

# PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX

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Dated this 26th day of October 2018

To the Members of the Human Resources Committee

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**YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the**  
**Human Resources Committee for The Town of Prescot to be**  
**held on Friday 2nd November 2018 in**  
**Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX**  
**commencing at 3.00 p.m.**

## **HUMAN RESOURCES COMMITTEE MEMBERS**

Councillors S. Pimblett, D. Rigby, J. Molloy, J. Chadwick, D. Friar and P. Cook.

**Daniel Wilson**  
**TOWN CLERK**

# AGENDA

1. **TO RECEIVE APOLOGIES**

Verbal

To receive apologies for absence from committee members.

2. **TO APPOINT THE VICE CHAIR**

Verbal

The current vice chair has indicated that he is unable to continue in the post given the demands of his other commitments as Mayor of Prescott. Therefore, nominations for the position of Vice Chair are sought.

3. **DECLARATIONS OF INTEREST**

Verbal

In accordance with Standing Orders 4G.ii members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

4. **MINUTES OF PREVIOUS COMMITTEE MEETING**

(Pages 3-5)

To **APPROVE AND SIGN** the Minutes of the Human Resources Committee Meeting held on 14<sup>th</sup> September 2018.

5. **CARETAKING PROVISION**

(Pages 6-16)

Members are asked to **CONSIDER** the report, and **AGREE** the recommendations contained within.

6. **TOWN COUNCIL POLICY REVIEW BATCH 2**

(Pages 17-44)

As part of the Town Council's program of policy review members are asked to **CONSIDER** the Town Council's existing Dignity at Work Policy and **APPROVE** it fit for purpose.