

## **PRESCOT TOWN COUNCIL**

A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** for the **TOWN OF PRESCOT** was held on **FRIDAY, 17<sup>TH</sup> JANUARY, 2014** in the **WEST STREET OFFICE COMPLEX, 9 WEST STREET, PRESCOT** commencing at **2.00 P.M.**

### **PRESENT**

#### **COUNCILLOR M LLOYD (VICE CHAIR)**

Councillors D. Allen, L. O’Keeffe and D. Rigby.

### **ALSO IN ATTENDANCE**

D. Wilson (Town Clerk)  
J. Rigby (Assistant to the Town Clerk)  
Matthew Lewis (ARKHbuild)  
Roger Hennell (Surveyor)

#### **56. APOLOGIES**

Apologies for absence were received from Councillors G. Flatley, J. McGarry and J. Molloy.

#### **57. DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

#### **58. MINUTES OF PREVIOUS COMMITTEE MEETING**

It was **UNANIMOUSLY RESOLVED** that the Minutes of the last meeting of the Finance and General Purposes Committee Meeting held on 16<sup>th</sup> December, 2013 be received as a correct record and signed by the Vice-Chair.

#### **59. TOWN HALL DEVELOPMENT FINANCIAL UPDATE**

The Town Clerk submitted a fully revised cost estimate and delivery programme to the Committee. Mr Lewis and Mr Hennell were on hand to answer any questions asked by Members in relation to the revised cost estimate and delivery programme.

It was **UNANIMOUSLY RESOLVED** using the power granted under the Local Government (Miscellaneous Provisions) Act 1976 that Members **APPROVE** the revised cost estimate and delivery programme and instruct the Town Clerk to prepare a budget for 2014/15 identifying underspends in 2013/14 to be used to complete the Town Hall development.

**60. TOWN COUNCIL TENDER DOCUMENTATION**

The Town Clerk submitted a report with a copy of a draft standard contract, tender documentation, specific conditions of agreement and the proposed methodology for the tender process to be used in the concession of the Town Hall Bar Facility.

It was **UNANIMOUSLY RESOLVED** that under the powers provided under the Local Government Act 1972 to;

- (i) **APPROVE** the standard contract to be used by Prescot Town Council in its dealings with external suppliers;
- (ii) **ADOPT** the tender documents as in appendices 1,2, and 3; and
- (iii) **APPROVE** the tender methodology detailed in section 3 of the report.

**61. MONTHLY BUDGET MONITORING STATEMENT**

The Town Clerk submitted the budget monitoring statement up to the 31<sup>st</sup> December 2013.

It was **UNANIMOUSLY RESOLVED** that the expenditure to date be **APPROVED** and the information in relation to the budget monitoring statement and annual forecast be **NOTED**.

**62. ORDEERS AND PAYMENT AUTHORISATION**

The Town Clerk sub mitted a list of Purchase Orders and Payments for **APPROVAL** by the Committee.

It was **UNANIMOUSLY AGREED** to **APPROVE** both lists.

**63. TOWN HALL INTERNAL DESIGN CHANGES JANUARY 2014**

The Town Clerk submitted a report that informed members of an amended design to incorporate the addition of a new meeting room on the ground floor.

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the proposed design changes as detailed in appendix 1 of the report.

**The meeting closed at 2.45 P.M.**

**Dated:**

**SIGNED:.....**

**CLLR M LLOYD  
VICE-CHAIR OF THE COMMITTEE**