

# Prescot Town Council



**West Street Office Complex, 9 West Street, Prescot, Merseyside L34 1LF**

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**Dated this 29th day of October 2013**

**To the Members of the Finance and General Purposes Committee:**

Councillors: D. Allen, G. Flatley, M. Lloyd (V-Chair), J. McGarry, J. Molloy (Chair),  
L. O'Keeffe and D. Rigby.

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**YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the**  
**Finance and General Purposes Committee for the Town of Prescot to be held on**  
**Monday 16<sup>th</sup> December 2013 at the West Street Office Complex, 9 West Street, Prescot**  
**commencing at 2.00 p.m.**

A handwritten signature in blue ink, appearing to read 'Daniel Wilson', written over a horizontal line.

**Daniel Wilson**  
**TOWN CLERK**

# A G E N D A

1. **TO RECEIVE APOLOGIES**

2. **DECLARATIONS OF INTEREST**

*In accordance with Standing Order 1.15 members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.*

3. **MINUTES OF PREVIOUS COMMITTEE MEETING** (Pages 3-4)

To **APPROVE AND SIGN** the Minutes of the Finance and General Purposes Committee Meeting held on 8<sup>th</sup> November, 2013.

4. **TOWN HALL CHARGING POLICY** (Pages 5-9)

Members are asked to **CONSIDER** the report and **APPROVE** the recommendations contained within.

5. **TOWN HALL OPENING HOURS** (Pages 10-11)

Members are asked to **CONSIDER** the report and **APPROVE** the recommendations contained within.

6. **TOWN HALL DESIGN CHANGES** (Pages 12-13)

Members are asked to **CONSIDER** the report and **APPROVE** the recommendations contained within.

7. **MONTHLY BUDGET MONITORING STATEMENT** (Pages 14-18)

Members are asked to **CONSIDER** the report and **APPROVE** the expenditure to date.

8. **ORDERS AND PAYMENT AUTHORISATION** (Pages 19-20)

Members are asked to **APPROVE** the purchase orders and account payments for the month (these will be provided at the meeting).