

PRESCOT TOWN COUNCIL

The Annual meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **TUESDAY, 14th MAY 2019** in the **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **6.01 P.M.**

ELECTED MEMBERS PRESENT

Councillors M. Burke, C. Krelle, T. Large, L. Rigby, I. Smith, T. Smith, F. Wynn, J. Burke, P. Cook, T. Murray, K. Taylor and G. Wickens.

TOWN COUNCIL OFFICERS PRESENT

D. Wilson (Town Clerk)
L. Sephton (Deputy Town Clerk)

OTHERS IN ATTENDANCE

D. Rigby, J. Rigby, M. Shepherd, M Shepherd and C. Cashman.

1. ELECTION OF TOWN MAYOR FOR THE MUNICIPAL YEAR 2019/20

It was **UNANIMOUSLY RESOLVED** that Cllr Pat Cook be elected to serve as Mayor of Prescott for the 2019/20 Civic Year.

2. MAYORS DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Pat Cook duly signed the acceptance of office book to officially accept the office of Town Mayor.

3. TO RECEIVE APOLOGIES

There were no apologies received for the meeting as all members where present.

4. DECLARATIONS OF INTEREST

There were no declarations of interest received.

5. VOTE OF THANKS TO THE RETIRING TOWN MAYOR

On behalf of the elected members the Mayor Cllr Pat Cook gave a vote of thanks to the outgoing Mayor Cllr Dave Rigby and thanked him for all his hard work and service throughout the civic year and he was presented with a past mayor's medal. The Mayor also thanked Jackie Rigby for her contribution during the civic year undertaking duties of the Mayoress of Prescott and presented her with a bouquet of flowers.

PC

The outgoing Mayor Cllr Dave Rigby responded to say thankyou to the Mayor for her kind words and thanks to all the Town Councillors. It has been a privilege to represent the Town Council for the civic year. There are a lot of local community organisations doing great work and it has been an honour to be the figurehead representing the Town Council. He wished all the new Town Councillor's good luck in their role in the Town Council.

6. **ELECTION OF DEPUTY MAYOR FOR MUNICIPAL YEAR 2019/20**

It was **UNANIMOUSLY RESOLVED** that Cllr Mark Burke be elected to the position of Deputy Town Mayor.

7. **DEPUTY MAYORS DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Mark Burke duly signed the acceptance of office book to officially accept the office of Deputy Town Mayor.

8. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Welcome to Prescot Town Council

On behalf of myself and the staff at the Town Council we would like to welcome elected members returning to the Council and those who are new to the Council.

Prescot Festival

The 15th Annual Prescot Festival of Music & the Arts runs from Friday 21st to Sunday 30th June with events every night during this time. This year's festival will begin with the Band & Drums of the Cheshire Constabulary at Prescot Parish Church and finish with two performances - Maghull Wind Orchestra & soprano Danielle Louise Thomas at the same venue on the closing night. As members will be aware this event is the Town's stand out cultural event of year, something that is unique to Prescot and something the Town Council are very proud to support. Tickets for all performances are available through the festival website.

Prescot Carnival

This year's Carnival will be held on Sunday 23rd June. The largest of the Town Council's events and as with all Town Council events is delivered by the Staff and Elected Members together. The carnival offers a comprehensive range of activities and events for all age groups with many of the attractions completely free of charge. This is arguably the largest event of its type in Knowsley and is only rivalled by the Knowsley Flower Show. The Carnival is held on Browns Field which is the largest public open space in Prescot. The event contains a large fun fair, various stalls comprising of traders, community groups and local service providers and a wide

variety of other activities many of which are completely free of charge. This is one aspect of how the Town Council deliver on its aims of providing local services and fostering a sense of community, and another reason why our public open space is so valuable to our town.

Greenspace Agreement

Prescot Town Council have over the past 12 months been working hard to broker a deal with Knowsley about of the Towns Public Open Space, that work is still ongoing, and we hope to have a resolution very soon.

9. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 30th April 2019 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

10. MINUTES OF COMMITTEES

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of the Finance and General Purpose Committee meeting held on 8th March 2019.

11. MAYORAL ENGAGEMENTS

There were no mayoral engagements for noting.

12. TOWN COUNCIL COMMITTEES (2019/20)

It was **UNANIMOUSLY RESOLVED** that the Finance and General Purpose Committee will be merged with the Human Resources Committee and the membership of committees will be: -

Finance, General Purpose and Human Resources Committee

Councillors K Taylor, M Burke, G Wickens, T Smith, I Smith and L Rigby.

Events Committee

Councillors M Burke, T Murray, J Burke, P Cook, C Krelle, I Smith, T Large and F Wynn.

The terms of reference for committees will be agreed at the next Council meeting.

The Council may also employ the use of an interregnum Committee during times of recess however membership of this committee will be subject to availability.

13. STANDING ORDERS & FINANCIAL REGULATIONS (2019/20)

It was **UNANIMOUSLY RESOLVED** to **DEFER** this item until the next council meeting.

14. REPRESENTATIVES TO OUTSIDE BODIES (2019/20)

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the following representations to outside bodies: -

- Merseyside Association of Local Councils – Town Clerk and a representative from the Green Party and Liberal Democrats Party
- Prescot Business Club - Town Clerk
- Prescot Loves to Talk - Town Clerk
- Shakespeare North Community Group - Town Clerk

15. COUNCIL MEETING SCHEDULE (2019/20)

It was **UNANIMOUSLY RESOLVED** to **AGREE** that all council meetings will be held on the last Thursday of each month at 6.00pm and that the schedule be updated accordingly.

16. ANNUAL INTERNAL AUDIT REPORT

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being:

- Consider, comment and approve the recommendations provided in the internal audit report for 2018-19 attached as appendix 1.

17. ANNUAL RETURN

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Consider the information contained within the annual return section 2 and resolve to approve the Annual Return is signed as true and accurate and submitted for external audit.

The meeting closed at 6.23 p.m.

Dated: 27th June 2019

Signed:..........
Cllr Pat Cook (Mayor of Prescot)