

**PRESCOT TOWN COUNCIL**

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on  
**THURSDAY, 30<sup>th</sup> JUNE 2022** in the **PRESCOT TOWN HALL**, commencing at  
**6.00 P.M.**

**ELECTED MEMBERS PRESENT**

Councillors M. Burke, C. Krelle, T. Large, I. Smith, L. Rigby, F. Wynn, T. Smith, J. Burke,  
P. Cook, T. Murray, and G. Wickens.

**TOWN COUNCIL OFFICERS PRESENT**

A. Spencer (Town Clerk)  
L. Johnson (Administration Officer)

**23. TO RECEIVE APOLOGIES**

There were no apologies received

**24. PUBLIC OPEN FORUM**

There were no members of the public in attendance.

**25. DECLARATIONS OF INTEREST**

Declarations of Interest were received from the following: -

- Cllr I. Smith for item 10 Planning Applications

**26. MINUTES OF THE PREVIOUS COUNCIL MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 26<sup>th</sup> May 2022 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted

**27. MINUTES OF COUNCIL COMMITTEES**

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of the following Committee meetings: -

- Events Committee - 18<sup>th</sup> May 2022 (Agreed)
- Events Committee - 15<sup>th</sup> June 2022 (Draft)

28. **ANNOUNCEMENTS FROM THE LEADER**

There were no announcements from the Leader.

29. **ANNOUNCEMENTS FROM THE TOWN CLERK**

**Local Democracy Project**

Since the last meeting of Council in May 2022, the Town Clerk working alongside Cllrs J Burke and P Cook have completed three Local Democracy Project workshops with St Mary & St Pauls Primary School, Our Lady's Catholic Primary School, and S Luke's Roman Catholic Primary School.

The overarching aims of the project are to give pupils an understanding of what Prescot Town Council does, in addition to empowering pupils to become more involved in shaping their community

The format for each workshop is:-

- An introductory presentation on the history and operations of Prescot Town Council
- A tour of Prescot Town Hall
- Breakout sessions to give an understanding of the role of Mayor, Councillor and Town Clerk
- Forming a council motion for improving parks
- School quiz based on information presented
- Council meeting for presentation of council motions

At the end of each workshop, pupils are awarded a certificate for successfully completing the Local Democracy Project.

Officers have produced a feedback form, which is handed to each school at the conclusion of each workshop. To date, feedback received has been excellent with staff feeling that pupils engaged throughout and obtained a good understanding of what Prescot Town Council does and how pupils can become involved in shaping their community. Any suggestions given by the school on how the project could be improved have been incorporated into running on the next workshop

In conclusion, the project has proved extremely successful and the overarching aims of the project have been achieved.

### **Play Area Improvements at Browns Field**

As reported to Council in May 2022, works to improve the play area at Browns Field commenced on 6<sup>th</sup> June 2022

Prior to works starting, working in partnership with Knowsley Council, officers letter dropped neighbouring properties to Browns Field making them aware of works, informing that the play area will be closed and apologising for any inconvenience caused

Four queries were received as a result of this letter drop, all of which were answered by officers at the time

Officers have liaised with Knowsley Council whilst works are ongoing to understand what works have been completed and determine whether the 10 week timeframe for completion will be met. At the time of writing, all works are on schedule

### **Prescot Carnival 2022**

Officers have worked extremely hard in the planning and logistics of the Prescot Carnival

An action plan detailed actions and assigning officers/councillors was presented to and approved by Events Committee on 15<sup>th</sup> June 2022

## **30. REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES**

The Town Clerk provided a verbal update to Members regarding his attendance at the June meeting of the Prescot Business Club.

Within this meeting, the following was discussed:-

- a. Serious Nonsense Festival - Knowsley Borough Council provided an update on the festival to be held between 19<sup>th</sup> and 21<sup>st</sup> August 2022. This would involve live music, live entertainment and food & drink.
- b. Opening of Shakespeare North Playhouse – Shakespeare North Play house confirmed that the opening event was planned for the 15<sup>th</sup> July 2022 and would be preceded by the “All the Joys” parade, which would commence from the flatiron building and conclude outside the Playhouse at approximately 6:00pm.
- c. Queen’s Baton Relay – Knowsley Borough Council provided an update on the event to be held on Sunday 17<sup>th</sup> June 2022. The relay – to recognise the forthcoming Commonwealth Games to be held in Birmingham, would conclude outside the Shakespeare North Playhouse at approximately 6:00pm

**31. MAYORAL ENGAGEMENTS**

It was **UNANIMOSULY RESOLVED** to **NOTE** the Mayoral Engagements provided.

**32. PLANNING APPLICATIONS**

Application Ref	Location	Comments
20/00411/FUL	Shakespeare North Playhouse Prospero Place	No Objections

**33. PLANNING DECISIONS**

There were no planning decisions for noting.

**34. FUNDING APPLICATIONS**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the sum of £480.00 for the funding application from Prescott Hockey Juniors

**35. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN – SECTION TWO**

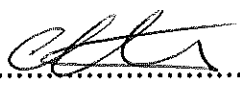
It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 3.1 being:

Under the requirements of the Accounts and Audit (Amendment) (England) Regulations 2015, members consider the information contained within the Annual Accounting Statement and resolve to:-

- Approve the Annual Accounting Statement 2021/22 and
- Submit the Annual Accounting Statement 2021/22 to the external auditor

**The meeting closed at 6.40 p.m.**

**Dated: 28<sup>th</sup> July 2022**

Signed:.....  
**Cllr Joanne Burke (Mayor of Prescott)**  
Cllr C Kelle