

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 26th NOVEMBER 2020** via **ZOOM**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors M. Burke, T. Large, T. Smith, J. Burke, P. Cook,
T. Murray, K. Taylor, and G. Wickens.

TOWN COUNCIL OFFICERS PRESENT

D. Wilson (Town Clerk)
L. Sephton (Deputy Town Clerk)

OTHERS IN ATTENDANCE

Geoff Conway – KMBC Census Engagement Manager

77. TO RECEIVE APOLOGIES

Apologies were received from Cllrs C. Krelle, L. Rigby, I. Smith and F. Wynn.

Members agreed to suspend standing orders and move Item 19 on the agenda to be the next item for discussion.

78. PRESENTATION FROM MR GEOFF CONWAY – CENSUS ENGAGEMENT MANAGER – KNOWSLEY MBC

Mr Conway provided members with a presentation on the 2021 Census which will take place on 21st March 2021 and asked for support from the Town Councillors to help promote the various ways in which members of the community can engage with the census or receive additional support.

79. PUBLIC OPEN FORUM

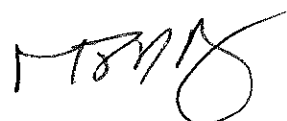
There were no members of the public in attendance.

80. DECLARATIONS OF INTEREST

A declaration of interest was received from Cllr T. Large for item 12 funding applications.

81. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 29th October 2020 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.



82. **MINUTES OF COUNCIL COMMITTEES**

There were no minutes of committee meetings to be noted.

83. **ANNOUNCEMENTS FROM THE LEADER**

There were no announcements from the Leader.

84. **ANNOUNCEMENTS FROM THE TOWN CLERK**

COVID 19 Update

As I am sure you will already know the Liverpool City Region is set to put in Tier 2 or High-Level Alert when lockdown ends on 3rd of December.

Although this would seem like a considerable step forward the new Tier 2 is very similar to the old Tier 3 under which we had operated since the 17th October.

It seems clear that the Town Hall can reopen for the following activities

- Kumon English & Maths Classes
- Helen O'Grady Drama Classes
- Slimming World Classes
- Martial Arts Classes for children
- Charitable Purposes provided appropriate safety measures are in place.

We are also checking with the local authority regarding

- Aerobics Classes for adults with 2 metre social distancing
- Martial Arts Classes for adults with 2 metre social distancing

Consistent messages

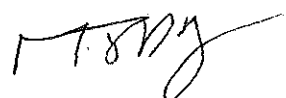
Where possible you should work from home.

Don't mix with people outside of your household

You can meet socially with other households in an outside public place with up to 5 other people provided you are not 'mixing' which can only mean you are maintaining social distance.

Winter Coat Project

The project is going well, with multiple strands, the latest addition was a Pop-Up Shop at St Pauls Church Car Park, Cllrs J Burke and P Cook along with Liam provided the event which went very well.



The coats are now also online via the Town Council's Facebook site so people are able to view them and contact us to make reservations for collection.

We have now rehoused around 600 coats

The Mayor of Prescott's Christmas Card Competition

The Mayor has now chosen the winner of his Christmas Card Competition, who is Skyla from Year 3 at St Mary & St Paul's CE Primary School. Along with the accolade Skyla has won a personal prize of £50 along with £50 for the school.

Food Bank

Once again, the Town Council have linked in with the Big Help to provide a food bank delivery service in Prescott. Since the resumption of the service, we have made 10 deliveries and supported 38 residents. These figures are much less than we experienced in the summer when we averaged 3 deliveries a day so we will speak to the Big Help about withdrawing the service as we have reached the point at which we ended the service last time.

Town Hall Christmas Lights

The Town Hall Lights have now been installed on the St Helens Road elevation and will be turned on the 1st of December.

85. REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES

Lancashire Association of Local Councils have asked if any members would like to be involved in starting up the Merseyside Association of Local Councils, any members that are interested should contact the Town Clerk.

86. MAYORAL ENGAGEMENTS

There were no mayoral engagements to be noted.



87. PLANNING APPLICATIONS

Application Ref	Location	Comments
20/00565/FUL	169 Cross Lane, Prescot	No Objections
None	Aldi Stores Ltd, Land North of Cables Way adjacent to Carr Lane and Cables Way, Prescot	No Objections
20/00664/PIP	35 Eaton Street, Prescot	No Objections
20/00660/FUL	Prescot House Dental Surgery, 3 High Street, Prescot	No Objections
20/00661/FUL	Prescot House Dental Surgery, 3 High Street, Prescot	No Objections

88. PLANNING DECISIONS

There were no planning decisions for noting.

89. FUNDING APPLICATIONS

This item was deferred until the next Town Council meeting as Gaynor La Rocca of Imaginarium Productions CIC was unable to attend to provide further information.

90. ANNUAL RISK ASSESSMENT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 3.1 being:

Members consider the attached risk assessment and agree to

- Approve the assessment as having covered the risks faced by the council in the delivery of its business and objectives.
- Approve the control measures to be applied to address the risks identified.



91. REVIEW THE EFFECTIVENESS OF INTERNAL AUDIT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 4.1 being:

Under the requirements of Section 3 of the Accounts and Audit Regulations (England) 2015, the Council approves the review undertaken of the effectiveness of the internal audit arrangements (2020/21) in respect of the following five areas:

- Scope of internal audit
- Independence of internal auditor
- Competence of the internal auditor
- Relationships regarding elected members, Clerk of the Council and the internal auditor
- Planning and Reports regarding internal audit

92. CHRISTMAS CLOSEDOWN

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 4.1 being:

Using the powers granted under the Local Government Act 1972 members

- Approve the Town Council office closure during the period 24th December 2020 to 3rd January 2021 inclusive.

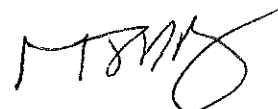
And

- Provide two ex-gratia concessionary leave days to Town Council staff not subject to furlough to facilitate the above closure.

93. MOTION FROM CLLR M BURKE - HONOURS BOARDS

It was **UNANIMOUSLY RESOLVED** to **APPROVE** an amendment to the motion in that a task and finish working group be set up to look at the motion further and make recommendations back to Council.

Elected members to form the task and finish working group will be Cllrs K. Taylor, T. Murray, J. Burke, P. Cook and M. Burke.



94. **MOTION FROM CLLR M BURKE – TOWN HALL SIGNAGE AND CLOCK**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 4.1 and any decisions to be made to be considered by the task and finish working group:

In accordance with the powers granted under section 133 of the Local Government Act 1972 members are asked to

- Consider the motion put forward by Cllr Mark Burke and agree a resolution there on.

And

- If the motion is approved agree the method that would be used to develop the initial design brief, namely through task and finish working group / committee or full council.

95. **PROPOSAL TO MAKE A FREEMAN OF PRESCOT**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations under 5.1 being:

In accordance with the powers granted under section 249 of the Local Government Act 1972 members are asked to

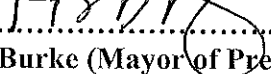
- Consider providing the honorary title of Freeman of Prescott to Reverend John Taylor
- Approve the method of recognition – this will be a medal with freeman of the town bar along with a certificate to be made in-house

And

- The policy attached as appendix 4 for future use - the policy will be considered by the Council at a later date.

The meeting closed at 7.19 p.m.

Dated: 28th January 2021

Signed:.....
Cllr Mark Burke (Mayor of Prescott)