

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 26th MAY 2022** in the **PRESCOT TOWN HALL**, commencing at **6.01 P.M.**

ELECTED MEMBERS PRESENT

Councillors M. Burke, C. Krelle, L. Rigby, I. Smith, T. Smith, F. Wynn, J. Burke, P. Cook, K. Taylor, T. Murray and G. Wickens.

TOWN COUNCIL OFFICERS PRESENT

A. Spencer (Town Clerk)
L. Sephton (Deputy Town Clerk)
L. Johnson (Administration Officer)

ALSO IN ATTENDANCE

Mr Krelle, Mrs Krelle

1. ELECTION OF TOWN MAYOR FOR THE CIVIC YEAR 2022/23

It was **UNANIMOUSLY RESOLVED** that Cllr Joanne Burke be elected to serve as Mayor of Prescott for the 2022/23 Civic Year.

2. MAYORS DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Joanne Burke duly signed the acceptance of office book to officially accept the office of Town Mayor.

3. TO RECEIVE APOLOGIES

Apologies were received from Cllr T. Large.

4. DECLARATIONS OF INTEREST

Declarations of Interest were received from the following: -

- Cllr C. Krelle for item 19 Funding Applications – The Lee Cooper Foundation. *Jo Burke*
- Cllr T. Murray for item 19 Funding Applications – Friends of Eaton Street Park. *Jo Burke*
- Cllr P. Cook for item 19 Funding Applications – Friends of Eaton Street Park. *Jo Burke*
- Cllr T. Smith for item 19 Funding Applications – Friends of Eaton Street Park. *Jo Burke*
- Cllr M. Burke for item 19 Funding Applications – Friends of Eaton Street Park. *Jo Burke*
- Cllr J. Burke for item 19 Funding Applications – Friends of Eaton Street Park. *Jo Burke*
- Cllr I. Smith for item 21 Planning Applications. *Jo Burke*
- Cllr K. Taylor for item 21 Planning Applications. *Jo Burke*

5. **VOTE OF THANKS TO THE RETIRING MAYOR**

On behalf of the elected members the Mayor gave a vote of thanks to the outgoing Mayor Cllr C. Krelle and thanked him for his hard work and service throughout the civic year along with his consort Mrs Dorothy Krelle.

The outgoing Mayor Cllr C. Krelle responded to say thank you to the Mayor for her kind words and wanted to offer his thanks to all Town Councillors for their support during the civic year. Being the youngest and first openly gay Mayor of Prescot had been an honour and he thanked his mother Mrs Dorothy Krelle for supporting him. Highlights of his time as Mayor were attending the Prescot Primary School 70th birthday celebrations and opening the Range at Cables Retail Park. He wished Cllr J. Burke success in her new role of Mayor of Prescot.

6. **ELECTION OF DEPUTY TOWN MAYOR FOR THE CIVIC YEAR 2022/23**

It was **UNANIMOUSLY RESOLVED** that Cllr Mark Burke be elected to the position of Deputy Town Mayor.

7. **DEPUTY MAYORS DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Mark Burke duly signed the acceptance of office book to officially accept the office of Deputy Town Mayor.

8. **MINUTES OF THE PREVIOUS COUNCIL MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 28th April 2022 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

9. **MINUTES OF THE COMMITTEES**

There were no Committee meetings to be noted.

10. **REVIEW OF TOWN COUNCIL COMMITTEES AND ASSOCIATED TERMS OF REFERENCE 2022/23**

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 4.1 of the report as follows –

In accordance with the requirements of Standing Orders Members are asked to agree:

- The continued use of the existing committees
- Membership of those committees
and
- The associated terms of reference for each committee

The membership of committees will be as follows: -

Finance, Policy and Human Resources Committee

Councillors C. Krelle, T. Large, J. Burke, M. Burke, T. Murray, L. Rigby, I. Smith, T. Smith and G. Wickens.

Events Committee

Councillors T. Murray, M. Burke, J. Burke, P. Cook, C. Krelle, T. Large, I. Smith, T. Smith and F. Wynn.

11. **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS 2022/23**

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations at 3.1 of the report being:-

In accordance with Standing Orders 5 J ix and Financial Regulation 18.1

- Members review both governing documents as proposed in Appendix 1 and approve for the 2022/23 Civic Year.

12. **REPRESENTATIVES TO OUTSIDE BODIES 2022/23**

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations at 4.1 of the report being: -

In accordance with the Standing Order 5 J vi members are asked to: -

- Review representation on or work with external bodies and arrangements for reporting back.
- Consider those organisations identified for the 2021/22 civic year and approve continued representation.
- Approve that the Town Clerk establishes connections with Knowsley Council officers, Town/Parish Council officers, community groups and businesses during the 2022/23 Civic year, with a view to identifying further groups for which representation by Prescot Town Council may be required.

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the following representations to outside bodies being: -

- Merseyside Association of Local Councils – Town Clerk, Cllr K. Taylor and Cllr M. Burke.
- Prescot Business Club - Town Clerk
- Prescot Loves to Talk - Town Clerk
- Shakespeare North Community Group - Town Clerk

13. **COUNCIL MEETING SCHEDULE 2022/23**

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations at 3.1 of the report being: -

- Members are asked to consider and approve the annual meetings calendar attached as appendix 1

With the following amendments to hold Town Council meetings in July, January and March at 7:30pm and to cancel the Town Council meeting to be held in April.

14. **ANNOUNCEMENTS FROM THE LEADER**

There were no announcements from the Leader

15. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Play equipment upgrades at KGV Brown's Field

On 12th May 2022, the Town Clerk and Deputy Town Clerk met with Knowsley Council officers & sub-contractors regarding play equipment upgrades at KGV Brown's Field.

The purpose of this meeting was to confirm pre-commencement checks, operations whilst works took place and play area re-opening once works were completed

As a result of this meeting, the following has been agreed:-

1. Works are scheduled to commence on 6th June 2022 and are estimated to take 8 weeks to complete. The play area will be closed to the public throughout this period
2. Prior to works commencing, properties neighbouring Brown's Field will be letter dropped to inform residents of what works will be completed and contractor hours of operation. This letter will be jointly produced by Knowsley Council and Prescot Town Council
3. The same letter will be posted on noticeboards to give park users to give advanced warning of works and to inform that the play area will be closed to the public
4. All communication will jointly produced by Knowsley Council and Prescot Town Council, and where possible, social media platforms will be utilised to inform the wider public
5. A meeting between officers will be convened in mid-June to assess whether scheduled works are on track and determine whether revisions to timescales are necessary. This meeting will also discuss a grand re-opening of the play area to include Mayor, councillors, officers and representatives from "friends of" group

Local Democracy Project

Working alongside Cllr Joanne Burke, I met a with heads from Prescott Primary, St Luke's Catholic Primary and St Mary & St Pauls C of E Primary to take forward the Local Democracy Project. This work was initially set up by Cllr J Burke, who was keen to progress during 2022/23. Workshops with schools will be held in the coming weeks.

Prescot Business Club

I was welcomed to the Prescot Business Club meeting this week.

Prescot Consortium

The first meeting of the group was held yesterday, and I am hoping to attend the next meeting.

16. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements provided.

Cllr F. Wynn joined the meeting.

17. ANNUAL GOVERNANCE STATEMENT – SECTION ONE

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 of the report being:

Under the requirements of the Accounts and Audit (Amendment) (England) Regulations 2015, members consider the information contained within the Annual Governance Statement and resolve to:

- Approve Section One of the Annual Governance Statement for the financial year ending 31st March 2022.

18. REPORT OF THE INDEPENDENT REMUNERATION PANEL 2022

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 of the report being: -

Members are asked to consider the report of the panel and in accordance with the requirements of the 2003, Local Authorities (Members' Allowances) (England) Regulations:

- Agree the level of annual allowance and or out of pocket expenses to be made during the civic year May 2022 to April 2023.
- It was agreed that elected members continue to receive no basic allowance or out of pocket expenses during the year.

Cllr C. Krelle left the room.

19. COMMUNITY FUNDING APPLICATIONS

It was **RESOLVED** to **APPROVE** the sum of £490.00 for the funding application from the Lee Cooper Foundation.

Cllr C. Krelle returned to the room.

Cllrs J. Burke, P. Cook, T. Murray, T. Smith and M. Burke left the room.

Cllr G. Wickens chaired the meeting.

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the sum of £500.00 for the funding application from the Friends of Eaton Street Park.

Cllrs J. Burke, P. Cook, T. Murray, T. Smith and M. Burke returned to the room.

Cllr J. Burke continued to chair the meeting.

20. PROPOSED ACTION PLAN FOR THE DEATH OF SENIOR PERSON OF STATE

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the action plan for the Death of a Senior Person of State contained within the report with an amendment made that the statement will be prepared by the Mayor rather than the Leader of the Council.

Cllr I. Smith and K. Taylor left the room.

21. PLANNING APPLICATIONS

Application Ref	Location	Comments
19/00297/NMA2	Land at Greenwood Close, Cross Street and at Former Watch Factory Site, Off Bookbinders Lane Prescot	No Objections
22/00134/FUL	17 Knowsley Park Lane Prescot	No Objections
22/00236/FUL	Pro Vapours 25 Eccleston Street Prescot	No Objections

22/00250/FUL	4-5 Ropers Court, Harrison Collier Sinclair Way Prescot Business Park	No Objections
22/00253/FUL	6 Knowsley Park Lane Prescot	No Objections
21/00597/FUL	Eccleston House, Aspinall Street, Prescot	No Objections
22/00269/CLD	1-36 & 37-52 Greenall Court Prescot	No Objections
22/00270/FUL	10 West Street Prescot	No Objections
22/00274/FUL	16 Laurel Road Prescot	No Objections

Cllr I. Smith and K. Taylor returned to the room.

22. PLANNING DECISIONS

There were no planning decisions for noting.

The meeting closed at 7:23 p.m.

Dated: 30th June 2022

Signed:.....
Cllr Joanne Burke (Mayor of Prescot)

