

PRESCOT TOWN COUNCIL



Prescot Town Hall,1 Warrington Road, Prescot, Merseyside L34 5QX

Tele: 0151 - 426 - 3933

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Dated this 25th day of October 2019

To the Members of the Finance, General Purposes and Human Resources Committee:

Councillors: K. Taylor, M. Burke, I, Smith, G. Wickens, T Smith and L. Rigby.

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the

Finance General Purposes and Human Resources Committee
for the Town of Prescot to be held on

Thursday 31st October 2019 at Prescot Town Hall, 1 Warrington Road, Prescot,

Merseyside L34 5QX at 5:30 p.m.

Daniel Wilson
TOWN CLERK

AGENDA

1. **TO RECEIVE APOLOGIES**

Verbal

To receive apologies for absence from committee members

2. **DECLARATIONS OF INTEREST**

Verbal

In accordance with Standing Order 4 G.ii members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING**

(Pages 3-5)

To **APPROVE AND SIGN** the Minutes of the Finance, General Purpose and Human Resources Committee Meeting held on 25th July 2019 as a true and accurate record of the business transacted.

4. **MONTHLY BUDGET MONITORING STATEMENT**

(Pages 6-15)

Members are asked to **CONSIDER** the report and **APPROVE** the position to date along with any proposed variations / virements between budgets.

5. **ORDERS AND PAYMENT AUTHORISATION**

(Pages 16-18)

Members are asked to **CONSIDER** and **APPROVE** the enclosed list of payments for the month.

6. **FACILITIES BOOKINGS**

Members are asked to **NOTE** the Master Booking Sheet to date. This will be provided on the day.

7. **POLICY REVIEW - SICKNESS ABSENCE POLICY & PROCEDURES**

(Pages 19-23)

Members are asked to **REVIEW** the Sickness Absence Policy & Procedures as fit for purpose and approve it's continued use.