

## **PRESCOT TOWN COUNCIL**

A meeting of the **FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY 10<sup>th</sup> MARCH 2022** in the **PRESCOT TOWN HALL**, commencing at **6.00 P.M.**

### **ELECTED MEMBERS PRESENT**

Councillors M. Burke, I. Smith, T. Murray, G. Wickens, T. Smith, J. Burke and T. Large.

### **ALSO IN ATTENDANCE**

L. Sephton (Acting Town Clerk)  
Ms S. Smith

#### **38. TO RECEIVE APOLOGIES**

Apologies were received from Cllrs L. Rigby and C. Krelle.

#### **39. DECLARATION OF INTEREST**

There were no declarations of interest received.

#### **40. MINUTES OF PREVIOUS COMMITTEE MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the Finance, Policy and Human Resources Committee held on 15<sup>th</sup> December 2021 be agreed as a true and accurate record of the business transacted and signed by the chair.

#### **41. MONTHLY BUDGET MONITORING STATEMENT**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the budget monitoring statement up to the 28<sup>th</sup> February 2022.

#### **42. ORDERS AND PAYMENT AUTHORISATION**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the payment list.

#### **43. FACILITIES BOOKINGS**

The Acting Town Clerk provided members with the quarterly list of facility bookings and the current income as at 31<sup>st</sup> March 2022.

**44. ADMINISTRATION OFFICER ILCA TRAINING**

It was **UNANIMOUSLEY RESOLVED** to **APPROVE** the recommendations being:

It is recommended that using the powers provided by the Local Government Act 1972 s.112 (1) members are asked to:

- Approve one incremental pay rise with effect from 16th July 2021 for Liam Johnson, Administration Officer for achieving the ILCA award.

**45. TOWN CLERK & FREEMAN/FREEWOMAN HONOURS BOARD**

It was **UNANIMOUSLEY RESOLVED** to **APPROVE** the recommendations being:

It is recommended that members use the power granted under the Local Government Act 1972 s.137 to:

- Agree the design option from appendix 1 and instruct the Acting Town Clerk to make the necessary arrangements for the purchase of the agreed board.

Members agreed to the design option of visual C on appendix 1.

**46. TOWN HALL DEFIBRILLATOR AND EXTERNAL CABINET**

It was **UNANIMOUSLEY RESOLVED** to **APPROVE** the recommendations being:

In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to:

- Consider and approve the costs as stated in section 2 and instruct the Acting Town Clerk to purchase the most cost-effective products that are available at the time of purchase considering the current global manufacturers stock issues.

And

- Instruct the Acting Town Clerk to organise for a qualified electrician to erect and wire the defibrillator cabinet and signage.

**The meeting closed at 6.26 p.m.**

**Dated:**

**Signed:.....  
(Cllr G Wickens – Chair of Finance, Policy  
and Human Resources Committee)**