

# PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

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Dated this 18th Day of November 2016

To the Mayor and Members of Prescot Town Council

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**YOU ARE HEREBY SUMMONED TO ATTEND**  
**a meeting of**  
**Prescot Town Council**  
**to be held on Friday 25<sup>th</sup> November, 2016**

**In Prescot Town Hall, 1 Warrington Road, Prescot commencing**  
**at 6.00 p.m.**

A handwritten signature in blue ink, consisting of a stylized 'D' followed by a horizontal line.

**Daniel Wilson**  
**TOWN CLERK**

# AGENDA

1. **TO RECEIVE APOLOGIES** Verbal
  
2. **PUBLIC OPEN FORUM** Verbal  
To provide members of the public with the opportunity to ask questions of the Council.
  
3. **DECLARATIONS OF INTEREST** Verbal  
*In accordance with Standing Order 1.15, members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.*
  
4. **MINUTES OF THE PREVIOUS COUNCIL MEETING** Pages (4-8)  
To **APPROVE AND SIGN** the Minutes of the Meeting of the Town Council held on Friday 28<sup>th</sup> October 2016 as a true and accurate record of the business transacted.
  
5. **MINUTES OF THE COUNCIL COMMITTEE MEETINGS** Pages (9-13)  
To **NOTE** the minutes of the following Committee meetings:
  - Finance and General Purpose Committee 14<sup>th</sup> October 2016
  - Human Resources Committee 14<sup>th</sup> October 2016
  - Events Committee 5<sup>th</sup> October 2016
  
6. **ANNOUNCEMENTS FROM THE LEADER** Verbal  
To receive announcements from the Leader of the Council.  
**FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS**
  
7. **ANNOUNCEMENTS FROM THE TOWN CLERK** Verbal  
To receive announcements from the Town Clerk.  
**FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS**
  
8. **REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES.**  
To receive reports and presentations from representatives at conferences or outside bodies.

9. **MAYORAL ENGAGEMENTS** Pages (14-15)

To receive the schedule of forth coming Mayoral engagements.

**FOR INFORMATION ONLY**

10. **PLANNING APPLICATIONS** Pages (16-17)

Members are asked to **CONSIDER** any planning applications received and **AGREE** to make comment on those they feel require a response.

11. **PLANNING DECISIONS** Page (18-19)

Members are asked to **NOTE** any planning decisions received.

12. **FUNDING APPLICATIONS** Page (20)

To **CONSIDER** and **APPROVE, DEFER** or **REJECT** any funding applications.

13. **ANNUAL RISK ASSESSMENT** Pages (21-25)

Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.

14. **REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT** Pages (26-29)

Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.

15. **REQUEST FOR THE PROVISION OF EASY READ DOCUMENTATION**  
Pages (30-39)

Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.

16. **COMMUNITY GOVERNANCE REVIEW– WORKING GROUP**  
Pages (40-94)

Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.