

PRESCOT TOWN COUNCIL

A meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** for the **TOWN OF PRESCOT** was held on **FRIDAY, 19th FEBRUARY 2016** in the **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **2.00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J.Molloy, D. Allen, J. Chadwick, D. Friar, L.O’Keeffe, D. Rigby and S. Pimblett

TOWN COUNCIL OFFICERS PRESENT

L. Sephton (Deputy Town Clerk)
L. Johnson (Apprentice Administration Officer)

OTHERS IN ATTENDANCE

67. TO RECEIVE APOLOGIES

There were no apologies for this meeting.

68. DECLARATIONS OF INTEREST

A declaration of Interest was received from Cllr. D. Allen and Cllr L. O’Keeffe (Agenda items 4 & 5 Planning Applications and Planning Decisions).

69. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Finance and General Purposes Committee held on 15th January 2016 be agreed as correct records and signed by the chair.

70. PLANNING APPLICATIONS

At this point Cllr D. Allen and Cllr L. O’Keeffe left the room.

- **15/00811/TCA Express Brake and Clutch Rear of 36-37 Sewell Street Prescott**
- **16/00096/FUL 5 Derwent Avenue, Prescott, Knowsley**
- **16/00073/ADV M & S Simply Food, Cables Retail Park, Steley Way**

It was **UNANIMOUSLY AGREED** there were no objections to the above Planning Applications.

71. PLANNING DECISIONS

There were no Planning Decisions for this meeting.

At this point Cllr D Allen and Cllr L O’Keeffe returned to the room.

72. MONTHLY BUDGET MONITORING STATEMENT

The Deputy Town Clerk submitted the budget monitoring statement up to the 31st January 2016

It was **UNANIMOUSLY RESOLVED** that the expenditure be **APPROVED** and the information in relation to the budget monitoring statement and annual forecast be **NOTED**.

73. ORDERS AND PAYMENT AUTHORISATION

The Deputy Town Clerk submitted a list of payments as at 19th February 2016 for **APPROVAL** by the Committee.

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the payments list.

74. TOWN HALL BOOKINGS

Members were provided with the month’s list of bookings and the current projected income to 31st March 2016

It was **UNANIMOUSLY AGREED** to **NOTE** the Town Hall Bookings list presented.

75. MAYORAL HONOURS BOARD

It was **UNANIMOUSLY AGREED to instruct** the Town Clerk to contact the Honours Board Company to get a quote for a glass and silica acrylic honour board. Members would also like to see a visual of the board in different fonts to enable them to decide on the size requirements.

Members agreed to use the basic design at Appendix 2 but with the name format reading “2015/16 Councillor D Friar” for all artwork.

76. PAYROLL AND HUMAN RESOURCES SERVICE LEVEL AGREEMENT

It was **UNANIMOUSLY RESOLVED** to **AGREE IN PRINCIPLE** the recommendations contained within the report in being:-

- Agree to enter into a Service Level Agreement with Knowsley Metropolitan Borough Council for the provision of payroll and Human Resources as detailed in appendix 1 to this report.

77. ENHANCEMENTS TO TOWN HALL BUILDING SECURITY AND ACCESS SYSTEMS

It was **UNANIMOUSLY RESOLVED** to **AGREE** 3.1 of the report being:-

- Purchase an additional CCTV camera to the front of the Town Hall Building at a cost of £535.00

And

- The Town Clerk be instructed to compile a new report to include the full details and costs for the alteration of the existing fire exit at the bottom of the stairs to become a second entrance way.

The meeting closed at 3.35 p.m.

Dated: 11th March 2016

Signed:.....
(Cllr Joan Molloy – Chair of Finance and
General Purpose Committee)