

Prescot Town Council



West Street Office Complex, 9 West Street, Prescot, Merseyside L34 1LF

Tele: 0151 - 443 - 4796

Email: townclerk@prescot-tc.gov.uk

Dated this 3rd day of July 2013

To the Mayor and Members of Prescot Town Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the
Finance and General Purpose Committee for the Town of Prescot to be held on Friday
12th July 2013 at

West Street Office Complex, 9 West Street, Prescot commencing at 2.00 p.m.

A handwritten signature in blue ink, consisting of a stylized 'D' followed by a horizontal line.

Daniel Wilson
TOWN CLERK

A G E N D A

1. **TO RECEIVE APOLOGIES**

2. **DECLARATIONS OF INTEREST**

In accordance with Standing Order 1.15, Members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING** Pages3-5

To **APPROVE AND SIGN** the Minutes of the Finance and General Purpose Committee Meeting held on 14th June 2013.

4. **TOWN HALL DEVELOPMENT UPDATE** Pages 6-8

Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.

5. **INTERNAL AUDIT REPORT** Page 9

Members are asked to **CONSIDER** and **AGREE** to adopt the findings of the Internal Audit Report for the financial year ending 31st March 2013.

6. **BUDGET MONITORING YEAR TO DATE** Page 10

Members are asked to **CONSIDER** the report and **APPROVE** suggested revisions to account signatories.

7. **REVISIONS TO ACCOUNT SIGNATORIES**

Verbal update from the Town Clerk.

8. **ORDERS AND PAYMENT AUTHORISATION**

Members are asked to **APPROVE** the purchase orders and account payments for the month (these will be provided at the meeting).