

PRESCOT TOWN COUNCIL

A meeting of the **FINANCE, GENERAL PURPOSES AND HUMAN RESOURCES COMMITTEE** for the **TOWN OF PRESCOT** was held on **THURSDAY 31st OCTOBER 2019** in **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **5.30 P.M.**

ELECTED MEMBERS PRESENT

Councillors K. Taylor, M. Burke, G. Wickens, T. Smith, I. Smith and L. Rigby

ALSO IN ATTENDANCE

D. Wilson (Town Clerk)
L. Johnson (Administration Officer)
Mr C McKeon

12. TO RECEIVE APOLOGIES

There were no apologies received.

13. DECLARATION OF INTEREST

There were no declarations of interest received.

14. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Finance and General Purposes Committee held on 25th July 2019 be agreed as a true and accurate record of the business transacted and signed by the Chair.

15. MONTHLY BUDGET MONITORING STATEMENT

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the budget monitoring statement up to 30th September 2019 with proposed virements within the Community Provision and Events cost centre.

16. ORDERS AND PAYMENT AUTHORISATION

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the payment list.

17. FACILITIES BOOKINGS

The Town Clerk provided members with the quarterly list of facilities bookings and the current projected income as at 31st March 2020.

It was **UNANIMOUSLY AGREED** to **NOTE** the facilities booking list presented.

18. POLICY REVIEW – SICKNESS ABSENCE POLICY & PROCEDURES

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations to full council being:

- It is recommended that members approve the policy as fit for purpose.

The meeting closed at 5.55 p.m.

Dated: 30th January 2020

Signed:.....
**(Cllr K Taylor – Chair of Finance, General
Purposes and Human Resources Committee)**