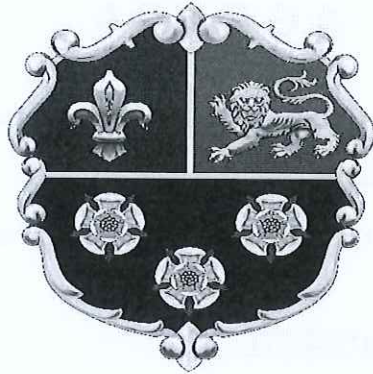


PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Telephone: 0151 - 426 - 3933

Email: enquiries@prescot-tc.gov.uk

Dated this 3rd day of November 2022

To the Members of the Events Committee

Councillors T. Murray, M. Burke, J. Burke, P. Cook, C. Krelle, T. Large, I. Smith, T. Smith and F. Wynn.

YOU ARE HEREBY SUMMONED TO ATTEND

**a meeting of the Events Committee for the Town of Prescot to be held at
Prescot Town Hall on Wednesday 9th November 2022 at 6.00pm.**

A handwritten signature in black ink, appearing to read 'Alex Spencer', written in a cursive style.

Alex Spencer
TOWN CLERK

AGENDA

1. **TO RECEIVE APOLOGIES** Verbal

To receive apologies of absence from committee members.

2. **DECLARATIONS OF INTEREST** Verbal

In accordance with Standing Order 4 G ii. members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING** (Pages 3-5)

To **APPROVE AND SIGN** the Minutes of the Events Committee Meeting held on 6th October 2022.

4. **ARMISTICE DAY SERVICE 2022** Verbal

The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

5. **PRESCOT CHRISTMAS CRACKER 2022** Verbal

The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

6. **SENIOR CITIZEN CHRISTMAS DROP IN** Verbal

The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

PRESCOT TOWN COUNCIL

EVENTS COMMITTEE MEETING

9th NOVEMBER 2022

REPORT TITLE:

Minutes of Previous Committee Meeting

BACKGROUND TO THE REPORT:

As members are aware they are required to agree the minutes of the previous meeting as a true and accurate record of the business transacted at that meeting.

PURPOSE OF REPORT:

To **AGREE** the minutes of the previous committee meeting as true and accurate.

REPORTS PREPARED BY:

Louise Sephton – Deputy Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY, 6th OCTOBER 2022** in the **PRESCOT TOWN HALL**, commencing at **6:00 P.M.**

ELECTED MEMBERS PRESENT

Councillors T. Murray, M. Burke, J. Burke, P. Cook, C. Krelle, T. Large, F. Wynn and T. Smith.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

12. TO RECEIVE APOLOGIES

Apologies were received from Cllr I. Smith.

13. DECLARATIONS OF INTEREST

There were no declarations of interest received.

14. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Events Committee meeting held on 21st July 2022 be agreed as a correct record and signed by the Chair.

15. ARMISTICE DAY SERVICE 2022

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being :-

Using the powers granted to them under the terms of reference for Prescott Town Council Events Committee members should resolve to:

- Approve the Armistice Day Service in its suggested format.

16. PRESCOT CHRISTMAS CRACKER 2022

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being: -

Using the power granted under section 145 of the Local Government Act 1972
– Members resolve to: -

- Consider, make suggestions and agree to the proposals listed in section 2 to exclude the hire of the Living Christmas Tree.

and

- Agree the associated approximate costs in section 3 to exclude the Living Christmas Tree and the Christmas craft baubles.

17. SENIOR CITIZEN CHRISTMAS DROP IN

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being: -

Using the power granted under section 145 of the Local Government Act 1972
– Members resolve to: -

- Agree a date for the event from those listed in section 2.1. Friday 9th December 2022 was the agreed date.
- Consider, make suggestions and agree to the proposals listed in section 2.2 to exclude the Mayors Raffle, Community Groups tombola and selection packs and mince pies to take home.

and

- Agree the associated approximate costs in section 3 to exclude selection packs.

The meeting closed at 7:11 p.m.

Dated: 9th November 2022

**Signed:.....
(Cllr T. Murray, Chair of Events Committee)**