

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the Town of Prescot was held on **THURSDAY, 6TH MARCH, 2014** in the **WEST STREET OFFICE COMPLEX, 9 WEST STREET, PRESCOT** commencing at **7.00 P.M.**

PRESENT

COUNCILLOR G FLATLEY (CHAIR)

Councillors D. Friar, L. O’Keeffe, D. Rigby and I. Smith.

ALSO IN ATTENDANCE

D. Wilson (Town Clerk) J. Rigby (Assistant to the Town Clerk), T. Shields, J. Stanley, L. Bridger, C. Eccleston, J. Edmunds, and R. Mercer.

43. APOLOGIES

Apologies for absence were received from Councillors D. Allen and P. Loyden also D. Fairclough.

44. DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

45. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY AGREED** to defer the signing of the minutes of the Events Committee held on 16th January, 2014 until the next meeting as Cllr Rigby was the only member who (apart from the Chair) had been in attendance at the last meeting.

46. TOWN HALL OPENING EVENT

The Town Clerk had submitted a report to the Committee seeking Members aspirations for the opening event of the new Town Hall, in relation to dates, times, invitation list, format and catering.

It was **UNANIMOUSLY RESOLVED** that:

- i) the Town Hall be officially opened on Friday, 23rd May, 2014 at 7.00 p.m by the Mayor of Prescot and Mrs. Margaret McEgan.
- ii) The guest list to include, Councillors, Official Dignitaries, Contractors, Architects, and residential groups. Members to submit suggestions for inclusion on the list at the next events committee.
- iii) a hot/cold buffet be provided along with two free drinks.

47. MAYOR MAKING

The Town Clerk had submitted a report providing members with information on the costs of last years Mayor Making and what is common practice of similar sized Councils in the area in order that Members were able to agree a budget and format for this years Mayor Making event.

It was **UNANIMOUSLY RESOLVED** that:

- i) the Mayor Making Event be held directly after the Annual Meeting on the 30th May, 2014,
- ii) a hot/cold buffet be provided;
- iii) each guest would receive 2 free drinks;
- iii) a disco and dj be in attendance; and
- iv) the cost be in keeping with the allocated budget of £1,500.

48. CARNIVAL AND PARADE ACTION PLAN

The Town Clerk took Members through an action plan for the Carnival and Mayors Parade which gave the Committee an idea of the progress of arrangements for the Carnival and Mayors Parade made so far.

A discussion also took place on the cost of a stall at the Prescot Carnival.

It was **UNANIMOUSLY RESOLVED** that the cost of a not for profit stall would be £7.50 and the cost of a business stall would be £15.00.

The meeting closed at 7.52 p.m..

Dated:

Signed:.....

Cllr G Flatley (Chair)