

PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside L34 5QX

Telephone: 0151-426-3993 email: townclerk@prescot-tc.gov.uk

Dated this 6th day of May 2016

To the Mayor and Members of Prescot Town Council

YOU ARE HEREBY SUMMONED TO ATTEND the Annual Meeting of the Council for The Town of Prescot to be held on Friday 13th May 2016 in Prescot Town Hall, 1 Warrington Road , Prescot, L34 5QX commencing at 6.30 p.m.

**Daniel Wilson
TOWN CLERK**

A G E N D A

- ELECTION OF TOWN MAYOR FOR THE MUNICIPAL YEAR 2015/16**
To receive nominations, and elect by vote the Town Mayor. Verbal
- MAYORS DECLARATION OF ACCEPTANCE OF OFFICE** Verbal
Town Mayor to officially accept office by signing the acceptance of office book.
- TO RECEIVE APOLOGIES** Verbal

4. **DECLARATIONS OF INTEREST**

In accordance with Standing Order 1.15, members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

5. **VOTE OF THANKS TO THE RETIRING TOWN MAYOR** Verbal

To receive:

- a) vote of thanks in recognition of the retiring Town Mayor;
- b) response from the retiring Town Mayor.

6. **ELECTION OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2015/16**

To receive nominations, and elect by vote the Deputy Town Mayor. Verbal

7. **DEPUTY MAYORS DECLARATION OF ACCEPTANCE OF OFFICE** Verbal

Deputy Town Mayor to officially accept office by signing the acceptance of office book.

8. **ANNOUNCEMENTS FROM THE COUNCIL LEADER** Verbal

To receive announcements from the Leader of the Town Council.

FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS

9. **ANNOUNCEMENTS FROM THE TOWN CLERK** Verbal

To receive announcements from the Town Clerk.

FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS

10. **STANDING ORDERS & FINANCIAL REGULATIONS (2015/16)** Pages 4-6

To **APPROVE** the suggested amendments to the Town Council Standing Orders and Financial Regulations. Revised Standing Orders and Financial Regulations will not be submitted until any amendments have been agreed by Council, therefore members are requested to bring their own copies of Standing Orders and Financial Regulations 2014/15 to the meeting for review purposes.

11. **TOWN COUNCIL COMMITTEES (2015/16)** Pages 7-10
 To **APPOINT** Committees, **AGREE** terms of reference and membership of Committees.
12. **REPRESENTATIVES TO OUTSIDE BODIES (2015/16)** Pages 11-12
 To **APPOINT** members to represent the Town Council on various outside bodies.
13. **COUNCIL MEETING SCHEDULE (2015/16)** Verbal
 To **AGREE** dates and times of Town Council meetings only, dates and times for committee meetings will be agreed as the first order of business for each committee.
14. **SCHEDULE OF MEMBER ATTENDANCES (2015/16)** Pages 13-17
 To **NOTE** the schedule of member attendances at Town Council and Committee Meetings – attached.
15. **MINUTES OF THE PREVIOUS COUNCIL MEETING** Pages 18-20
 To **APPROVE AND SIGN** the Minutes of the Town Council Meeting held on Friday 24th April 2015.
16. **MINUTES OF THE COMMITTEES** Pages 21-23
 To **NOTE** the Minutes of the Finance and General Purposes Committee held on 20th April, 2015.
17. **MAYORAL ENGAGEMENTS** Pages 24-25
 To receive the schedule of Town Mayor engagements
- FOR INFORMATION ONLY**
18. **FUNDING APPLICATIONS** Pages 26-28
 To **CONSIDER** and **APPROVE**, **DEFFER** or **REJECT** the funding applications from
- MALS Merseyside