

PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX

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Dated this 6th day of October 2017

To the Members of the Human Resources Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the
Human Resources Committee for The Town of Prescot to be
held on Friday 13th October 2017 in
Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX
The meeting will commence directly after Finance and General Purpose Committee
which will be held at 4:30pm.

HUMAN RESOURCES COMMITTEE MEMBERS

Councillors, D Friar, L O'Keeffe, J Molloy, S Pimblett, J Chadwick, D Rigby
And K Taylor.

A handwritten signature in blue ink, appearing to read 'Daniel Wilson', with a long horizontal line extending to the right.

Daniel Wilson
TOWN CLERK

A G E N D A

1. **TO RECEIVE APOLOGIES**

Verbal

To receive apologies for absence from committee members.

2. **DECLARATIONS OF INTEREST**

Verbal

In accordance with Standing Orders 4G.ii members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING**

(Pages 3-5)

To **APPROVE AND SIGN** the Minutes of the Human Resources Committee Meeting held on 22nd September 2017.

4. **EXGRATIA STAFF LEAVE FOR CHRISTMAS CLOSEDOWN PERIOD** (Pages 6-7)

Members are asked to **CONSIDER** the report, and **AGREE** the recommendation contained within.

5. **TOWN CLERK REGRADE**

(Pages 8-14)

This item was previously deferred for additional information, that information has now been received, members are therefore asked to **CONSIDER** the report in conjunction with the additional information as requested and **AGREE** a resolution there on.