

**PRESCOT TOWN COUNCIL**

A meeting of the **HUMAN RESOURCES COMMITTEE**  
for the **TOWN OF PRESCOT** was held on **FRIDAY 13<sup>th</sup> OCTOBER 2017** in the  
**PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at  
**5.10 P.M.**

**PRESENT**

Councillors D. Friar, L.O’Keeffe, J. Molloy, S. Pimblett, J. Chadwick and K. Taylor.

**ALSO IN ATTENDANCE**

D. Wilson (Town Clerk)  
L. Sephton (Deputy Town Clerk)

**7. TO RECEIVE APOLOGIES**

Apologies were received from Cllr D Rigby.

**8. DECLARATIONS OF INTEREST**

There were no declarations of interest received

**9. MINUTES OF PREVIOUS COMMITTEE MEETING**

It was **UNANIMOUSLY RESOLVED** that the minutes of the Human Resources Committee held on 22<sup>nd</sup> September 2017 (with an amendment to item 1) be agreed as correct records and signed by the Chair.

**10. EXGRATIA STAFF LEAVE FOR CHRISTMAS CLOSEDOWN PERIOD**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations in the report being: -

- Provide two ex-gratia concessionary leave days to Town Council staff to facilitate the Christmas closure from 5.00pm on 21<sup>st</sup> December 2017 until 9.00am on 2<sup>nd</sup> January 2018.

*DF*

11. **TOWN CLERKS REGRADE**

It was **UNANIMOUSLY RESOLVED** to defer this item as Cllr Friar is still waiting on further information.

The meeting closed at 5:15p.m.

Dated: 10<sup>th</sup> November 2017

Signed:.....  
(Cllr Dave Friar –Chair of Human  
Resources Committee)