

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **TUESDAY, 31st OCTOBER 2017** in **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT,** commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors, D. Friar, J. Molloy, L. O’Keeffe, D. Fairclough, D. Rigby, J. Chadwick, S. Arnall-Byrom, M. Friar, J. Burke, I. Smith, K. Taylor and P. Cook

TOWN COUNCIL OFFICERS PRESENT

D. Wilson (Town Clerk)
L. Johnson (Administration Officer)

OTHERS IN ATTENDANCE

73. TO RECEIVE APOLOGIES

Apologies were received from Cllrs S. O’Keeffe, M. O’Mara and G. Flatley

74. PUBLIC OPEN FORUM

There were no members of the public in attendance.

75. DECLARATIONS OF INTEREST

Declarations of interest were received from: -

- Cllr D. Fairclough for item 15, Christmas Closedown

76. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 26th September 2017 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

77. MINUTES OF COUNCIL COMMITTEES

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of committee meetings for:

Finance and General Purposes Committee	15 th September 2017
Events Committee	27 th September 2017
Human Resources	22 nd September 2017

78. **ANNOUNCEMENTS FROM THE LEADER**

There were no announcements from the Leader.

79. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Deputy Town Clerk Gains CiLCA Accreditation

I'm very pleased to report that Louise has now gained her CiLCA qualification, happily passing everything module first time. CiLCA is the recognised standard training for Town Clerks and provides a broad knowledge of all the aspects of a clerk's work - roles and responsibilities, the law, procedures, finance, planning and community involvement. So well done to Louise.

Social Value / Community Volunteering VIVARK

Operatives from VIVARK have carried out some improvement works to the un adopted footpath linking Park Road with Eaton Street. This footpath regularly becomes something of a muddy puddle during the winter months making it difficult to negotiate particularly for those with impaired mobility. In addition to the surfacing works there has also been some remedial pruning to overhanging branches to better illuminate the footpath during the evening.

Armistice Day Service

The Town Council will be holding its annual Armistice Day Service at the BICC War memorial in Prescot Churchyard on Saturday 11th November, please arrive not later than 10:45am, the service will be followed by refreshments at the Church Hall provided by members of the events committee.

Remembrance Sunday

All elected members and staff are invited to join the parade, which will leave Prescot Primary School at 10:25am. This is a formal event and the order of the parade must be strictly adhered to, a copy of the order is available on request, and I will be on site from around 10am. The parade is followed by the laying of the wreaths and the service at the cenotaph and St Mary's. Following the service, the Parade will reform and retrace its steps passing the dais on its return. Light refreshments are then provided in the school.

80. **REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES**

Cllr L O'Keeffe provided feedback on the recent Finance and Community Engagement Training provided by LALC.

81. **MAYORAL ENGAGEMENTS**

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements provided.



82. PLANNING APPLICATIONS

The following applications were considered and the comments were **UNANIMOUSLY AGREED.**

Application Ref	Location	Comments
17/00658/FUL	25 Layton Way, Prescot	No objections
17/00581/FUL	17 Ash Grove, Prescot L35 5BD	No objections
17/00675/TCA	Land Adjacent to Bois Grenier 10 West Street, Prescot	No objections

83. PLANNING DECISIONS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the following planning decisions.

Application Ref	Location	Comments
17/00514/ADV	Thomson Travel 33 Eccleston Street, Prescot	Refused
17/00537/FUL	99 St James Road, Prescot L34 2SF	Application Withdrawn

84. FUNDING APPLICATIONS

There were no funding applications received.

85. PRESCOT CARNIVAL AND MAYORS PARADE FEEDBACK REPORT

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations 2.5 and 3.5 in the report being: -

Recommendations for 2.5

1. Members should offer any other points on lessons learned for consideration at the meeting.
2. The Success of the carnival in attracting visitors and the setup, in its current format strongly suggests we should retain this method of organisation and delivery.
3. The success of the carnival in attracting visitors in June strongly suggests the carnival should run around the same time next year being Sunday 24th June 2018 and members should agree to this date to enable early planning of the event as this is the most fundamental decision taken in relation to the event.

Recommendations for 3.5

1. The Events Committee should continue with the Mayor's Parade next year with an enhanced format.

2. The committee should approve the retention of Pemberton Old Wigan DW Brass band for next year, and ensure they are booked again as soon as possible.

86. EXTERNAL AUDIT REPORT

It was **UNANIMOUSLY RESOLVED** to **NOTE** the report.

At this point Cllr D. Fairclough left the room

87. CHRISTMAS CLOSEDOWN

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations 3.1 in the report being: -

Using the powers granted under the Local Government Act 1972 members

- Approve the Town Council office closure during the period 22nd December 2017 to 2nd January 2017 inclusive.

And

- Provide two ex-gratia concessionary leave days to Town Council staff to facilitate the above closure.

At this point Cllr D. Fairclough returned to the room

88. COMMUNITY GOVERNANCE REVIEW

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendation 4 in the report being: -

- In order to ensure the views of the Town Council are represented, members are asked to approve the draft proposal attached as appendix 5 for submission to the Community Governance Review Board.

The meeting closed at 6.15 p.m.

Dated: 28th November 2017

Signed:.....*J. Chadwick*.....

Cllr Jennifer Chadwick (Mayor of Prescott)