

## **PRESCOT TOWN COUNCIL**

A **MEETING** of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **FRIDAY, 30 NOVEMBER, 2012** in the **WEST STREET OFFICE COMPLEX, 9 WEST STREET, PRESCOT** commencing at **7.00 P.M.**

### **PRESENT**

#### **COUNCILLOR L O'KEEFFE (TOWN MAYOR)**

Councillors . D. Allen, S. Arnall, G. Flatley, D. Friar, M. Friar, M. Lloyd, J. McGarry, J. Molloy, I. Smith, and M. Sommerfield.

### **ALSO IN ATTEDANCE**

D. Wilson – Town Clerk  
Mrs J Rigby – Assistant to the Town Clerk

### **APOLOGIES**

Apologies for absence were received from Councillors R. Arnall, A. Flanders, P. Loyden, D. McEgan, S. O'Keeffe, and D. Rigby.

#### **71. PUBLIC OPEN FORUM**

There were no members of the public present.

#### **72. DECLARATIONS OF INTEREST**

A Declaration of Interest was received from Councillor M. Sommerfield – Agenda item 12 – Application for Financial Assistance.

A Declaration of Interest was received from Councillor D. Friar – Agenda item 12 – Application for Financial Assistance.

#### **73. KNOWSLEY LOCAL PLAN – CORE STRATERGY**

Mr Jonathan Clarke (Policy Manager) from Knowsley MBC gave an upto briefing on the Knowsley Plan – Core Strategy to the Town Council.

At the end of the briefing Mr Clarke answered questions and clarified points asked by various Members.

It was **UNANIMOUSLY RESOLVED** that

- (i) the briefing be noted; and

(ii) Mr Clarke be thanked for his attendance.

**74. MINUTES OF PREVIOUS COUNCIL MEETING**

That with the following amendment Agenda item 64. Planning Applications paragraph two should read: It was **UNANIMOUSLY RESOLVED** that the above three planning applications be deferred for further information, and not the above two planning applications, the minutes of the Council Meeting held on 26 October, 2012 be agreed as a correct record.

**75. REPORTS FROM COMMITTEE**

It was **UNANIMOUSLY RESOLVED** that the minutes from the Finance Committee/Re-Location Committee held on 25 October, 2012 be noted.

**76. ANNOUNCEMENTS FROM THE LEADER**

There were no announcements from the Leader.

**77. ANNOUNCEMENTS FROM THE TOWN CLERK**

**Green Space**

Browns Field

At the last Council Meeting, I mentioned that Neighbourhood Management were investigating the possibility of having CCTV deployed to cover Browns Field. Unfortunately due to its topographical location it is not possible to get a signal to the park for KMBC's monitoring station at Stretton Way. Installation of a signal hub would be somewhere in the region of £10k and is therefore cost prohibitive at this time.

**New Town Hall**

Architects have completed outline plans in accordance with the directions of the committee. A meeting with planning has been held where they were very receptive to the proposals.

Drainage Survey has been carried out and has discovered a collapsed drain at the rear of the building.

Asbestos Survey has been carried out. 16 areas were tested with Chrysotile Asbestos present in 6 mainly in the ceiling coating around the building. Architect and structural engineer are currently in liaison with the Health and Safety Executive to develop a robust Asbestos management plan that will safeguard the Council during the development and in the future.

A cost estimate including treatment for Asbestos and a 3D visual presentation of the proposals is being produced for committee, expected in the next week or so.

Guttering work to the front of the building has been completed ensuring no further water damage to the brickwork.

A sign has been erected on the St Helens Road elevation to inform residents of who is developing the building and directs residents to the Councils new web page. Where once approved we can display the plans to the wider public.

### **Quality Council – Progress**

TC continuing with CiLCA

Test 4 Communication and Community Engagement

The Council Website will go live on Monday. The website will give the Council its first on-line presence and will allow us to reach a vastly increased audience and engage more effectively with the community ie Section 137 applications.

Links to the Town Team continue to demonstrate the Councils willingness and ability to work with its communities and partner agencies.

### **General Information**

#### Christmas Lights Switch On

Councillor Lynn O’Keeffe will switch on the Prescot Christmas Lights tomorrow at 3.45 p.m. As members are aware this has traditionally been a KMBC event which was to be discontinued, however the Councils involvement in the Town Team has enabled the Town Clerk to keep the event on going with more of a Town Council association. Members attendance at the event will help to promote the Town Councils involvement.

#### Closure of CHILL

As reported at the last Council meeting, CHILL youth club has ceased activities. Cllrs Flatley and Allen attended a public meeting where they offered Town Council support through the Town Clerk to help in their business planning. A meeting was convened where support was provided.

#### Knowsley Chamber of Commerce

The Knowsley Chamber of Commerce Chief Executive has invited the Town Clerk to provide a video interview promoting the Town Council and its visions for the future.

## **78. MAYORAL ENGAGEMENTS**

A schedule of Mayoral Engagements was submitted. It was **UNANIMOUSLY RESOLVED** that the schedule be **NOTED**.

At this point the Mayor, Councillor L O’Keeffe informed everyone that she had been asked to switch on the Christmas Lights in Prescot Town Centre.

## **79. PLANNING APPLICATIONS**

<b><u>APPLICATION NO:</u></b>	<b><u>DEVELOPMENT</u></b>	<b><u>DECISION</u></b>
<b>12/00459/OUT</b>	Outline application for the erection of a 3 storey apartment block comprising 12 no. apartments – approval sought for appearance, layout and scale at this stage (access and landscaping reserved for future approval. Land to rear of 1-25 Hope Street, (former Prescot Self Drive Garage)	Object on the grounds of problems with car-parking and traffic management.
<b>12/00609/FUL</b>	Erection of 2 storey extension to side elevation. 2 Broadlands, Prescot.	No objections.
<b>12/00602/FUL</b>	Erection of a 3 storey apartment block comprising of 3 no.2 bedroom apartments together with construction of a new vehicular access and associated works (garage building to be demolished. Former West Street Garage, West Street, Prescot.	Already determined by KMBC.
<b>12/00603/CON</b>	Conservation area consent sought for the demolition of garage building. Former West Street Garage, West Street, Prescot.	Already determined by KMBC.
<b>12/00604/LBC</b>	Erection of 1m high metal fencing & gate to be situated above existing brick wall to front/part right hand side boundaries together with erection of 2m high gate to left hand side of building. Prescot House Dental Surgery, 3 High Street, Prescot.	No objections.
<b>12/00614/FUL</b>	Erection of 1m high metal fencing & gate to be situated above existing brick wall to front/part right hand side boundaries together with erection of 2m high gate to left hand side of building. Prescot House Dental Surgery, 3 High Street, Prescot.	No objections.
<b>12/00636/LBC</b>	Application to vary condition no. 7 attached to listed building consent 10/00090/LBC (internal & external works to include removal Of modern cement render to expose original brickwork and replacement of modern window casements with timber sashes to all elevations.	No objections.

internally, modern partitions to rear galleries to be removed & insertion of stud partitions to first floor rooms to front of property to form additional bedroom & en-suite) as dry lining of the basement floor & walls & installation of pump & sump to outrigger is no long required. 48 St Helens Road, Prescot.

**80. PLANNING DECISIONS**

<b><u>APPLICATION NO:</u></b>	<b><u>DEVELOPMENT</u></b>	<b><u>DECISION</u></b>
<b>12/00449/FUL</b>	Installation of air conditioning unit and chiller plant. Former Au Naturelle & Ethel Austin, 43 Eccleston Street, Prescot.	<b>GRANTED</b>
<b>12/00541/DEMCON</b>	Demolition of signal box. Prescot Signal Box, North East to Prescot Station Footbridge, Bridge Road, Prescot.	<b>PRIOR APPROVAL REQUIRED &amp; REFUSED</b>
<b>12/00568/KMBC1</b>	Application to vary condition no. 21 attached to planning application 11/00114/KMBC1 (erection of Leisure Centre, construction of 8 no. 5-a-side pitches & car parking) proposing revisions to the approved plans comprising external and internal alterations to the building including an extension to the rear elevation, alterations to the layout of football pitches including replacement of perimeter ball stop fencing to football pitches with 4m high weldmesh fence & for the removal of part a of condition no. 11 relating to site investigation by the submission of a revised report. Prescot Leisure Centre, Warrington Road, Prescot.	<b>GRANTED</b>
<b>12/00562/FUL</b>	Alterations to windows to the west & north elevation to allow for the installation of 3 no. steel cowls & 1 no. aluminium louvre. Prescot Telephone exchange, Aspinall Street, Prescot.	<b>GRANTED</b>
<b>12/00552/COU</b>	Change of use of office accommodation for form 1 no. dwelling (use Class C3) together with alterations to existing windows. 8 Derby Street, Prescot.	<b>GRANTED</b>

**81. APPLICATION FOR FINANCIAL ASSISTANCT**

The Town Clerk submitted a letter from Prescot Parochial Church Council requesting financial assistance towards the installation of a safety floor to allow the Church Clock to be wound and maintained..

It was **UNANIMOUSLY RESOLVED** that a Section 137 Grant for £500.00 be made towards the safety floor.

**82. SECTION 137 APPLICATIONS**

The Town Clerk submitted a report and appendices to improve on the current Section 137 application form.

It was **UNANIMOUSLY RESOLVED** that Prescot Town Council adopt the new version of the Section 137 Application Form and guidance notes.

**83. EQUAL OPPORTUNITIES**

The Town Clerk submitted a copy of the new Equal Opportunities Policy for Prescot Town Council.

It was **UNANIMOUSLY RESOLVED** that Prescot Town Council adopt the new Equal Opportunities Policy.

**84. VISION AND MISSION STATEMENT**

The Town Clerk provided members with a draft copy of the Council's Vision and Mission Statement for publication on the Council's new Website.

It was **UNANIMOUSLY RESOLVED** that Prescot Town Council adopt the draft copy of the Vision and Mission Statement.

**85. CHRISTMAS CLOSEDOWN**

The Town Clerk submitted a report in respect of Prescot Town Council's closedown over the Christmas and New Year Period.

It was **UNANIMOUSLY RESOLVED** that the Town Council office be closed during the period 24 December 2012 to 2<sup>nd</sup> January 2013 inclusive. This will result in the provision of 3 ex-gratia Annual Leave days to Town Council staff, and staff will be required to use one day from their existing annual leave allocation for Monday, 24 December 2012.

**86. PLANNING APPLICATIONS PROCESS**

The Town Clerk submitted a report on options on how to revise the Town Council's current procedure for dealing with planning applications.

It was **UNANIMOUSLY RESOLVED** that the Town Council establish a Planning Committee with full delegated authority of the Council to pass comment, object or support planning applications received from Knowsley MBC. The Planning Committee comprise of Councillors D. Allen, G. Flatley, L. O'Keeffe, I. Smith and R. Arnall (Ex-officio).

**87. BUDGET MONITORING REPORT**

The Town Clerk provided the budget monitoring report upto November 2012.

It was **UNANIMOSULY RESOLVED** that the report be approved.

The meeting closed at 8.25 p.m.

Dated:

Signed: .....