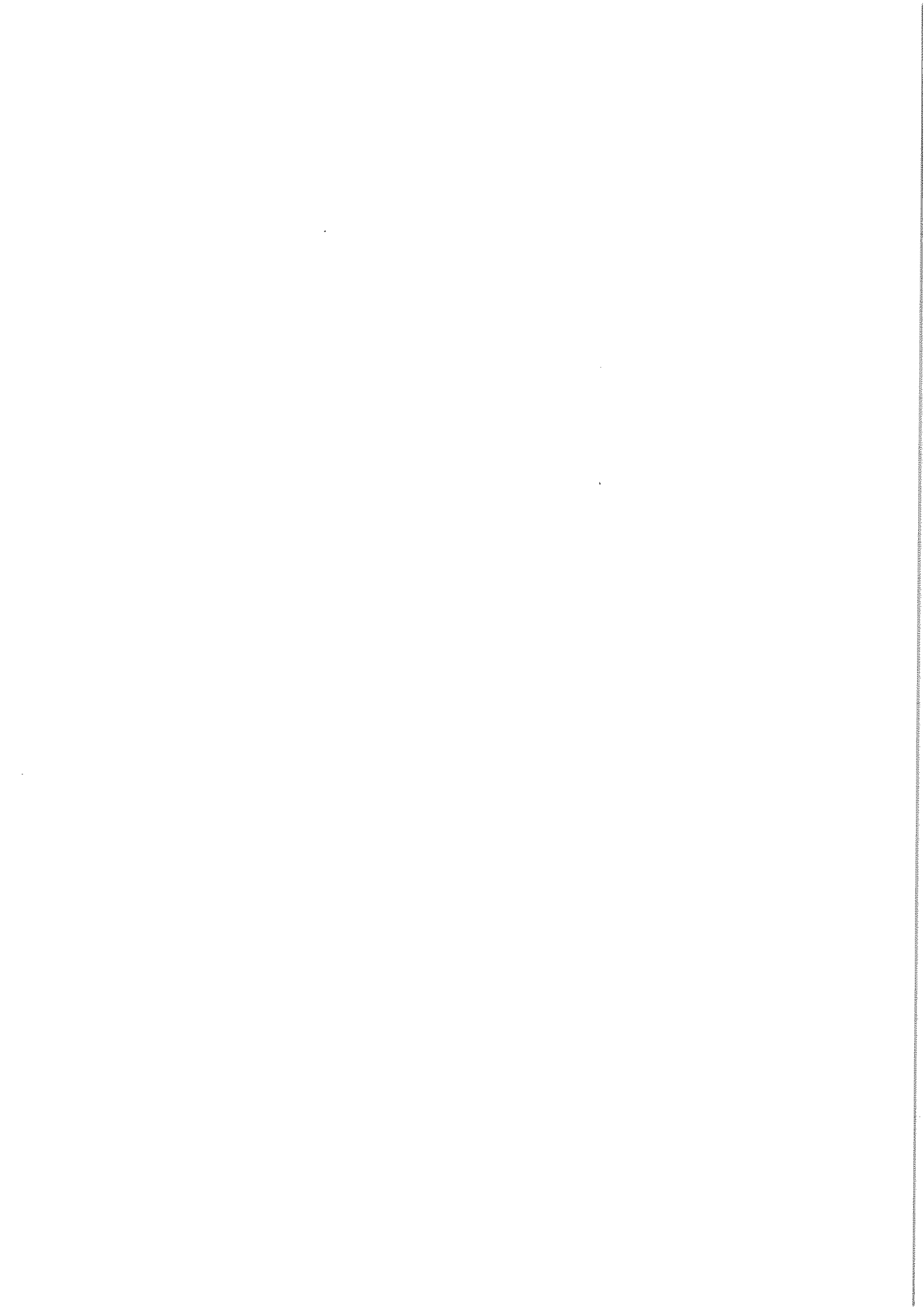
2.5.2 There is a requirement of the full support of all Town Councillors in the running of the event.

2.5.3. The success of the carnival in attracting visitors and the setup, in its current format strongly suggests we should retain this method of organisation and delivery.

2.5.4. The success of the carnival in attracting visitors in June strongly suggests the carnival should run around the same time next year during the Prescott Festival of Music and Arts on Sunday 23rd June 2024.

2.5.5 Following the success of the numerous free activities it is recommended that these are booked once again next year as follows: -

- 6 large inflatables with 6 members of staff
- Climbing wall, Bungee Trampolines and Cannonball Airblasters
- Pedal go karts, crazy golf and gladiator duel
- Face painters x 5



PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****28TH SEPTEMBER 2023****REPORT TITLE:**

Prescot Community Recognition Awards 2023 Feedback Report

BACKGROUND TO THE REPORT

As members are aware the terms of reference for the Events Committee require a comprehensive report be produced following each event. The report will provide feedback on the event and recommendations for the future.

PURPOSE OF THE REPORT

To provide feedback to the Council in relation to the success of the event and seeks any further input members wish to make in relation to lessons learned.

REPORT PREPARED BY:

Louise Sephton – Deputy Town Clerk

Events Committee



PRESCOT TOWN COUNCIL

Prescot Community Recognition Awards 2023 Feedback Report

1. INTRODUCTION

- 1.1 As members are aware the terms of reference for the Events Committee require a comprehensive report be produced following each event. The report will provide feedback on the event and recommendations for the future.

2. NOMINATIONS & SELECTION PROCESS

- 2.1 This year we received 3 nominations for Citizen of the Year and 6 nominations for Community Group of the Year.
- 2.2 The selection process took place on 12th July 2023 with 5 Councillors from the Events Committee scoring each nominee.
- 2.3 Those members who declared an interest in a nominee were excluded from scoring and a weighted score was used to ensure the process was fair and consistent to all nominees.
- 2.4 Following the selection process members discussed that the nomination form and selection process would be reviewed for next year's nominations.

3. EVENT FORMAT

- 3.1 The event was held on Sunday 31st July from 2pm – 5pm and 29 community groups were invited along to celebrate their work as volunteers in the community and were served with afternoon tea by Prescot Town Councillors and staff. The event format included: -
- 3 members of each community group were invited.
 - Neil Murray (L35 Radio) compared the event & played music.
 - Welcome by the Mayor of Prescot.
 - All community groups were given the opportunity to provide information on what they do as a group.
 - Outgoing Mayor presented charitable donations.
 - Town Councillors & staff served afternoon tea which consisted of sandwiches, cakes, tea, coffee, fruit juice and prosecco.
 - Citizen of the Year awarded.
 - Community Group of the Year awarded.

- Heads and tails game.
 - Presentation of certificate of service to past Councillors.
 - Farewell by the Mayor of Prescot.
- 3.2 5 community groups declined the invitation, and 3 community groups did not arrive on the day. The total number of guests on the day was 78 and this included community groups, Town Councillors, Past Councillors, staff and award winners.

4. **FINANCE**

- 4.1 The Community Recognition Awards has an allocated budget of £500 and the total net cost has been calculated at £474.42. This was used to purchase the food and drinks for the event.

5. **LESSONS LEARNED**

- 5.1 The timing of the event would benefit from an earlier time of 12pm until 3pm which would provide a more suitable time for guests to consume the afternoon tea.
- 5.2 The purchase of catering coffee and tea pots would be beneficial for next year's event, and these can be purchased utilising the Equipment purchase/maintenance budget.

6. **RECOMMENDATIONS**

- 6.1 Members should offer any other points on lessons learned for consideration at the meeting.
- 6.2 The timing of the event will be changed to 12.00pm – 3.00pm.
- 6.3 Coffee/tea pots will be purchased for next year's event.
- 6.4 A working group will be set up to review the nomination form and selection process and to discuss the event schedule. The working group will include Cllrs P. Cook, J. Burke, J. Edgar and M. Burke.

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****28th SEPTEMBER 2023****REPORT TITLE**

Uniform Recycling Project Feedback Report

BACKGROUND TO THE REPORT

Following on from the success of the project in 2022 the Town Council approved the annual running of the Uniform Recycling in future years.

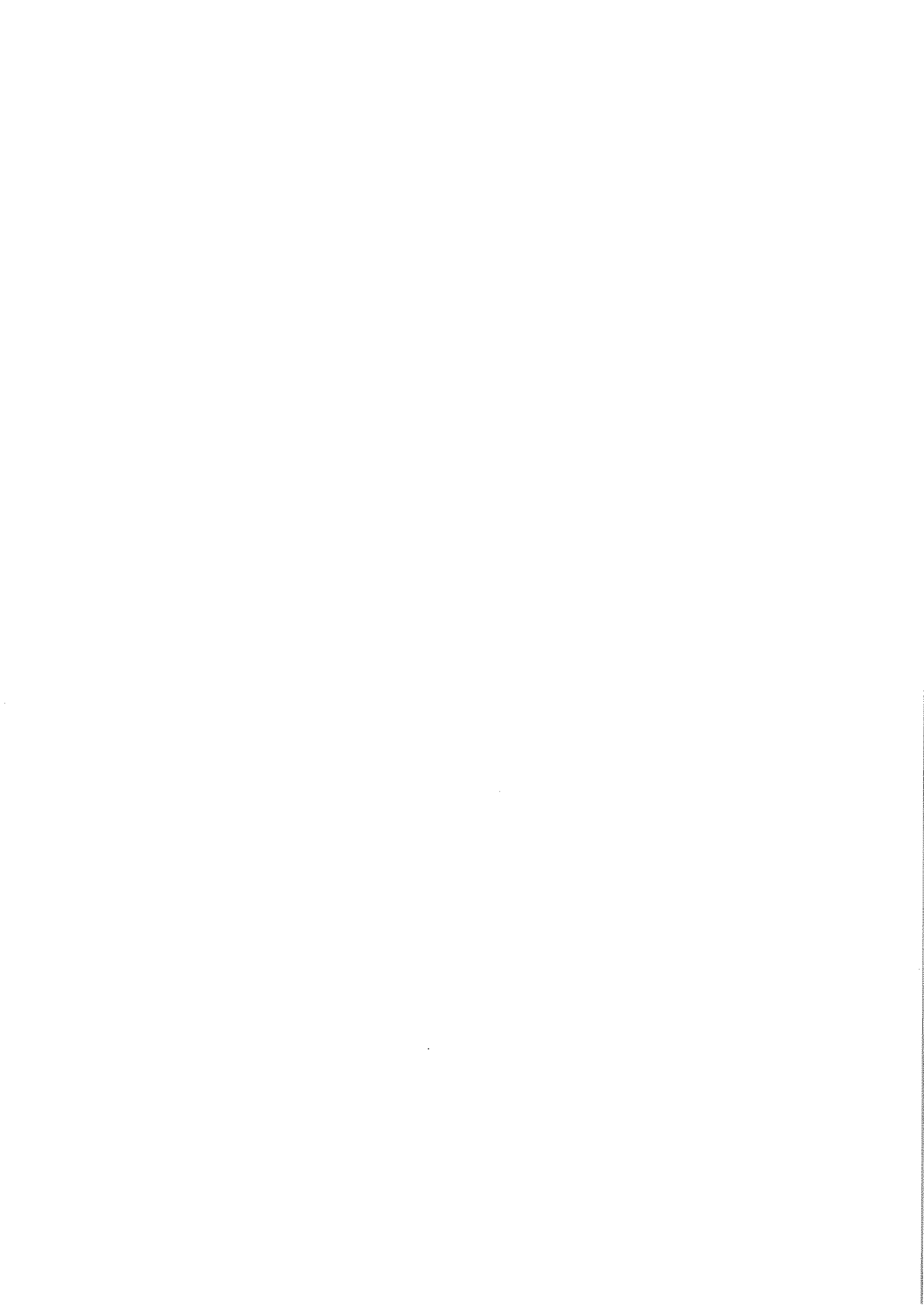
PURPOSE OF THE REPORT

This report provides feedback to the council in relation to the success of this year's project and any further lessons learnt.

REPORT PREPARED BY

Louise Sephton – Deputy Town Clerk

Cllr Joanne Burke – Project Lead



PRESCOT TOWN COUNCIL

Uniform Recycling Project

1 INTRODUCTION

- 1.1 Following on from the success of the project in 2022 the Town Council approved the annual running of the Uniform Recycling in future years.
- 1.2 This project is timed to coincide with the school summer holidays.

2 PROJECT FEEDBACK

2.1 Donations

Once again, the supply of donations was overwhelming, and it was truly indicative of the strong community recycling spirit within Prescot.

2.2 Processing of donations

To allow for collection and storage of uniforms the 1100 ltr bin that was purchased previously and placed in the bin store at the back of Town Hall was used again to accept donations.

As in the previous year 70% of donations were provided bagged and pre-washed ready for the volunteers (elected members and Friends of Eaton Street Park) to sort the items for quality control making sure only excellent standard items were selected. These were then individually tagged with their size/age on and then hung on hangers on rails in order of size and school.

To facilitate the processing and subsequent allocation of uniforms the project utilised the storage container on the Town Hall car park which was donated to specifically provide a recycle space for Prescot Town Council with our partners and is currently being refurbished into a Prescot Town Council Recycle Shop.

This year the uniforms were initially processed at the container and then the eight rails were wheeled over by 2 Councillors and 2 volunteers. On completion the rails were wheeled back over to the container by 3 Councillors. In terms of health and safety this will need to be reviewed next year and consideration given to if this can be delivered entirely from the Recycle Shop (container).

2.3 **Allocation of uniforms**

Once again Eaton Street Park was used to allocate uniforms during the Friends of Eaton Street Park weekly school holiday free lunch and activity sessions along with the container sited on the Town Hall car park. This was carried out in conjunction with the summer holiday FFLAAS (free family lunch and activity sessions) which are provided by the Friends of Eaton Street Park. The container (PTC Recycle Shop) has facilitated a year-round uniform recycle offer that residents can access as and when they need managed by designated volunteers, town council staff and elected members.

2.4 **Achievements of the project**

This project has two main aims the protection and preservation of our environment by reducing landfill, and support to families in the provision of school uniforms at a time when some would otherwise go into debt or have to choose to eat or cloth their children. Prescott Town Council and the Friends of Eaton Street Park have worked really hard and been successful, over the past five years in reframing and destigmatising recycling school uniforms. Overall, the project has provided recycled uniforms to over 800 local families, with a total of 2,202 items recycled at the time of writing the report. The beneficiaries were not limited to Prescott as enquiries were also received and supported from families in Whiston, Huyton, St Helens, Croxteth, Halewood and Rainhill.

2.5 **Finance**

Although there is no allocated budget for the school uniform recycling project this year there have been costs incurred in relation to the siting of the container at £700.00 along with screw fixings and rails at £91.81 in order to refurbish the unit to create a Recycle Shop for Uniforms and Winter Coats all year round. The container flooring which would have cost in excess of £3,000 was donated by local business Britannia Fleet Removals. The £791.81 costs have been met by utilising the community fund and furniture and fittings budgets.

The project has also incurred some in-kind costs with the considerable amount of effort that has been put in by the volunteers during the project. Volunteers have washed and ironed uniform items, (deemed quality donations but needing their appearance to be maximised). This is estimated to have been in excess of 100 wash cycles at an electricity cost of 24p per cycle (£24) and ironing for a total of 15 hours with an electricity cost of 53p per 30 minutes (£15.90) with Laundry Pods costing £12 per 50 pod pack (£36), a total cost of £75.90 incurred by volunteers.

Volunteer hours have been calculated at a cost of £2,605 using the national minimum wage (£10.42 ph for 250 hrs).

The total in-kind costs for this year's project are £2,680.90.

3 CONCLUSIONS

- 3.1 The continued success of the project clearly demonstrates that there is a strong and growing recycle agenda and movement, with the Prescot Community appearing to be leading the way in Knowsley. It certainly confirms that people's motivation to engage with recycling is increasing year on year and therefore fits the objectives of the project. In addition to protecting and preserving our environment by preventing uniform items going to landfill this council in partnership with volunteers is providing support to residents hit by the ongoing financial and energy crisis.
- 3.2 Although there is very little that would need to be changed to replicate the project's success next year as those practices that worked well this year would be employed again there are some things for the Council to consider for next year: -
- Increase the Councillor input for volunteering on the project as the Friends of Eaton Street Park played a majority role this year.
 - Agree with our partner volunteer group for the recently refurbished 'Recycle Shop' to be piloted as the designated space for the Project moving forward, with an agreed timetable of opening times in addition to requests all year round. This would improve the experience of families, mirroring the experience of going to any school uniform shop, continuing to destigmatise and promote recycling.

4 RECOMMENDATIONS

- 4.1 In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to: -
- Recognise the success of the School Uniform Recycling project and thank all elected members and the Friends of Eaton Street Park who were involved in a voluntary capacity and were instrumental in the running of the project.

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****28th SEPTEMBER 2023****REPORT TITLE:**

Consultation on Liverpool City Region and West Lancashire Borough Council Recreation Mitigation on the Coast Supplementary Planning Document Scoping Report – August 2023.

BACKGROUND TO THE REPORT

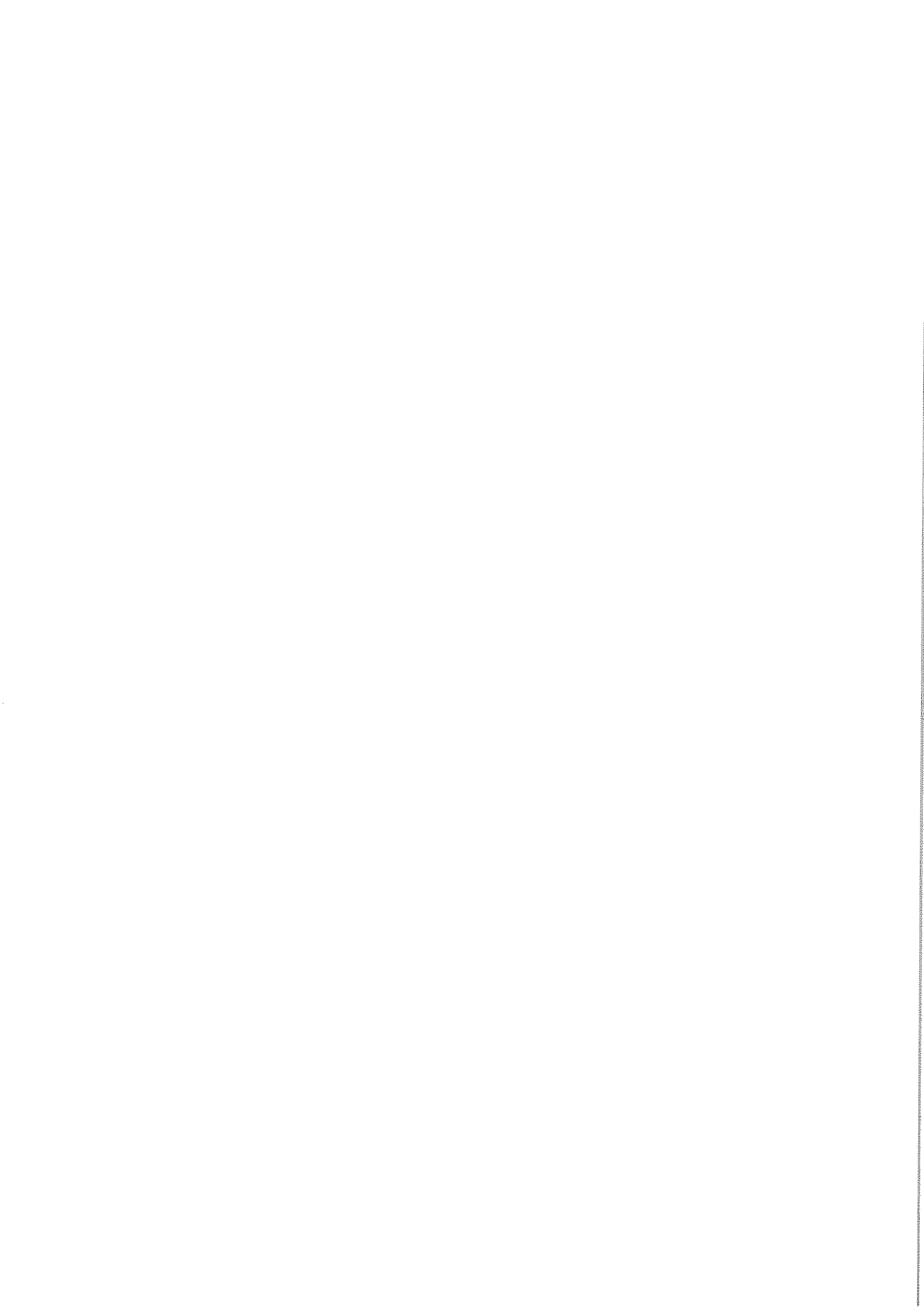
Local Authorities within the Liverpool City Region and West Lancashire Borough Council are in the process of drafting a Recreation Mitigation on the Coast Supplementary Planning Document Scoping Document – and as a statutory consultee – have approached Town and Parish Councils as to whether they wish to respond to the consultation.

PURPOSE OF THE REPORT

To determine whether Prescot Town Council wishes to submit a response to the consultation for a draft Recreation Mitigation on the Coast Supplementary Planning Document Scoping Document

REPORT PREPARED BY:

Alex Spencer – Town Clerk



1. INTRODUCTION

- 1.1 In August 2023, the Town Clerk received a letter from local authorities within the Liverpool City Region and West Lancashire Borough Council, seeking views on a draft Recreation Mitigation on the Coast Supplementary Planning Document.
- 1.2 This draft document is being jointly produced by local authorities within the Liverpool City Region and West Lancashire Borough Council, in partnership with Natural England and the National Trust, and given that Parish and Town Councils are statutory consultees for the purposes of the Town and Country Planning (Local Planning) (England) Regulations 2012, views are being sought.
- 1.3 The document in its current format is essentially one of structure and procedure – setting out how the policy document will look once submitted for further consultation and latterly adoption to effectively replace the interim measures which each authority currently has in place.
- 1.4 To this end, Members' attention is drawn to the page 4 of the attached scoping document which sets out the scope and structure of the draft document currently being consulted upon.
- 1.5 In consideration as to whether Prescot Town Council should submit a response to this consultation, the Town Clerk has contacted planning consultants whom he worked with in his previous role.
- 1.6 He has been advised as follows:-
 - The consultation is largely procedural given that views are being sought on what structure a draft Supplementary Planning Document should take moving forward.
 - Although a joint approach is to be welcomed to give consistency across local authorities, practically, adoption of a Supplementary Planning Document will not change the interim measures which are currently in place – with developers already having to contribute significant amounts for coastal mitigation either directly (to the coast) or indirectly (to parks and open spaces)
 - Moving forward the structure of the draft Supplementary Planning Document continues with
 - a. Strategic Access Management and Monitoring (SAMMs) – Developer funding contributing directly to the coast in order to mitigate risks i.e. ranger stations, boardwalks, and
 - b. Suitable Accessible Natural Green Spaces (SANGs) – Developer funding used for improving parks and greenspaces - thereby acting as a "decoy site" to the coast. This funding only applies to parks and greenspaces in excess of 50 hectares and would not currently include pocket parks or playing fields as in Prescot.
 - No other Town/Parish councils have sought planning advice as to whether a response to the consultation is necessary.
- 1.7 A response to the consultation should be submitted by 8:00am on 9th October 2023, and can be made via this email address rmsconsultations@sefton.gov.uk

2.0 CONCLUSIONS

- 2.1 Having reviewed the proposed scoping document and obtained planning advice, a formal response from council to this consultation does not appear necessary given that the document is essentially one of procedure and structure.
- 2.2 However, once a draft supplementary planning document is produced and views are sought as part of a consultation process, a response from Council will be necessary is highly likely. In accordance with the scoping report, this consultation period is scheduled for December 2023.

3. RECOMMENDATIONS

- 3.1 Members are asked to:
 1. Note the contents of this report.

Liverpool City Region and West Lancashire

Recreation Mitigation on the Coast

Supplementary Planning Document

Scoping Report

August 2023

Recreation Mitigation on the Coast SPD

The Local Planning Authorities (LPAs) of the Liverpool City Region (Halton, Knowsley, Liverpool, St Helens, Sefton and Wirral) and West Lancashire are jointly preparing a Recreation Mitigation on the Coast Supplementary Planning Document (SPD), in partnership with Natural England and the National Trust. Once adopted, this will replace the current interim approaches several of the Councils have in place.

Recreation mitigation on the coast is a process to reduce harm arising from new housing development due to more people visiting the coastal internationally important nature sites. The SPD will set out what proposals applicants for certain new developments will have to do to meet the requirements of the Conservation of Habitats and Species Regulations 2017 (as amended) (the Habitats Regulations) regarding recreation pressure on the Coast.

This scoping report is the first step in preparing the SPD. The SPD will provide detailed guidance on the interpretation and implementation of policies within the Local Plans of each of the participating authorities.

The purpose of this document is to engage key stakeholders in considering the scope and content of the SPD in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

The responses on this scoping report will inform the preparation of a draft SPD, which will then be published for formal consultation together with a Consultation Statement setting out how comments received have informed the content of the SPD. All comments received will be taken into account in preparing the final version of the SPD which will then be taken forward for adoption. Once adopted the SPD will carry full weight as a material consideration in the determination of planning applications.

Comments should be made by 08.00 Monday 09 October 2023

What is a Supplementary Planning Document (SPD)?

SPDs give more detailed guidance to policies in the Adopted Local Plan, 'made' (i.e. adopted) Neighborhood Plans and a future Spatial Development Strategy for the Liverpool City Region. They are subject to public consultation under The Town and Country Planning (Local Planning) (England) Regulations 2012. Once adopted SPDs are material considerations in the determination of planning applications.

Planning Policy Context

SPD Links with National Policy and Legislation

The SPD will be produced so it is consistent with the National Planning Policy Framework (NPPF) and The Town and Country Planning (Local Planning) (England) Regulations 2012. Regard will also be had to the Planning Practice Guidance (PPG) and the Conservation of Habitats and Species Regulations 2017 (as amended) (the Habitats Regulations).

SPD Links with Local Plans

The SPD will be prepared to provide further guidance in relation to the interpretation and implementation of the relevant policies in each of the Local Plans of participating authorities.

Halton

Policy HE1: Natural Environment and Nature Conservation

Pages 166-168

Policy CS(R)20: Natural and Historic Environment

Pages 80-82

CS(R)21: Green Infrastructure

Page 89 of

<https://www3.halton.gov.uk/Documents/planning/planning%20policy/newdalp/DALP%20Adopted.pdf>

Knowsley

Policy CS8 Green Infrastructure

Pages 81-82 [Knowsley Local Plan: Core Strategy](https://localplanmaps.knowsley.gov.uk/documents/knowsley-local-plan-adopted-core-strategy.pdf)

<https://localplanmaps.knowsley.gov.uk/documents/knowsley-local-plan-adopted-core-strategy.pdf>

Liverpool

Policy STP3 Protecting Environmentally Sensitive Areas

Policy GI6 Protection of Biodiversity and Geodiversity

Pages 239-240 of <https://liverpool.gov.uk/media/1361302/01-liverpool-local-plan-main-document.pdf>

St Helens

Policy LPC06 Biodiversity and Geological Conservation

Pages 125-126 of [Microsoft Word - Local Plan Written Statement - FINAL adoption version 16.06.2022 \(sthelens.gov.uk\)](https://www.sthelens.gov.uk/media/4315/St-Helens-Borough-Local-Plan-up-to-2037/pdf/Local_Plan_Written_Statement_-_FINAL_adoption_version.pdf?m=637940059004200000)

https://www.sthelens.gov.uk/media/4315/St-Helens-Borough-Local-Plan-up-to-2037/pdf/Local_Plan_Written_Statement_-_FINAL_adoption_version.pdf?m=637940059004200000

Sefton

Policy NH2 Nature

Pages 136-137 of [Local Plan \(sefton.gov.uk\)](https://www.sefton.gov.uk/media/1133/a-local-plan-for-sefton-for-adoption-final.pdf)

<https://www.sefton.gov.uk/media/1133/a-local-plan-for-sefton-for-adoption-final.pdf>

Wirral (note, Local Plan submitted for examination)

Policy WD3 Biodiversity and Geodiversity

Pages <https://www.wirral.gov.uk/files/sd1-wirral-local-plan-2021-2037-submission-draft-may-2022-reg-19-publication-final-260422/download?inline>

West Lancashire

Policy IF4: Developer Contributions

Policy EN2 Preserving and Enhancing West Lancashire's Natural Environment

Pages 133-136 and 141-149 of https://www.westlancs.gov.uk/media/546038/wllp_oct-2013.pdf

Sustainability Appraisal and Strategic Environmental Assessment

Supplementary Planning Documents do not require a Sustainability Appraisal (SA) but may in exceptional circumstances require a Strategic Environmental Assessment (SEA) if they are likely to have significant environmental effects that have not already been assessed during the preparation of the relevant strategic policies.

This SPD supplements policies in the Local Plans of the participating LPAs, all of which have been subject to SA and SEA and detailed scrutiny at the Examination (in the case of Wirral examination is underway). The SPD is focused on environmental mitigation measures. It is therefore considered that a Strategic Environmental Assessment is not required.

If you believe SEA is required, please set out what the exceptional circumstances are requiring one to be undertaken as part of your response.

Habitats Regulations Assessment

Supplementary Planning Documents in exceptional circumstances require a Habitats Regulations Assessment where they are likely to have a significant effect on the conservation objectives of designated nature sites of international importance or on the integrity of such a site.

This SPD is being prepared to help reduce likely significant effects on the internationally important nature sites on the Coast (shown at Appendix A) which were identified in the Habitats Regulations Assessment Reports for the Local Plans in each area. The SPD seeks the conservation management of the habitats and species for which these sites were designated. It is therefore considered that further Habitats Regulations Assessment is not required for this SPD.

If you believe further Habitats Regulations Assessment is required, please set out what the exceptional circumstances are requiring one to be undertaken as part of your response.

Scope of Recreation Mitigation on the Coast SPD

It is proposed that the SPD will cover and be organised as follows:

- **Introduction**
General introduction to the topic; what we are trying to achieve; what an SPD is; overview of the sub region
- **Legislative and Policy Context**
Overview of relevant legislation and the national planning context; summary of city region Spatial Development Strategy and individual Local Plan policies; summaries of Local Plan HRA conclusions
- **Protected areas in sub-region**
Overview of designated nature sites of international importance in the area (including map – see Appendix A); the reason for their protection; overview of how they are under threat/pressure

- **Need for sub-regional approach**
Why impacts arising from recreational disturbance is cross boundary; link to evidence and link to survey work to show how people visit from the wider area
- **Potential and likely impact of new development on protected areas**
Scale and type of new development proposed (e.g. housing, employment, visitor accommodation etc); potential impact of that growth; summary of survey work and what this shows
- **Identified mitigation measures required**
General overview of mitigation measures; introduction, definition and explanation of Strategic Access Management and Monitoring (SAMMs) and Suitable Accessible Natural Green Spaces (SANGs); types of measures that will be acceptable
- **Securing mitigation measures**
Different options that developers have to mitigate the impact of their proposal; introduction of an approach to mitigation through a financial contribution that developers can opt in to; potential different zones for variable charging rates; charging rate to pay for mitigation measures; approach if developers do not opt in
- **Implementation and Monitoring**
How we will secure improvements; how we will collect 'opt in' fee; how will identify priorities for spend; how this will be managed; indicators

Timetable of SPD preparation and Next Steps

Note, this timetable is indicative at this stage and is subject to change.

SPD Scoping consultation starts	Monday 14 August 2023
SPD Scoping consultation end	08.00 Monday 09 October 2023
Draft SPD prepared, considering comments made to the scope, Chief Planners and Growth Director approval	October - November 2023
Political reporting / approval following consideration of comments	November 2023
Publish draft SPD for consultation	December 2023
Take account of comments made and update the SPD	Early 2024
Adopt the SPD	Late Spring - Summer 2024

This consultation (on the scope of the SPD) will run for eight weeks to take account of summer holiday period. Following this, Officers will review your comments, which will be used to inform the preparation of a draft SPD. This will then be consulted on and the responses again reviewed and appropriate amendments made to the SPD, as necessary, before the final version of the SPD is then adopted by all the LPAs.

How to get involved

This document has been prepared to identify the scope of the emerging Recreation Mitigation on the Coast SPD and raise awareness of, and interest in the document. Comments are sought on the scope that has been set out through this document.

How to comment

Comments on whether you agree with the scope of this SPD and/or whether there are other things that should be included should be sent to:

rmsconsultations@sefton.gov.uk

RMS Scoping Consultation
Merseyside EAS
The Barn, Court Hey Park
Roby Road
Huyton
Merseyside
L16 3NA

Comments must be received by **08.00 Monday 09 October 2023**

For help in completing this form, please contact rmsconsultations@sefton.gov.uk

Data Protection

The personal information provided in your consultation responses will be processed in accordance with the requirements of the Data Protection Act 2018.

- All comments, including personal details, received will be logged securely.
- Comments from private individuals will be published online but these will be made anonymous
- Comments from groups, organisations and companies will be published online giving name of group, organisation and company only
- No contact details (including home address, email or telephone number) will be published
- The Council may need to contact you to request further information or clarification in relation to the comment(s) made
- Personal details will be used for the purposes of SPD production only

For further information see:

Halton

[Data Protection \(halton.gov.uk\)](https://www3.halton.gov.uk/Data-Protection.aspx)

<https://www3.halton.gov.uk/Pages/councildemocracy/Data-Protection.aspx>

Knowsley

[Data protection | Knowsley Council](#)

<https://www.knowsley.gov.uk/your-council/data-protection>

Liverpool

[Privacy notice - Liverpool City Council](#)

<https://liverpool.gov.uk/privacy-notice/>

St Helens

[Your data rights - St Helens Borough Council](#)

<https://www.sthelens.gov.uk/article/5374/Your-data-rights>

Sefton

www.sefton.gov.uk/PlanningGDPR

Wirral

[Data Protection Policy | wirral.gov.uk](#)

<https://www.wirral.gov.uk/about-council/freedom-information-and-data-protection/data-protection-policy>

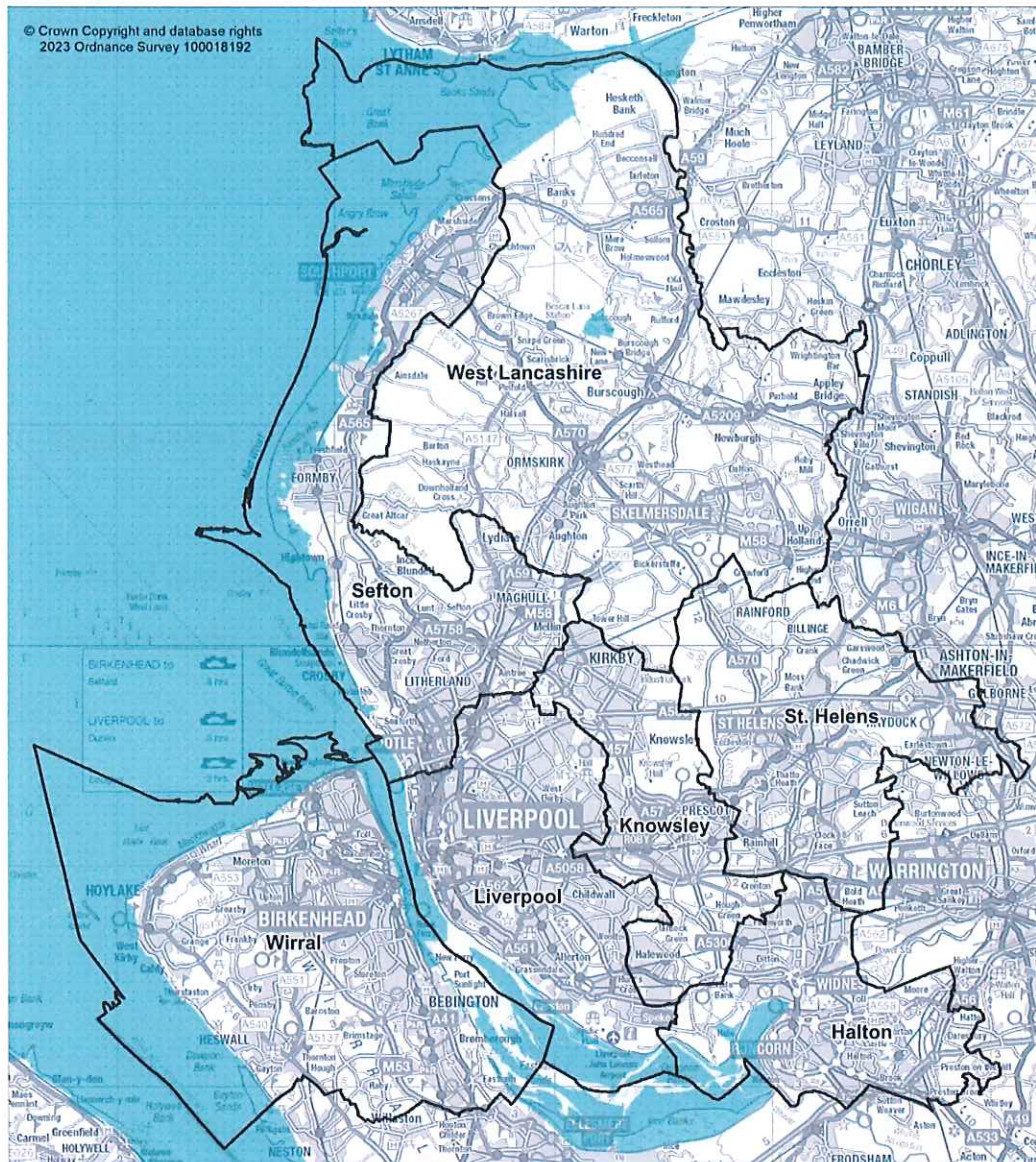
West Lancashire

[UK General Data Protection Regulation \(GDPR\) - West Lancashire Borough Council \(westlancs.gov.uk\)](#)

<https://www.westlancs.gov.uk/about-the-council/information-governance/general-data-protection-regulation-gdpr.aspx>

Appendix A

Map of Participating Authorities and Protected Coastal Designations



PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****28th SEPTEMBER 2023****REPORT TITLE**

Draft Annual Report 2022-23.

BACKGROUND TO THE REPORT

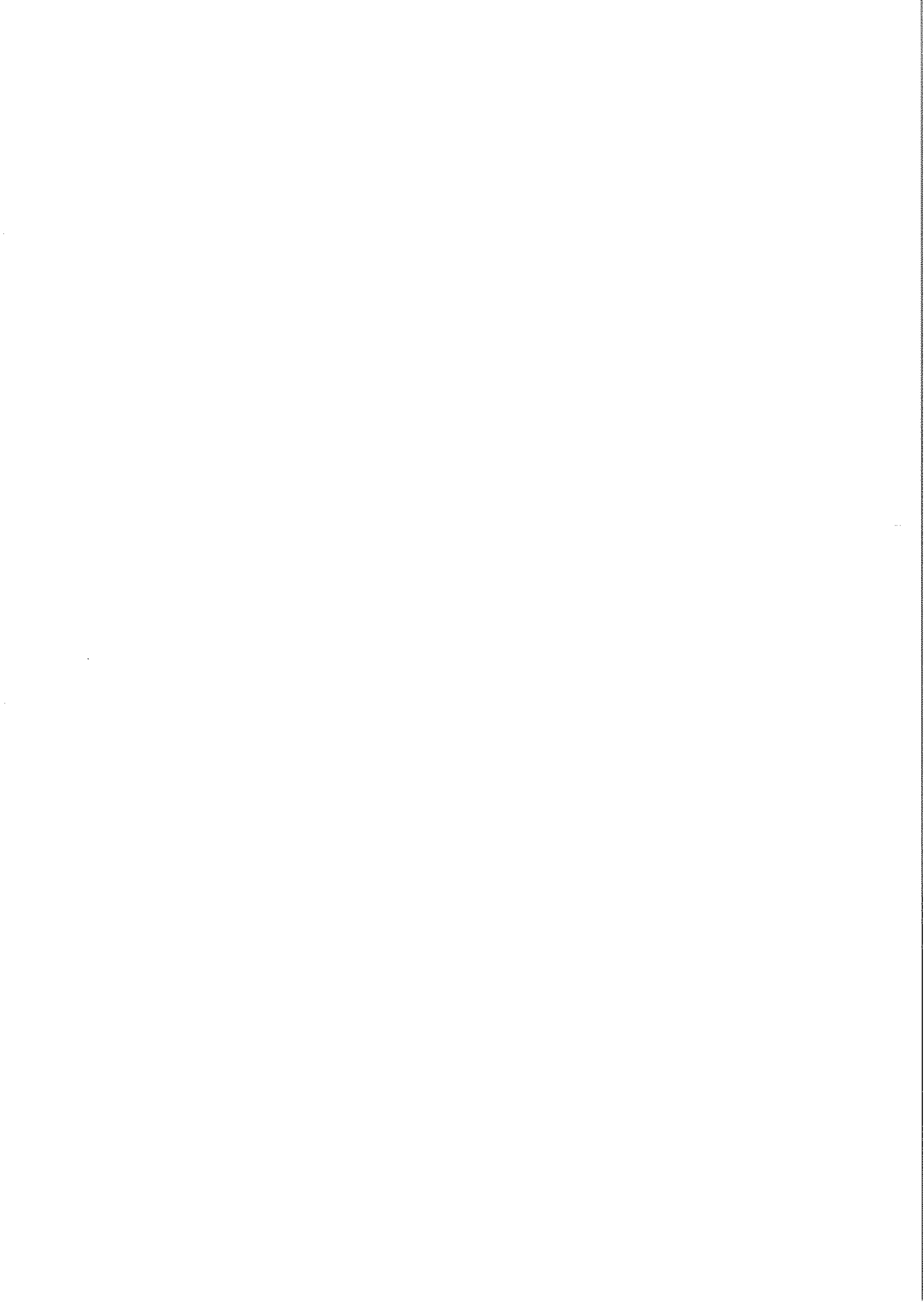
As members are aware it is common practice for Local Councils to produce an Annual Report summarising its activities throughout the year.

PURPOSE OF THE REPORT

This report provides members with a draft copy of the Annual Report for Prescott Town Council 2022/23 and seeks approval of its contents.

REPORT PREPARED BY

Alex Spencer – Town Clerk



PRESCOT TOWN COUNCIL

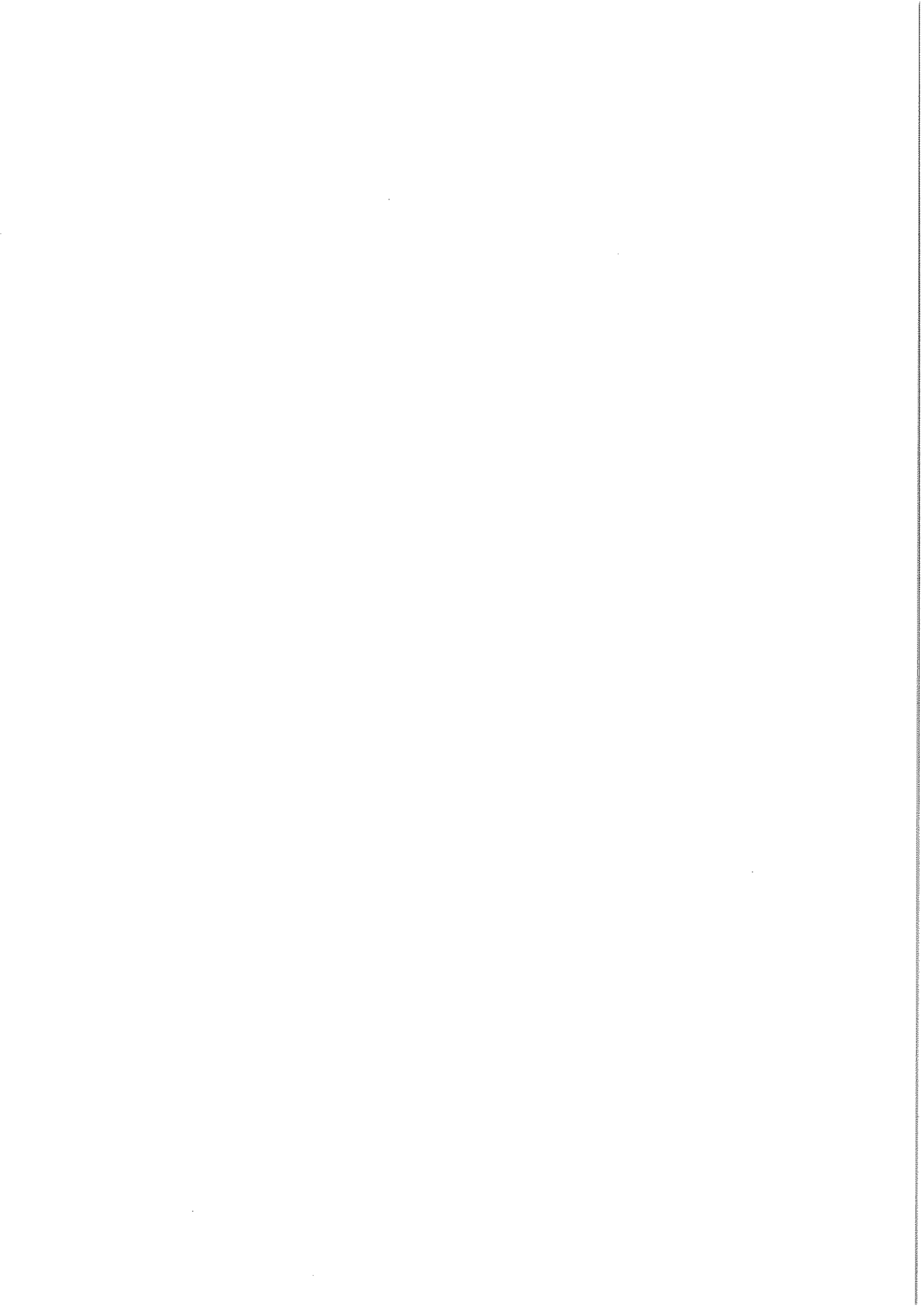
Draft Annual Report 2022-23

1. INTRODUCTION

- 1.1 As members are aware it is common practice for Local Councils to produce an Annual Report summarising its activities throughout the year.
- 1.2 Unfortunately, the publication of this report is long overdue and ideally would have been produced for May/June 2023 to capture the work and activities of council during the 2022/23 civic year. For this, the Town Clerk can only apologise.
- 1.3 Moving forward and to negate any delay in the production of future Annual Reports, the Town Clerk has establish a clear template upon which future reports will be based, has established a folder structure where information can be saved and updating during the civic year (indeed information has already been produced and saved for the 2023/24 Annual Report) and will make adjustments to budgets having due regard to the need to produce and potentially distribute the report itself.
- 1.4 In short, there will be no delay in the production and distribution of the 2023/24 Annual Report, with a deadline of June 2024 proposed.

2. RECOMMENDATIONS

1. That Members consider the draft text version of the 2022/23 Annual Report and approve its contents.
2. That Members delegate to the Town Clerk the final design of the 2022/23 to include photographs and graphic design.
3. That Members agree a suitable distribution method for the 2022/23 Annual Report.
4. That Members note the contents of the report.



Prescot Town Council Annual Report 2022-23 – Statement from the Mayor of Prescot

I am beyond proud to have had the privilege of being the Mayor of Prescot May 2022-23. I loved meeting all of the volunteer groups, organisations and Prescotians on my journey.

I particularly enjoyed delivering the Local Democracy Programme which I introduced several years ago to Prescot Town Council, but delivering it in the role of Mayor of Prescot was special, to all of the year 6 children in our Prescot Primary Schools, encouraging them to have a voice, learning about debate and about PTC itself.

Amusingly, I am regularly stopped by school children who say I know who you are...for a moment I get ahead of myself and think they will say you were the Mayor...but they go on to say "Your Head Elf, you came to our school when Santa got stuck in the snow." A role so much less regal, but so much fun, when I got to ham it up at all the local schools dropping off selection boxes when our planned 'Santa' got stuck in traffic.

Thanks to all of my consorts who took time away from volunteering duties to come with me to events, they all loved their experiences and it was the perfect opportunity for me to acknowledge those who had volunteered with me in many groups for over fourteen years now. These volunteers from third sector organisations are the backbone of our country.

Thank you to every single person who volunteered their time, donated prizes, knitted, crocheted, crafted, came to any or all of my fundraising events (2 Ladies Nights, An 80's Night, A Race Night, 2 Motown Nights, 'Penny for your Parks' initiative, 2 Tombolas, 10 Mayors Lucky Squares Draws, Yoga afternoon, 12 Raffles, A Chinese Buffet Night and 3 Prize Bingo Sessions). I want to acknowledge the contributions of every child and family in Prescot who saved their 1ps and 2ps for me, and all of the business's who helped me and who are listed on Prescot Town Council Webpage. Prescotians, you made my Mayoral year fundraising so successful I raised more than the Mayor of the whole of Knowsley!

I'm quite active in our community and as Chair of Friends of Eaton Street Park organise, and deliver many events including free lunch and activity sessions during school holidays. About 18/12 ago a mum brought her little boy to one of these events with his Nan. They asked if he could go on the inflatable slide, just like all the other children. Now this little boy was in a wheelchair but his Mum and Nan carried him to the top of that slide and when he came down, he was joyous, grinning from ear to ear, he absolutely loved it...

An amazing sight, but I felt overwhelming sadness too! Why should children with different abilities have so little equipment in our parks for them to access? So I decided, My Mayoral fundraising would focus on 2 projects, the first being an accessible roundabout at Eaton Street Park, a piece of equipment that children of all abilities can use.

For my second focus was Molyneux Drive Woodland & Forestry Space which came to be during Covid, when I set up a Friends group (Mal, Margaret, Thomas, Marianne, Pat and others), clearing a very neglected and overgrown piece of land at the back of Molyneux drive shops and developing it into a Woodland and Forestry Space, with a pond and eco-system, to start to repair and care for this little green space, to be used by our partners, the local schools, community groups and the local community. Many of my local community are living day to day, and weathering this financial and energy crisis, their children will not be holidaying at 'centre parks', but this will be their special space! The Friends group have already delivered a well-attended Winter Wonderland and Easter Session for the local community, and as my second project, the money allocated to them will improve this resource for all.

Prescot Town Council Annual Report 2022-23 – Statement from the Mayor of Prescot

Finally and most importantly I would like to thank the **little boy who inspired me** to try and make our Park more accessible and inclusive and the children of St Mary and St Pauls & St Lukes Primary Schools who inspired me to create the Woodland & Forestry Space. In total I raised £17,672, I gave Willowbrook and Breastmates £500 each, Friends of Eaton Street Park £8336 to buy a roundabout and Friends of Molyneux Drive Woodland and Forestry Space £8336 to improve the space for our local community.

Prescot Town Council Annual Report 2022-23 – Statement from the Town Clerk

Firstly, I would like to say a big hello and introduce myself as I'm conscious that for the last nine years you have been receiving this report from my predecessor and former Town Clerk, Daniel Wilson.

My name is Alex Spencer and I took over the role of Town Clerk to Prescot Town Council in April 2022. Prior to taking on this role, I was the Amenities Manager and Deputy Clerk at Maghull Town Council – working there for a little over 5 years.

Before I start my report in detail, I would like to recognise the incredible work which Dan achieved during his nine-year tenure. Under his reign, Prescot Town Council has acquired a new town hall (the former Fusilier Pub), has developed strong links with the community, voluntary and faith sector, has established a strong financial footing for council and has established pathways and projects to support the community in often challenging times. Dan's shoes are literally and metaphorically large ones to fill, but I am confident that with the support of councillors, council staff and the community, I'll be up to the challenge of both continuing and furthering the work Dan has put in train.

The role of Town Clerk is undoubtedly a diverse one – with no two days ever being the same. On a Tuesday morning I could be hosting year 6 children taking part in our local democracy project, only to be followed on a Wednesday afternoon with meeting police, the youth service and other partners about to discuss how local anti-social behaviour can be tackled.

This diverse role mirrors the diversity of the town, and during my comparatively short tenure as Town Clerk, I have been pleased to participate in high-profile community events such as the Prescot Carnival and Christmas Cracker, I have formed links with local businesses by attending meetings of the Prescot Business Club, I've actively supported the community through our community clean up days, and perhaps most rewarding of all for me personally, I've hosted year 6 Prescot pupils in our Local Democracy Project – teaching local children exactly what Prescot Town Council does and empowering them to shape their town.

Although I am the new boy on the block, I have been blown away by how vibrant and exciting the town is. A thriving nighttime economy will only help to put Prescot even firmer on the map. The opening of Shakespeare North Playhouse will give the town national if not international recognition and finally and the opening of a new playground at Brown's Field catering for all ages and abilities, will only improve the local leisure offer.

Despite embracing these positives, I also recognise that the town has challenges and I have been equally blown away by the response of the community in meeting those challenges. Uniform recycling projects, park pantries, winter coat programmes and winter hubs are just a few community-driven initiatives offering support to those who sometimes struggle and are proving invaluable to help local needs.

My tenure to date has opened my eyes not only to what the town has to offer residents and visitors of all ages and abilities, but what the challenges are also. Whilst I continue to find my feet within this new role, I look forward to working with councillors, partners, and the community to ensure that Council not only embraces positive element but finds ways of supporting and hopefully overcoming the town's challenges.

Alex Spencer

Town Clerk – Prescot Town Council

Prescot Town Council Annual Report 2022-23 – Statement from the Leader of Council

I am very proud to have served as the Leader of Prescot Town Council in the year 2022-2023.

The year has been difficult for many in our community in terms of the ongoing cost of living and energy crisis. I would like to thank all of the community groups, volunteers and councillors who have provided support to our community to meet their needs. Prescotian community spirit continues to shine and Prescot Town Council continue to support those groups. In this vein we have a Community Group afternoon in which the Councillors prepare the room, food and refreshments and acknowledge the work of our community groups by serving them 'afternoon tea.'

This past year we have provided the venue for Prescot Mission Christmas Dinner Group to pack the Christmas Dinner Bags and be a collection point. I am extremely pleased to tell you that our efforts to preserve and protect the environment by preventing landfill through our recycling projects, go from strength to strength and we are a role model to other councils. We have run the fifth year of our School Uniform Recycle Initiative, the brainchild of Cllr Jo Burke which had developed significantly, now providing over 2000 School Uniform Items to our community. In addition, we have now introduced a School Uniform Recycle Shop which will enable our residents to access uniform all year round. Cllr Pat Cooks Winter Coat Recycle Scheme initiative once again delivered over 400 Winter Coats to members of our community.

We continue to support Friends of Eaton Street Park with free use of the Town Hall if the weather is inclement during their free lunch and activity school holiday sessions and the Park Pantry Community Food Club who are based in our Eaton Street Park Pavilion enable over one hundred families a week to access their resource.

This Council, supported by the Clerk and Staff has continued to be proactive and provided a very full activity programme for our residents which we will continue to review, build and improve.

Lastly I would like to take this opportunity to thank the Mayor of Prescot 2022-23 Cllr Jo Burke for her unprecedented fundraising efforts to make a difference in our community.

Prescot Town Council Annual Report 2022-23 – Events Programme

Event Name	Location	Description of Event	Month
Prescot Carnival	Brown's Field, Wood Lane, Prescot	An array of free activities comprised of bouncy castles, mini-golf, inflatables, football, and go-karts, face painting and arts & crafts. Large fun fair Variety performances including singers, dancers, martial arts entertainers, and dog show. Trader stalls	June
Community Recognition Awards	Prescot Town Hall, Warrington Road, Prescot	The community recognition awards were introduced to celebrate the achievements and contributions of individuals and community groups across Prescot.	June/July
School Uniform Recycling Project	The Pavilion, Eaton Street Park Prescot Town Hall, Warrington Road, Prescot	A project run in partnership between Prescot Town Council and the Friends of Eaton Street Park where donations of school uniform items are made and then redistributed within the community. The project focuses heavily upon recycling school uniform items to save them from landfill.	July/August
Winter Coat Recycling Scheme	Prescot Town Hall, Warrington Road, Prescot	A project run in partnership between Prescot Town Council and the Friends of Eaton Street Park where donations of winter coats are received and then redistributed within the community.	September
Armistice Day Service	BICC Memorial, Prescot Cemetery, Manchester Road, Prescot	Memorial Service for local residents supported by Prescot Town Council, St. Mary's Church, the Friends of Prescot Churchyard and local schools.	November

Prescot Town Council Annual Report 2022-23 – Events Programme

Event Name	Location	Description of Event	Month
Prescot Christmas Cracker	Prescot Town Hall, Warrington Road, Prescot	Free event hosted by Prescot Town Council comprising of activities including snow globe, rodeo rides and facepainting Variety performances including singers and local school choirs. Free refreshments.	December
Senior Citizen Christmas Drop-In	Prescot Town Hall, Warrington Road, Prescot St Pauls Church, Bryer Road, Prescot	A free festive event for older persons, with council providing entertainment and free festive refreshments. These events provide an ideal opportunity to get to know local councillors and potentially form new friendship groups with other people attending.	

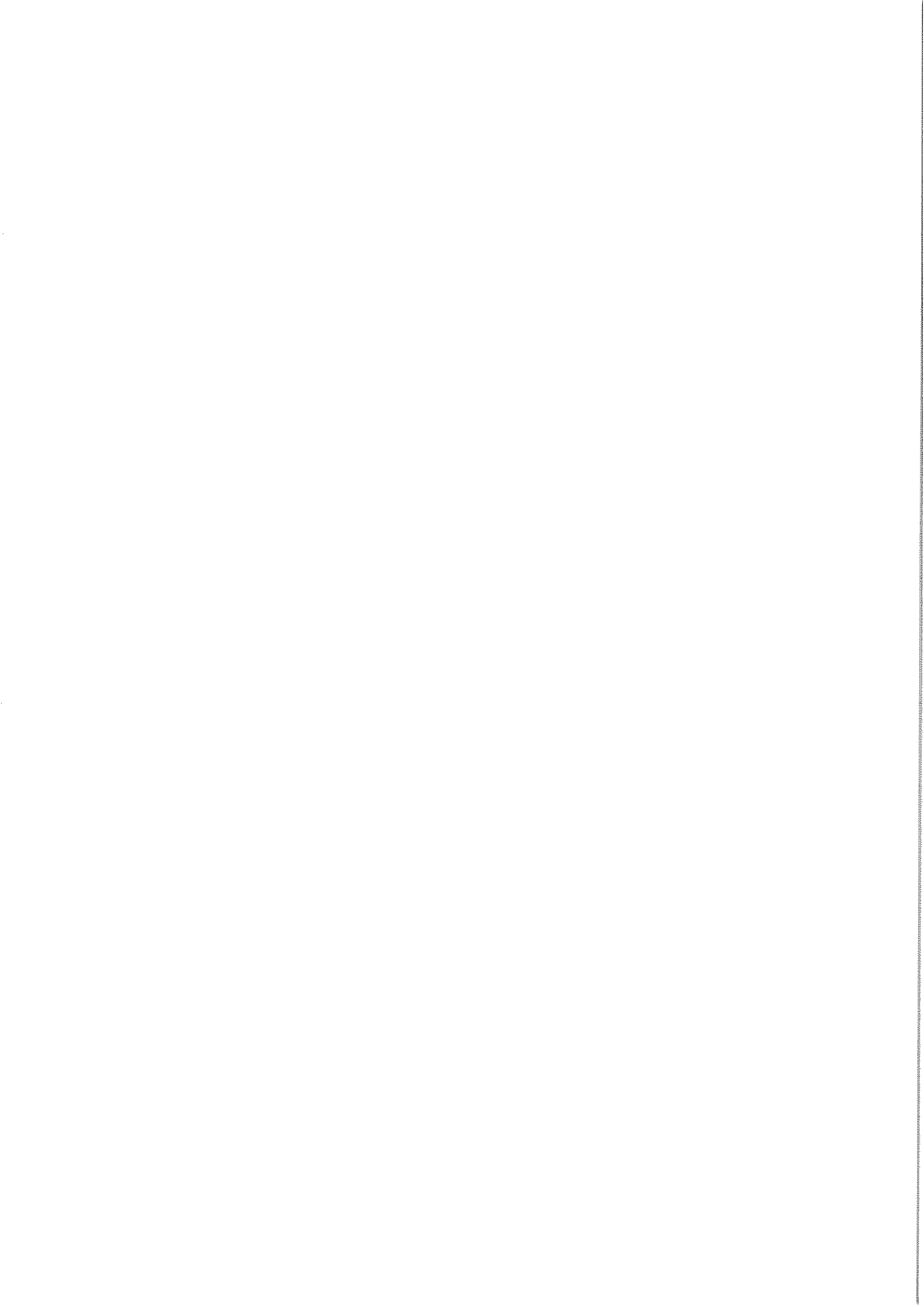
All events within this programme are paid for, delivered and staffed by Prescot Town Council.

For further information please contact the Prescot Town Council on 0151 426 3933 or email enquiries@prescot-tc.gov.uk

Prescot Town Council Annual Report 2022-23 – Elected Member Details

PRESCOT NORTH WARD			
Councillor Name	Party	Telephone	Email Address
Cllr Mark Burke	Liberal Democrats	07767827474	mrmrmarkburke@yahoo.co.uk
Cllr Ian Smith	Liberal Democrats	07557849399	ian.smith@knowsley.gov.uk
Cllr Chris Krelle	Liberal Democrats	07917897721	Christopher.krelle@outlook.com
Cllr Frances Wynn	Liberal Democrats	07557004125	Frances.wynn@knowsley.gov.uk
Cllr Les Rigby	Liberal Democrats	07910850503	enquiries@prescot-td.gov.uk
Cllr Thomas Smith	Green Party	07858376105	Thomasmith31a@gmail.com
Cllr Thomas Large	Green Party	07772147289	Tlarge1908@gmail.com

PRESCOT SOUTH WARD			
Councillor Name	Party	Telephone	Email Address
Cllr Kai Taylor	Green Party	07384455422	Kai.taylor@knowsley.gov.uk
Cllr Joanne Burke	Green Party	07384900812	Joanne.burke@knowsley.gov.uk
Cllr Tracey Murray	Green Party	07926722498	Traceymurray34@gmail.com
Cllr Patricia Cook	Green Party	07934403799	Patcook10@talktalk.net
Cllr Graham Wickens	Green Party	07786965779	grahamwickens@gmail.com



Prescot Town Council Annual Report 2022-23 – Financial Statement

In February 2022, Town Councillors resolved to freeze the town council precept for a third successive year. Setting a revenue expenditure budget of £351,101.00 for 2022/23, this means that every Band D equivalent property within the town would pay £88.66 per year – equating to £1.71 per week.

Achieving a precept freeze for a third successive year is a significant achievement for council and has been achieved in no small part to accurate budget setting for 2022/23, responsible budget management during 2021/22 to determine where expenditure for the new financial year is or is not required and by continuing to build a healthy reserve level to cover operational costs or unforeseen expenditure.

In addition to its annual precept demand, Council continues to derive and income from the hire of its facilities at Prescot Town Hall (multi-function room with bar and conference/meeting rooms) and the pavilion at Eaton Street Park. Although the general ethos of hiring these facilities is to support the community, generating an income of almost £24,000.00 for 2022/23 means that these costs does not need to be found by precept increases to the residents of Prescot.

As we move into 2023/24, there are ambitious plans to better promote council facilities to not only make these more accessible to the community, but to steadily grow income for council. These ambitions have already been factored into income targets for 2023/24.

2022/23 expenditure totalled £327,754.72 an increase of £8,476.60 in comparison to the previous financial year. However, overall council spend for 2022/23 was below the set revenue expenditure budget of £351,101.00 – underspends continuing to increase council's reserve level or as has already been discussed, committing funds to works necessary at Prescot Town Hall in 2022.

Each year the Town Council's accounts are prepared by the Town Clerk and are scrutinised by both Internal and External Audit to ensure that they comply with current legislation. Copies of these accounts are available by request or via council's website www.prescot-tc.gov.uk

In conclusion, Council continues to have a strong financial footing, and as documented by our internal audit report, has strong financial processes in place to ensure that public money is being spend how and where it should. As we move into 2023/24, I am confident that this footing will remain strong, that money will be used in a prudent way and that residents will continue to see benefits of their precept payment in terms of receiving high quality services.

Prescot Town Council Annual Report 2022-23 – Financial Statement

Income and Expenditure Account 2022/23

2021/22		2022/23	
	Income		
£		£	
307,234.0		326,171.0	
0	Precept	0	
46,341.60	Grants/ Rate Refund	42,500.00	
-420.00	Public Open Space and Outdoor Provision		3,582.08
620.73	Administration	0.00	
26,297.00	Town Hall Income	24,657.77	
1,248.98	Interest	4,276.75	
381,322.3		401,187.6	
1	Total Income	0	
	Expenditure		
25,477.44	Administration	22,119.61	
80,424.03	Public Open Space and Outdoor Provision		80,536.6
64,973.68	Town Hall	64,115.65	2
4,820.22	Grants to Outside Bodies	8,768.10	
	Capital Payments		
143,582.7		152,214.7	
5	Salaries and Wages	4	
319,278.1		327,754.7	
2	Total Expenditure	2	
	Cummulative Fund Balance		
214,376.8		276,421.0	
3	Balance b/f at 01/04/22	2	
381,322.3		401,187.6	
1	Plus Total Income	0	
319,278.1		327,754.7	
2	Less Total Expenditure	2	
276,421.0		349,853.9	
2	Balance as at 31/03/2023	0	

Prescot Town Council Annual Report 2022-23 – Activities & Events

Local Democracy Project 2022

In early 2020, Cllr J Burke put forward a motion to implement a project for local school children to teach them about the history and role of Prescot Town Council, whilst reinforcing that children have a pivotal role to play in shaping their town.

In the same year, a successful trail of the Local Democracy Project was completed. However, the Covid-19 pandemic firmly put the brakes on council's ability to roll out across all Prescot primary schools.

Happily, 2022 presented our first opportunity to invite year 6 pupils from all Prescot primary schools into Prescot Town Hall for the day to participate in the project.

The project itself has two overarching aims. To teach local pupils about the history, roles and responsibilities of Council, Councillors, and officers. And secondly, to encourage pupils that they have a huge role to play in shaping their community by (hopefully) getting involved in local decision making whether that be right now, or in the future.

Ok. It can be difficult to make local government attractive and fun – particularly to 30 pupils sitting eagerly in front of you. However, through interactive presentations, workshops where pupils make suggestions on how local parks can be improved and even a mock council meeting at the end of the session, our Local Democracy Project is a fun and interactive way of outlining what we as a town council do, and more importantly how local kids can get involved in shaping their town.

We don't expect all pupils going through the project to become councillors or officers – but when we hear one pupil saying "one day, I want to be the Mayor of Prescot" it's nice to think that we have had a role in the next generation of localism for some!

The Local Democracy has proved a massive hit with primary schools across the town, and we look forward to welcoming the next cohort of year 6 pupils during 2023.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Prescot Carnival 2022

After a three year absence owing to the covid-19 pandemic, the Prescot Carnival returned to its home at Brown's Field in 2022 - and judging by the number of people in attendance, it was well worth the wait!

In excess of 4500 residents and visitors flocked to the carnival – an event which included live music, stand up comedy, dance productions, dog show, trader stalls, fun fair and free family activities.

Speaking at the event, Mayor of Prescot Cllr J. Burke said “The return of the Prescot Carnival is long overdue and we are delighted to have brought it back this year. The Covid-19 pandemic negatively impacted upon many council events and projects, and we’re therefore pleased to bring some normality and fun back to the town in light of restrictions easing.

We’re also proud to provide so many carnival attractions and activities for free - climbing walls, bouncy castles, sports activities, and live entertainment – can all be enjoyed without a penny being spent; as these costs have been met by the Town Council.”

Prescot Town Council Annual Report 2022-23 – Activities & Events

Prescot Community Recognition Awards 2022

Council's Community Recognition Awards are a way for Council to recognise the invaluable contributions which individuals and community groups make to the town.

It is often the case that these contributions are provided wholly voluntarily and are done simply because people want to help others or want to benefit the town.

Following a nomination process whereby council asks the public to put forward individuals or groups who have made an outstanding contribution to the town, winners are chosen by councillors who follow an agreed scoring criteria.

The Community Recognition Awards are Council's way of recognising and saying thank-you to groups from the community, voluntary and faith sectors who all work to help others and/or improve the town. These groups are treated to an afternoon lunch served by councillors and officers, before the winners reveal!

Everybody cannot win, but everyone can be massively thanked for what they do, for improving lives and for making a difference in our town.

Prescot Citizen of the Year 2022 – Mrs Dorothy Krelle

Dorothy is a member of The Salvation Army in Prescot and as well as helping at church she is constantly on the go responding to the needs in the community and surrounding area. She is a foodbank volunteer and does all she can to ensure any needs that can be met are dealt with to the best of her ability. This past year she has also supported her son Christopher Krelle in his duties as the Town Mayor, doing all she could to help him in his charity work as Mayor of Prescot. Most of her life Dorothy has looked to the needs of others wherever possible.

Prescot Community Group of the Year 2022 – Evolving Mindset CIC

Evolving Mindset are a not-for-profit mental health organisation that delivers high quality, industry leading services led by experienced and highly qualified Mental Health Nurses and facilitators. They are committed to challenging the stigma associated with mental health by providing free mental health support for adults and young people in our communities.

Since inception in 2019 Evolving Mindset have supported over 1900 people experiencing mental health difficulties completely free of charge throughout the pandemic. Participants have been referred through local GP services (Prescot Medical Centre) and social prescribing link workers in addition to self-referral process. None of this could have been possible without the dedication and commitment of the non-paid volunteer team at Evolving Mindset who have gone above and beyond in providing free support to our communities at a time when other Mental Health support services in the area closed their doors. This has benefitted the Prescot and surrounding areas so much and has been the lifeline of so many in our community that were experiencing mental health difficulties during and post pandemic. The volunteer team has helped keep our communities safe and offered emotional and psychological support at times from people in a suicidal crisis who due to the stigma associated with Mental health people were reluctant to access clinical support. The team of volunteers worked tirelessly in creating safe spaces for people to discuss their concerns and signposting to other support strategies or organisations to help people through their mental health difficulties. This all on top of their busy day jobs.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Defibrillator and Bleed Kits 2022

Prescot Town Council recognises the need to support the community, and when bad things unfortunately happen, we like to think that we can help – particularly in an emergency.

To this end, this year we have installed a community defibrillator and bleed kit on the external wall of Prescot Town Hall.

We have also worked alongside St Mary's Church at the bottom of Eccleston to ensure that a second defibrillator is installed – therefore providing emergency cover for the top and bottom of the town's main street should the worst come to the worst.

With an ever-increasing nighttime economy in the town, council has (by attending meetings of the Prescot Business Club) mapped the locations of defibrillators and bleed kits locally.

It's not nice to think of unpleasant things happening within our town – but on occasion they do – and this year Council has better placed itself within the community for the rare occasions when defibs and bleed kits are needed.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Uniform Recycling Project 2022

Prescot Town Council initiated the School Uniform Recycling Project in 2019 with the aims of protecting and preserving the environment by reducing landfill, and to support families in the provision of school uniforms. The Town Council work in partnership with the Friends of Eaton Street Park and utilise Prescot Town Hall and Eaton Street Pavilion to deliver the project during July and August.

The continued success of the project clearly demonstrates that there is a strong and growing recycle agenda and movement, with the Prescot Community appearing to be leading the way in Knowsley. It certainly confirms that people's motivation to engage with recycling is increasing year on year and therefore fits the objectives of the project.

The project was able to support over 600 families with school uniform and recycled around 3,000 items of clothing to residents within Prescot, Knowsley and surrounding towns.

The project relies heavily on the supply of donations from within the community which grows each year and truly is indicative of the strong community recycling spirit within Prescot.

Winter Coats Recycling Scheme 2022

Prescot Town Council initiated the Winter Coats Recycling Scheme in 2020 with the objective of recycling high quality adults and children's winter coats that were simply too good to be sent to landfill. The Town Council work in partnership with the Friends of Eaton Street Park to deliver this scheme.

We rely on the generous donations of winter coats from our local community which are then quality checked, sized and placed on rails by our volunteers. During the month of September/October pop-up shops were held at Prescot Town Hall and Eaton Street Park Pavilion with over 500 coats being rehomed to members of the community free of charge.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Winter Warmer Hub 2022

The cost of living crisis has hit everyone hard. Soaring inflation coupled with spiralling energy costs, has forced people up and down the country to make difficult choices in challenging times.

Council cannot solve these problems. However, it can offer support to residents.

Starting in October and running until January, council provided a warm hub at Prescot Town Hall to residents each Monday – offering a warm, friendly space where residents could relax, have refreshments and interact with others.

Our warm hubs will return in 2023 as we recognise the importance of supporting our community in challenging times.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Armistice Day 2022

Town Councillors and council officers once again fell silent with the nation to mark Armistice Day as we quietly paused to remember those killed, injured or suffering in conflict both in the past and unfortunately the present.

Taking place at the BICC memorial in Prescot Cemetery at St Mary's Church, councillors and officers were joined by local clergy, the Friends of Prescot Churchyard, local school children and residents to fall silent for two minutes on the 11th hour, of the 11th day of the 11th month.

Councillors and officers will once again pay their respects in 2023. Lest we forget.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Christmas Cracker 2022

Building on the success of previous years, in 2022, Council held its annual Christmas Cracker Event at Prescot Town Hall for the first time!

Hundreds of residents and visitors enjoyed an afternoon of Christmas fun – whether that be enjoying live music performances by local band Juke, sampling the angelic voices of local school choirs, getting a face painted like frosty the snowman, having a go in a blow-up snow globe or simply enjoying a free coffee and mince pie served by Town Councillors – loads of Christmas fun was on offer!

Council has committed to this event for 2023 and we look forward to bringing more festive cheer and fun to the town!

Prescot Town Council Annual Report 2022-23 – Activities & Events

Senior Citizen Christmas Drop In

In December, councillors hosted two senior citizen Christmas drop-ins at Prescot Town Hall and St Paul's Church, Bryer Road.

These were completely free events for older people within the community, comprising of entertainment and festive refreshments served by town councillors and volunteers. Each drop-in event provided an ideal opportunity for older people to get to know their local councillors, find out what's happening locally and potentially form new friendship groups.

Both events attracted over 60 people and council has committed to running each event in December 2023.

Prescot Town Council Annual Report 2022-23 – Activities & Events

Community Skip Days 2022

Prescot Town Council's Community Skip Days once again proved a massive success with residents for disposal of their unwanted items.

At the heart of these skip days is the idea that Prescot Town Council can support residents who may struggle to dispose of items owing to a lack of transport to local refuse centres or perhaps residents are vulnerable, unwell or do not have support in place to help.

Learning from previous years the Town Council held two community skip days at Prescot Town Hall and St Pauls Church, Briar Road.

To support of both days, council sited eight 8 tonne skips at each location, in addition to hiring a large van to collect items directly from households who had pre-booked a collection slot.

To make the day run as smoothly as possible, before each community skip day, councillors leafleted households to make residents aware of the day, what items could be collected and offering a van collection service

The success of these days was self-evident given that all skips were brimmed – in some cases overflowing!

Massive thanks to Kirkby Skips for siting and collecting skips on each day and to Prescot Self Drive for providing the hire van.

Council plans to hold further community skip days in 2023.



Prescot Town Council Annual Report 2022-23 – Mayoral Engagements

What a year it has been for our Mayor!

Since being elected to office in May 2022, Cllr Burke has been invited to almost 50 events across the Town representing Council as the First Person of Prescot.

The list below summarises the formal engagements which Cllr Burke has attended throughout the year. However, on top of this, Cllr Burke has also represented council during the Local Democracy Project, Prescot Carnival, Community Recognition Awards and even dressed as Chief Elf for the day to deliver selection boxes to primary school children at Christmas – these events to name but a few!

Coupled with her tireless efforts in raising funds for the Mayors' Charity – which by the end of 2022/23 totalled a massive £17,672.00 and will be split equally to fund an inclusive roundabout at Eaton Street Park and with the Friends of Molyneux Drive Woodland & Forestry Space to improve an outdoor space for the benefit of the community – Cllr Burke has represented council with distinction and tireless enthusiasm!

Month	Mayoral Engagements
May	KMBC – Annual General Meeting
June	Mal Fleet – 80 th Birthday Party Friends of Eaton Street Park – Queens Jubilee Picnic in the Park Prescot Festival – Dr Jazz Prescot Festival – Choral Spectacular Prescot Festival – Liverpool Bach Collective Prescot Festival – Primary School Choir Festival Prescot Festival – Young Instrumentalist of Prescot Prescot Festival – Film Screening Prescot Festival – Barn Dance Prescot Festival – Foden's Dance Halewood Town Council – Mayors Charities Launch Prescot Festival – BOST Prescot Town Council – Prescot Carnival Prescot Festival – Pheonix Concert Orchestra
July	HC One – Fazakerley House – Open Day Afternoon Tea Tesco – Food Bank Collection Millicans Opticians – Receiving donation from Millicans Evolve Enterprise CIC – Award Certificates of Achievement Individuality Youth – The Lion, the Witch and the Wardrobe Performance Prescot Town Council – Opening of Shakespeare North Theatre – meet and greet with Community 1 st Prescot Brownies – 100 th Birthday of 1 st Prescot Brownies afternoon tea party Prescot Town Council – Community Recognition Awards
August	Knowsley Council – Knowsley Flower Show
September	Knowsley Council – Reading of the Proclamation (King Charles III) Want That Dress – Fundraiser Knowsley Council – Service of Thanksgiving for Her Majesty the Queen
October	Breast Mates Cancer Support Group – Breast Cancer Awareness Fashion Show Knowsley Council – A Thousand Feet Deep outdoor spectacular

Prescot Town Council Annual Report 2022-23 – Mayoral Engagements

Month	Mayoral Engagements
	Prescot Town Council – Browns Field Play Area Opening Event Act For Faction CIC – Opening & launch of Training Centre Individuality Productions – Friday the 13 th Play
November	Shakespeare North Playhouse – Performance of a Strange Tale by Imaginarium Theatre Prescot Town Council – Armistice Day Service Knowsley Council – Civic Act of Remembrance Service Kumon Prescot – Awards Ceremony
December	Friends of Prescot Cemetery & Churchyard – Christmas Tree of Remembrance dedication Prescot Festival – Mayor of Prescot’s Charity Christmas Concert Individuality Youth – Performance of Christmas Songs & No 1’s Willowbrook Hospice – Light up a Life Service
January	No mayoral engagements attended
February	The Clock Face Pub – Raffle Draw
March	Pheonix Plant Based Eatery – Visit new business Evelyn Primary School – Launch of Penny in the Parks Willowbrook Hospice – Willowbrook Fashion Show Skelmersdale Prize Band – Concert at Prescot Parish Church
April	No mayoral engagements attended
May	Margaret Harding Shepard – Attendance at Shakespeare Theatre to see “A Play for the Living in a time of extinction”

Prescot Town Council Annual Report 2022-23 – Community Fund

Each year, Prescot Town Council administers a community fund and invites applications from community organisations across the town.

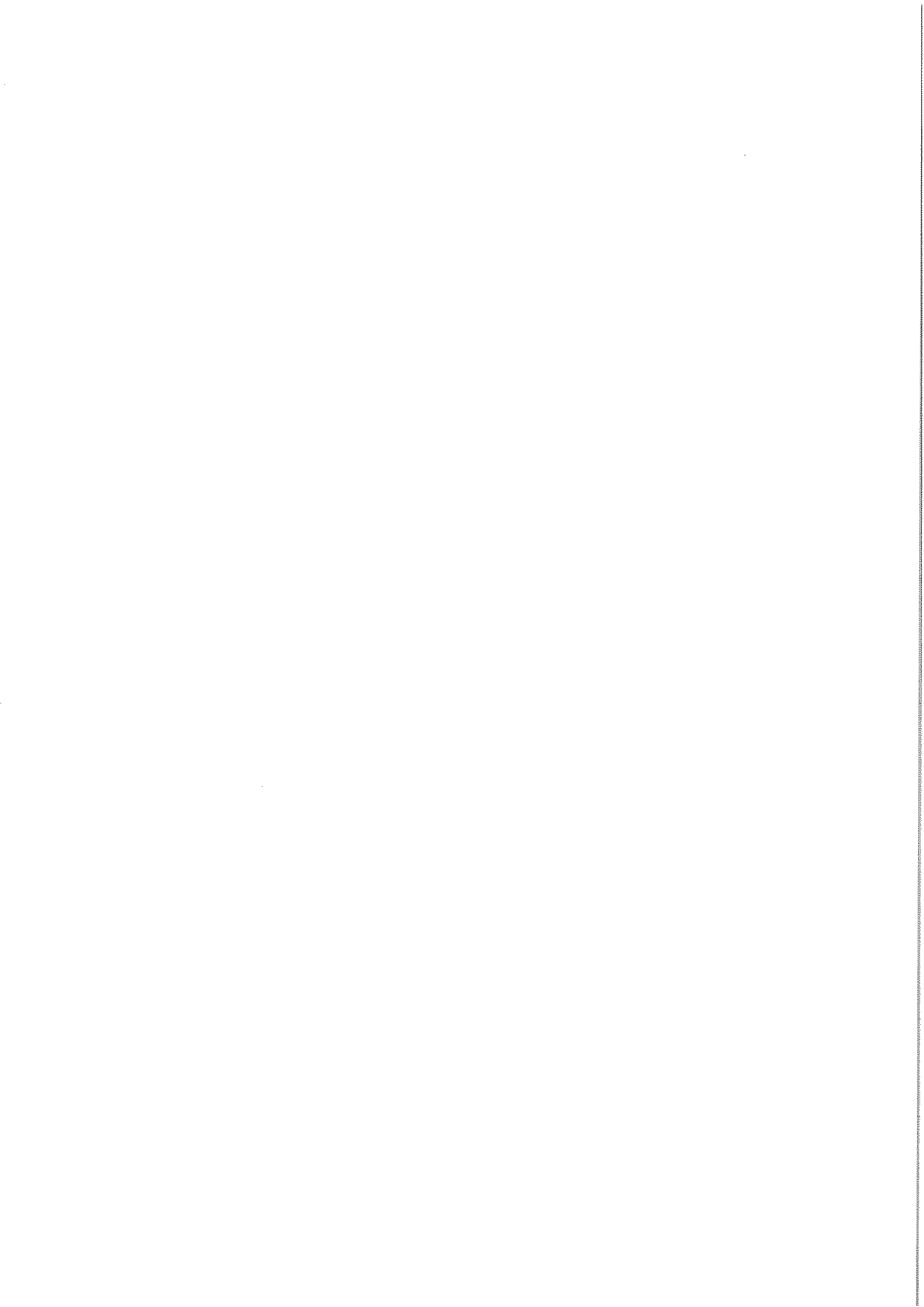
For 2022/23, Council agreed a budget of £9,000.00 for this fund.

Applications for funding can be for a maximum of £500.00 and are typically sought by organisations to support their work, a discrete project or perhaps a one-off cost.

To make our Community Fund fair and accessible to as many organisations as possible, Council has agreed a set criteria for the type or work/projects falling within the scope of the fund; and has set out an application process which all applicants must adhere to.

Criteria, documents and application forms can all be viewed via this link <http://www.prescot-tc.gov.uk/grants-awards/> or by calling in to Prescot Town Hall.

Month	Name of Community Group	Purpose	Amount awarded
May	The Lee Cooper Foundation Prescot Guide House Young Adult Respite Services Friends of Eaton Street Park	Guest Speakers, Resources and Promotion Costs Picnic Benches and outside lighting Christmas Pantomime Tickets x 8 Musicians for Queens Jubilee Event	490.00 500.00 200.00 500.00
June		No Community Funding Awarded	
July	Prescot Hockey Club Lady Margaret Bowling Club	Equipment for Junior teams Fertilizer and outside equipment	480.00 498.50
August	Evolving Mindset CIC	Booklets, Certificates, Refreshments and Snacks	500.00
September	Prescot Mission Christmas	Meat Vouchers x20	500.00
October		No Community Funding Awarded	
November	Prescot Historic Society	Speakers Fees	210.00
December		No Community Funding Awarded	
January		No Community Funding Awarded	
February	The Salvation Army	Kitchen Equipment	500.00
March	Prescot Community Church	Tables for Café	439.60
April		No Community Funding Awarded	
May		No Community Funding Awarded	
TOTAL			4,818.10



Prescot Town Council Annual Report 2022-23 – Open Spaces

Background

Prescot Town Council holds two 99-year leases for King George V Memorial Playing Fields (known locally as Brown's Field) and Easton Street Park. Both leases date back to 1991.

These leases make Prescot Town Council responsible for the day-to-day management of each site.

Prescot Town Council discharges this responsibility by having a grounds maintenance contract (currently with Knowsley Council) for which we pay £28,000.00 in 2022/23.

As part of this contract, bins are emptied, litter picks take place, fields and grassed areas are mown and shrubs & hedges are maintained. To ensure contract compliance and value for money, Prescot Council officers meet regularly with Knowsley Council to review operations.

There are two other recognised greenspace sites. The first is Carr Lane Woods (adjacent to Brown's Field) and second at Prescot Cemetery & Churchyard. These spaces are wholly managed by Knowsley Council and are not the responsibility of Prescot Town Council.

Brown's Field

King George V Memorial Playing Field (known locally as Brown's Field) is the largest public open space in Prescot.

During 2022/23, following partnership work between Prescot Town Council, Knowsley Council, the friends of Brown's Field, Berkley FC, Veolia and Viridor, the children's play area was completely refurbished with over £148,000.00 of investment in new play equipment, safety surfacing, railings, furniture and landscaping.

The Mayor of Prescot was proud to jointly open the playground in July, and as the photos show, was keen to try out the new equipment herself!

Brown's Field benefits from having Berkley FC training and playing regularly on site, in addition to the Friends of Brown's Field who attend each Saturday to provide teas, coffees and other refreshments whilst undertaking invaluable litter picking to keep the site clean, tidy and safe. regularly litter

Thanks to the efforts of all partners on site, Brown's Field once again secured Green Flag status in 2022-23.

Eaton Street Park

Eaton Street Park is the second open space for which Prescot Town Council has day-to-day management responsibility and is located adjacent to Prescot Cables FC.

The park benefits from a highly active and passionate "Friends of" group, who use the in-park pavilion as a base to deliver community events and projects throughout the year. The extensive range of projects delivered directly from the pavilion include:-

- Uniform Recycling Project
- Winter coat Recycling Scheme
- Park pantry
- Spring and summer holiday activities for children

Prescot Town Council Annual Report 2022-23 – Open Spaces

- Christmas grotto

In short, the park is all the more richer for the tireless work of the “Friends of” who are passionate about improving the park and supporting our community. To this end, they are working closely with Prescot Town Council to ensure that a 5-year masterplan which would ensure much needed investment and improvement in the park is delivered by Knowsley Council. deliver much needed investment and improvements with the park is delivered

Thanks to the tireless fundraising of Cllr J Burke in her capacity as Mayor of Prescot, there is a commitment to install an inclusive roundabout at Eaton Street in 2023 – thereby enabling children of all ages and abilities to play together.

Eaton Street Park was once again awarded Green Flag status for 2022-23.



PRESCOT TOWN HALL - COMMUNITY ACTIVITIES

Day	Activity	Time	Contact Details	
Monday	Pilates Class	6.00pm – 7.00pm	Juanita Steel 07960 395026 – Booking essential	
Monday	Aerobics Class	7.30pm – 8.30pm	Sharon Swindels acerswn@aol.com	
Tuesday (1 st , 2 nd & 3 rd Tues of month)	Prescot North Ward Councillor Surgery	10.00am - 11.00am	0151 426 3933	
Tuesday (4 th Tue of month)	Prescot South Ward Councillor Surgery	10.00am - 11.00am	0151 426 3933	
Tuesday	Kumon – Maths and English Classes	3.30pm – 6.00pm	Jenn Appleton prescot@kumoncentre.co.uk	
Tuesday	Prescot School of Kung Fu - Martial Arts	<u>Kids Class</u> 6.30pm – 7.30pm	<u>Adults Class</u> 7.30pm – 8.30pm	Stephen Sloane 07719 825379
Wednesday (2 nd Wed of month)	Prescot South Ward Councillor Surgery	1.00pm – 2.00pm	0151 426 3933	
Wednesday (term time only)	Drama Kids	5.00pm – 8.00pm	Tracy Shirley 0151 482 0443 / 07908 811159 liverpool@dramakids.co.uk	
Wednesday	Aerobics Class	7.30pm – 8.30pm	Sharon Swindels acerswn@aol.com	
Thursday	Kumon – Maths and English Classes	3.30pm – 6.00pm	Jenn Appleton prescot@kumoncentre.co.uk	
Thursday	Prescot School of Kung Fu - Martial Arts	<u>Kids Class</u> 6.30pm – 7.30pm	<u>Adults Class</u> 7.30pm – 8.30pm	Stephen Sloane 07719825379
Thursday	Grand National Chorus – Male harmony & quartet	7.30pm - 9.30pm	New members welcome 07716 127814 www.liverpoolinharmonyclub.co.uk	
Friday (every 2 wks)	Deafness Resource Centre - Drop in advice	12.00pm - 2.00pm	01744 23887 enquiries@deafnessresourcecentre.org	
Friday (every 2 wks)	Prescot Over 55's Deaf Club	12.30pm – 4.00pm	Colin Wilkinson colin_wilkinson@sky.com	
Saturday	Slimming World	8.00am and 9.30am	Lynn Titherington 07739 167051 slimmingworldlyn@aol.com	

Prescot Town Council Annual Report 2022-23 – Book with us!

Prescot Town Hall continues to be ideally placed to meet the needs of the community by providing a range of facilities for individual, business and community use.

During 2022-23, Prescot Town Hall has hosted council events, conferences, birthday parties, martial arts classes, slimming world, bands & choirs and many, many more!

Within Prescot Town Hall, there are a number of facilities available for hire. All are fully compliant with the Equality Act 2010 and are serviced by a secure on site carpark to the rear of the Town Hall.

Facilities available for hire include:-

Facility	Type of activity ideal for	Max. capacity
Multi-function room With or without fully licensed bar	Family celebrations Weddings Funerals Conferences Live acts Indoor Exercise / sports classes	120
Council Chamber	Large team meetings Partnership meetings School classes	30
Conference Room	Medium team meetings Partnership meetings	16
Small Meeting Room	1 on 1 meetings Small team meetings	6
Eaton Street Pavilion (located at Eaton Street Park)	Outdoor family or community activities	10

For more information on how to book these facilities please call 0151 426 3933, email enquiries@prescot-tc.gov.uk or visit the Prescot Town Council website to download a booking form and return to our enquiries email address.