

PRESCOT TOWN COUNCIL

The Annual meeting of the COUNCIL for the TOWN OF PRESCOT was held on TUESDAY, 15th MAY 2018 in the PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT, commencing at 6.02 P.M.

ELECTED MEMBERS PRESENT

Councillors D. Friar, J. Molloy, L. O’Keeffe, S. O’Keeffe, D. Fairclough, D. Rigby, J. Chadwick, S. Pimblett, M. O’Mara, G. Flatley, M. Friar, J. Burke, I. Smith, K. Taylor and P. Cook.

TOWN COUNCIL OFFICERS PRESENT

D. Wilson (Town Clerk)
L. Sephton (Deputy Town Clerk)

OTHERS IN ATTENDANCE

Mrs J. Rigby and Mr N. Tyrrell

1. **ELECTION OF TOWN MAYOR FOR THE MUNICIPAL YEAR 2018/19**

It was **RESOLVED** that Cllr Dave Rigby be elected to serve as Mayor of Prescott for the 2018/19 Civic Year.

2. **MAYORS DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Dave Rigby duly signed the acceptance of office book to officially accept the office of Town Mayor.

3. **TO RECEIVE APOLOGIES**

Apoloiges were received from Cllr S. Arnall-Byrom.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

5. **VOTE OF THANKS TO THE RETIRING TOWN MAYOR**

On behalf of the elected members the Mayor Cllr Dave Rigby gave a vote of thanks to the outgoing Mayor Cllr Jennifer Chadwick and congratulated her on representing the Council and the Township at every mayoral engagement over the past civic year ably assisted by her consort Howard Chadwick and in raising a substantial amount of money for her charities.

The outgoing Mayor Cllr Jennifer Chadwick responded to say how much she has thoroughly enjoyed her term in office and said that Prescott is a great Town. She hopes to carry on representing the Council in her own way and thanked everyone for their support over her time in office.



6. **ELECTION OF DEPUTY MAYOR FOR MUNICIPAL YEAR 2018/19**

It was **RESOLVED** that Cllr Jennifer Chadwick be elected to the position of Deputy Mayor.

7. **DEPUTY MAYORS DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Jennifer Chadwick duly signed the acceptance of office book to officially accept the office of Deputy Town Mayor.

8. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Local Council Award

I am very pleased to be able to inform members that following our submission way back in March 2017, the Town Council have now been accredited with the Local Council Foundation Award. This is the first time the Town Council have ever held such an award; this award demonstrates that the Town Council meets the requirements for operating lawfully and in accordance with standard practice. The award also demonstrates the continued year on year development of the Town Council as an organisation, meeting its objectives to enhance the life of residents living in Prescot, through meeting its key objectives in providing local services, representing the electorate and fostering a sense of community and place.

Prescot Elizabethan Fayre

The Fayre will be held on Saturday 2nd of June, the Town Council have provided funding towards the cost of the event, which will include Circus Skills, Hog Roast, Archery and other Elizabethan type attractions.

Prescot Festival

The 14th Annual Prescot Festival of Music & the Arts runs from Friday 15 to Sunday 24 June. This year's festival will begin with Swing Shift Big Band at Prescot Parish Church and culminate with two performances at the same venue on closing night. As members will be aware this event is the Town's stand out cultural event of year, something that is unique to Prescot and something the Town Council are very proud to support. Tickets for all performances are available through the festival website.

Prescot Carnival and Mayors Parade

This year's Carnival and Mayor's Parade will be held on the 24th June. The largest of the Town Council's events, the carnival offers a comprehensive range of activities and events for all age groups with many of the attractions completely free of charge. New attractions this year included a 30ft zip wire.

Treasure Island

The Town Council have recently provided funding to MATE productions who will be performing their contemporary adaptation of Robert Louis Stevenson's classic Treasure Island. There will be two performances on Saturday 9th June at 4pm and 7pm in Prescot Woodland Theatre (the gardens of Prescot Parish Church) tickets are available from MATE's website.

9. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 24th April 2018 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

10. MINUTES OF COMMITTEES

There were no minutes of committee meetings to be noted.

11. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements provided.

12. TOWN COUNCIL COMMITTEES (2018/19)

It was **UNANIMOUSLY RESOLVED** that the membership of committees will be:-

Finance and General Purpose Committee

Councillors J Molloy, S Pimblett, J. Chadwick, D Rigby, D Friar and K Taylor.

Human Resources Committee

Councillors S Pimblett, D. Rigby, J Molloy, J Chadwick, D Friar and P Cook.

Events Committee

Councillors G Flatley, L O'Keeffe, J Chadwick, D Fairclough, S Pimblett, D Friar and J Burke.

The Council may also employ the use of an interregnum Committee during times of recess however membership of this committee will be subject to availability.

13. STANDING ORDERS & FINANCIAL REGULATIONS (2018/19)

It was **RESOLVED** to adopt the Standing Orders in their current form and to establish a working group to review the Standing Orders and report back to the council.

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14. REPRESENTATIVES TO OUTSIDE BODIES (2018/19)

Merseyside Association of Local Councils – Cllrs J Molloy, D Rigby and D Friar

Prescot Heritage and Culture Workstream – Cllr J Chadwick

15. COUNCIL MEETING SCHEDULE (2018/19)

It was **RESOLVED** to **AGREE** the schedule for Prescot Town Council Meetings for the 2018/19 civic year.

16. ANNUAL INTERNAL AUDIT REPORT

It was **RESOLVED** to **AGREE** the recommendations under 3.1 being

- Consider, comment and approve the recommendations provided in the internal audit report for 2017-18 attached as appendix 1.

17. ANNUAL RETURN

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Consider the information contained within the annual return sections 2 and 4 and resolve to approve the Annual Return is signed as true and accurate and submitted for external audit.

18. DRAFT ANNUAL REPORT 2018

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Using the powers granted under the Local Government Act 1972 s137, Members consider the draft annual report and approve its production at a cost of no more than £700.00.

The meeting closed at 6.20 p.m.

Dated: 26th June 2018

Signed: .....

Cllr Dave Rigby (Mayor of Prescot)