

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **FRIDAY, 25th NOVEMBER, 2016** in the **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **6.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors D. Friar, L. O’Keeffe, S. O’Keeffe, D. Fairclough, D. Rigby, J. Chadwick, M. O’Mara and M. Friar

ALSO IN ATTENDANCE

D. Wilson (Town Clerk)
L. Sephton (Deputy Town Clerk)
S. Dwyer - KMBC

69. TO RECEIVE APOLOGIES

Apologies were received from Cllrs D. Allen, J. Molloy, S. Pimblett, S. Arnall, K. Swales, G. Flatley and H. Baker.

70. DECLARATIONS OF INTEREST

A declaration of interest was received from Cllr S O’Keeffe for agenda items 10 Planning Applications and item 11 Planning Decisions.

71. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 28th October 2016 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

72. MINUTES OF COMMITTEE MEETINGS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of committee meetings for:

Human Resources Committee	14 th October 2016
Finance and General Purpose Committee	14 th October 2016
Events Committee	5 th October 2016

73. ANNOUNCEMENTS FROM THE LEADER

The Leader reminded everyone about this year's Prescott Christmas Lights Switch On Event on Saturday 3rd December 2016 from 2.30pm – 5.30pm and requested help and support from members on the day.

The Leader on behalf of Prescott Older Peoples Club wanted to remind the Mayor and Mayoress along with the Town Council staff of the invitation to attend the Clubs Christmas Dinner at the Town Hall on Wednesday 7 December.

Finally the Leader, wished all councillors and staff a Merry Christmas and a Happy New Year.

74. ANNOUNCEMENTS FROM THE TOWN CLERK

Mayor of Prescott's Charity Christmas Concert

This year's concert will be held on Thursday 8th December 2016 at Prescott Parish Church. If anyone would like to pre-order tickets can you please let Louise know and she will pass your request onto Laura. Tickets are £5 payable on the door, the concert times are 7.00pm -8.15pm.

Town Centre Christmas Light Switch On

The Christmas Light Switch on event will take place next Saturday 3rd December from 2.30pm – 5.30pm. Entertainment will be provided by the winners of Prescott's Got Talent - Nicola Western and Sadie Wilson and the Jan Williams Theatre School (Dance Troop). This year the Mayor will be supported by Miss Prescott, Kirsty Hornby to turn the lights on. Don't miss out.

Grotto at Eaton Street Park

The Friends of Eaton Street Park have organised a grotto in the park that will run on the 17th and 18th December. All the proceeds will be reinvested in the park. Both dates have now sold out. The friends are still looking for volunteer support for the events, so if you are interested go along to the park on any Sunday afternoon or e-mail them on info@eatonstreetpark.org.uk.

Friends of Eaton Street Park Christmas Party night

The Friends of Eaton Street Park have organised a fundraising event on the evening of the 3rd December at Prescott Cables – Hot Pot Supper, live music and disco with bar. Tickets are £10 and can be purchased from Albion Bakehouse and Jessies Jewels, Leyland Street, Prescott.

Autism Awareness

Following on from the presentation given by Joanne Telfor-Smith at the October Council meeting, I have produced a step by step guide to help people sign up to the British Psychological Society site and complete the training. This has been e-mailed to members, any members not on e-mail are welcome to attend the Town Hall were Liam will support you to complete the training.

Finally, as this is our last meeting of the year I would like to wish you all a Merry Christmas and a Happy New Year.

75. REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES

Siobhan Dwyer from the Environmental Health Department at Knowsley Metropolitan Borough Council gave a presentation on the issues surrounding illegal tobacco.

76. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements provided.

77. PLANNING APPLICATIONS

At this point Cllr S. O’Keeffe left the room.

The following applications were considered and the comments were **UNANIMOUSLY AGREED**.

Application Ref	Location	Comments
16/00701/FUL	36 Ford Road, Prescot	No Objections
16/00613/FUL	78 South Avenue, Prescot	No Objections

78. PLANNING DECISIONS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the following planning decisions.

Application Ref	Location	Comments
16/00656/FUL	10 Sundale Avenue, Prescot	Granted
15/00734/LBC	Prescot Trade Centre, Oliver Lyme Road, Prescot	Granted
16/00620/FUL	3 Hall Lane, Prescot	Granted

16/00646/ADV	Advertising Boards adjacent to 73 Warrington Road, Prescot	Application withdrawn
16/00236/LBC	52 Derby Street, Prescot	Granted
16/00237/FUL	52 Derby Street, Prescot	Granted

Cllr S. O’Keeffe returned to the room.

79. FUNDING APPLICATIONS

There were no Funding Applications received.

80. ANNUAL RISK ASSESSMENT

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Approve the assessment as having covered the risks faced by the council in the delivery of its business and objectives.
- Approve the control measures to be applied to address the risks identified.

81. REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 4.1 being

- The Council approves the review undertaken of the effectiveness of the internal audit arrangements (2016/17) in respect of the following five areas:
 - Scope of internal audit
 - Independence of internal auditor
 - Competence of the internal auditor
 - Relationships regarding elected members, Clerk of the Council and the internal auditor
 - Planning and Reports regarding internal audit

82. REQUEST FOR THE PROVISION OF EASY READ DOCUMENTATION

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendation under 5.1 being

- Decline Cllr Matthew Allen’s request for the provision of Easy Read documentation, on the grounds that other more cost effective reasonable adjustments are in place and can be made.

83. COMMUNITY GOVERNANCE REVIEW – WORKING GROUP

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- The formation of a Community Governance Review working group, to investigate a preferential option for the warding arrangements of the Town Council.
and that
- The findings of the investigation are reported back to Council upon completion.

Representation for the working group will be provided by mid-December with a view to commencing the working group in January 2017.

The meeting closed at 6.30 p.m.

Dated: 27th January 2017

Signed:.....

Cllr Dave Friar (Town Mayor)