

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 23rd MARCH 2023** in the **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P.Cook, C. Krelle, T. Murray, I. Smith, T. Smith, K.Taylor, F. Wynn & G. Wickens

TOWN COUNCIL OFFICERS PRESENT

L. Sephton (Deputy Town Clerk)
L. Johnson (Administration Officer)

PUBLIC GALLERY

None

123. TO RECEIVE APOLOGIES

Apologies were received from Cllrs L. Rigby and T. Large.

124. PUBLIC OPEN FORUM

There were no members of the public in attendance and no questions had been submitted in advance of the meeting.

125. DECLARATIONS OF INTEREST

There were no declarations of interest received.

126. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **RESOLVED** that the minutes of the previous council meeting held on 23rd February 2023 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

127. MINUTES OF COUNCIL COMMITTEES

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of the following committee meetings: -

Events Committee – 7th March 2023 – DRAFT

128. **ANNOUNCEMENTS FROM THE LEADER**

None

129. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Implementation of Peninsula Health & Safety System

The Town Clerk recently undertook a full health and safety audit with Peninsula as part of Council's implantation of the health and safety system.

The outcome of this audit was positive with health and safety embedded within the organisation, although perhaps unsurprisingly areas have been identified for improvement in the main these relate to record keeping and ensuring that regular checks are carried out on building utilities

Peninsula is in the process of producing an action plan where areas for improvement can be identified and actioned.

The Town Clerk is keen to commence training with staff, councillors and wider volunteers by accessing the suite of online training courses. Peninsula will be holding an online tutorial with the town clerk to navigate the system, and once this half day tutorial is completed, training will be offered and rolled out.

Community Skip Days

The Town Clerk would like to extend thanks to councillors who supported or will be supporting Prescott Town Council's Community Skips Days

Feedback from the North Ward Skip Day held at Prescott Town Hall on Saturday 4th March has been positive, with a number of residents calling after the event to thank officers and councillors.

The South Ward Skip Day will be held on Saturday 18th March at St Pauls Church. The Town Clerk has already liaised with the Church, Kirkby Skips and Van Hire company to ensure the smooth running of the event.



130. **REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES**

None.

131. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED**:

1. That engagements attended by the Mayor be **NOTED** and that the following mayoral engagements also be noted:-
 - 11th February 2023 – Imaginarium Theatre – Performance of A Strangle Tale (the Mayor attended the Shakespeare North Theatre and was informed that no tickets had been left for the Mayor and therefore was unable to see the performance).
 - 19th March 2023 – Phoenix Plant Based Eatery – Visit new business.
 - 20th March 2023 – Evelyn Primary School – Launch Penny in the Parks.

Cllr K Taylor left the room.

132. PLANNING APPLICATIONS

Application Ref	Location	Comments
22/00723/FUL	Clock Face Public House 54 Derby Street Prescott	It was Unanimously resolved to make a comment as follows: - Advise the applicant to take extra care and properly assess the importance of the area to be demolished.
22/00724/LBC	Clock Face Public House 54 Derby Street Prescott	It was Unanimously resolved to make a comment as follows: - Advise the applicant to take extra care and properly assess the importance of the area to be demolished.
23/00023/FUL	The Bard 57 High Street Prescott	It was Unanimously resolved to make a comment as follows: - Applicant must consult neighbours regarding the opening and closing hours.
23/00067/FUL	10 Coniston Avenue Prescott	No Objections
23/00051/FUL	Land Adjacent to 13 Brookside Road and to Rear of 2-16 Brookside Close Prescott	No Objections
23/00080/FUL	155 Cross Lane Prescott	No Objections

133. PLANNING DECISIONS

None

Cllr K Taylor re-joined the meeting.

134. COMMUNITY FUNDING BIDS

There were no funding applications received.

135. ARMISTICE DAY 2022 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 3.1 being: -

Using the powers granted to them under the terms of reference for Prescot Town Council Events Committee members should recommend to full council that:

- The Armistice Day Service is retained in its current format for future years and that the budget for the event is increased to £150.

136. CHRISTMAS CRACKER 2022 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 4.1 being: -

Using the powers granted to them under the terms of reference for Prescot Town Council Events Committee, members should recommend to full council that:

- The Christmas Cracker Event is retained for future years, with the location remaining at Prescot Town Hall.

And

- The Deputy Town Clerk research costings for the Town Council to purchase a stage and storage options.

137. SENIOR CITIZEN CHRISTMAS DROP IN 2022 FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 5.1 being: -

Using the powers granted to them under the terms of reference for Prescot Town Council Events Committee, members should recommend to full council that:

- The Senior Citizen Christmas Drop in Events are retained for future years, with the locations remaining at Prescot Town Hall and St Paul's Church, Bryer Road

138. EVENTS CALENDAR 2023-2024

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 4.1 being: -

Using the powers granted to them under the Local Government Act 1972 s.145 members are asked to resolve to

- Agree the draft Events Calendar with associated budget as shown at 3.1.

139. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

It was **UNANIMOUSLY RESOLVED** to:-

1. By virtue of Standing Order 3D, exclude members of the press and public for the remainder of the meeting given the confidential nature of the business to be transacted or for other special reasons.



140. PROPOSED CLOCK TO BE SITED AT PRESCOT TOWN HALL

It was **UNANIMOUSLY RESOLVED** to **DEFER** this item and to set up a working group to research further options.

Cllrs J. Burke and P. Cook left the meeting due to a commitment to attend a Mayoral Engagement. The Deputy Town Mayor, Cllr M. Burke chaired the meeting.

141. BAR TENDER 2023


It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 3.1 being: -

Members are asked to consider the recommendations below :-

- That they consider the submissions of shortlisted respondents Jaka Ltd, Liam Basnett & Francesco La Rocco in addition to information to be provided by the Town Clerk in advance of their meeting on 23rd March 2023, and formally award a contract for the operation of the bar at Prescott Town Hall.
Members **UNANIMOUSLY RESOLVED** to **APPROVE** that the contract be awarded to Jaka Ltd who gained the highest overall weighting of 95%.
- That the Town Clerk liaises with Howard Nulty of St Helens Law and the successful respondent, to produce a contract for the operation of the bar at Prescott Town Hall.

The meeting closed at 6.55 p.m.

Dated: 18th May 2023

Signed: 
Cllr Tracey Murray (Mayor of Prescott)