

PRESCOT TOWN COUNCIL



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Dated this 23rd November 2016

To the Members of the Events Committee

Councillors D. Allen (Chair) G. Flatley (Vice Chair), L. O’Keeffe, M. Allen,
J. Chadwick, S. O’Keeffe and D. Fairclough

**YOU ARE HEREBY SUMMONED TO ATTEND
a meeting of the Events Committee for the Town of Prescott.
The meeting will be held on Tuesday 29th November 2016 at Prescott Town Hall, 1
Warrington Road, Prescott commencing at 6.00 p.m.**

A handwritten signature in blue ink, appearing to be 'Daniel Wilson', written over a horizontal line.

**Daniel Wilson
TOWN CLERK**

AGENDA

1. **TO RECEIVE APOLOGIES** Verbal

To receive apologies of absence from committee members.

2. **DECLARATIONS OF INTEREST** Verbal

In accordance with Standing Order 1.15 members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING** (Pages 3-4)

To **APPROVE AND SIGN** the Minutes of the Events Committee Meeting held on 2nd November 2016.

4. **PRESCOT CHRISTMAS LIGHT SWITCH ON EVENT 2016**

Members will be asked to provide feedback on the action plan. This will be provided on the day.