

PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX

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Dated this 1st day of March 2019

To the Members of the Human Resources Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the
Human Resources Committee for The Town of Prescot to be
held on Friday 8th March 2019 in
Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX
commencing at 3.30 p.m.

HUMAN RESOURCES COMMITTEE MEMBERS

Councillors S. Pimblett, D. Rigby, J. Molloy, J. Chadwick, D. Friar and P. Cook.

Daniel Wilson
TOWN CLERK

AGENDA

1. **TO RECEIVE APOLOGIES**

Verbal

To receive and approve apologies for absence from committee members.

2. **DECLARATIONS OF INTEREST**

Verbal

In accordance with Standing Orders 4G.ii members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING**

(Pages 3-5)

To **APPROVE AND SIGN** the Minutes of the Human Resources Committee Meeting held on 2nd November 2018.

4. **ANNUAL STAFF APPRAISALS**

(Pages 6-9)

Members are asked to **CONSIDER** the report, and **AGREE** the recommendations contained within.

5. **CARETAKING PROVISION**

(Pages 10-12)

Members are asked to **CONSIDER** the report, and **AGREE** the recommendations contained within.

6. **TOWN COUNCIL POLICY REVIEW BATCH 3**

(Pages 13-16)

As part of the Town Council's program of policy review members are asked to **CONSIDER** the Town Council's existing Whistle Blowing Policy and **APPROVE** it fit for purpose.