

**PRESCOT TOWN COUNCIL**

A meeting of the **FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY 16<sup>th</sup> SEPTEMBER 2021** in the **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

**ELECTED MEMBERS PRESENT**

Councillors I. Smith, C. Krelle, T. Smith, T. Murray, J. Burke and G. Wickens

**ALSO IN ATTENDANCE**

L. Sephton (Acting Town Clerk)  
L. Johnson (Administration Officer)  
Ms S. Smith

**13. TO RECEIVE APOLOGIES**

Apologies were received from Cllr L. Rigby, T. Large and M. Burke.

**14. DECLARATION OF INTEREST**

There were no declarations of interest received.

**15. MINUTES OF PREVIOUS COMMITTEE MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the Finance, Policy and Human Resources Committee held on 16<sup>th</sup> July 2021 be agreed as a true and accurate record of the business transacted and signed by Cllr Krelle.

Standing orders were suspended and Item 11 on the agenda was brought forward as the next item for discussion.

**16. EXEMPT ITEM – TOWN CLERK ILL HEALTH RETIREMENT**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations being:

Using the powers granted under the terms of reference for the Finance, Policy and Human Resource Committee section 10, members;

[REDACTED]

[REDACTED]

[REDACTED]

aw

At this point Ms S Smith entered the room.

**17. MONTHLY BUDGET MONITORING STATEMENT**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the budget monitoring statement up to the 31<sup>st</sup> August 2021.

**18. ORDERS AND PAYMENT AUTHORISATION**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the payment list.

**19. FACILITIES BOOKINGS**

The Acting Town Clerk provided members with the quarterly list of facility bookings and the current income as at 31<sup>st</sup> March 2022 for noting.

**20. HONORARY FREEMAN OR FREEWOMAN OF THE TOWN POLICY**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations being:

In accordance with the powers granted under section 249 of the Local Government Act 1972 members are asked to :

- Consider and approve the policy and template nomination form for future use.

And

- Approve the supplier and number of medals to be purchased at 4.1.

The Committee approved the supplier Selcraft for the purchase of 10 medals.

**21. EXTERNAL AUDIT REPORT**

It was **UNANIMOUSLY RESOLVED** to **NOTE** the recommendations being:

- Members are asked to consider the external audit report attached as appendix 1 and accept the findings.

**22. TOWN HALL CHRISTMAS LIGHTS**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations being:

Using the powers granted under the Local Government Act 1972 s.144 members resolve to:-

- Choose a supplier as listed in 3.1 to provide the Town Hall Christmas Lights for a period of three years and agree the design.

The committee approved the supplier Lumalite and the design to be white icicle lights, use the existing Merry Christmas sign and to replace the existing motif with winter wonderland number 21 on appendix 1.

**23. REMEMBRANCE DAY BANNER**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations being:

In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to:

- Consider and approve the display of a commemorative Remembrance Day banner in October and November each year and instruct the Acting Town Clerk to apply for advertisement consent.

and

- If advertisement consent is granted purchase a banner using the most cost-effective supplier and approve a method of erecting/dismantling the banner and where necessary, a contractor to erect/dismantle the banner.

The committee agreed to purchase the banner from Screen Positive and for the Acting Town Clerk to explore other contractors to erect/dismantle the banner and if this is not feasible to instruct Big Art and Banners to undertake the works.

The meeting closed at 6.45 p.m.

<sup>7</sup>  
Dated: 28<sup>th</sup> October 2021

Signed:.....  
(Cllr G Wickens – Chair of Finance, Policy  
and Human Resources Committee)

