

**PRESCOT TOWN COUNCIL**

A meeting of the **HUMAN RESOURCES COMMITTEE** for the **TOWN OF PRESCOT** was held on **WEDNESDAY 11<sup>TH</sup> MAY, 2016** in the **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **6.00 P.M.**

**PRESENT**

Councillors D. Friar, J. Molloy, L.O’Keeffe, and D. Rigby.

**ALSO IN ATTENDANCE**

D. Wilson (Town Clerk)  
L. Sephton (Deputy Town Clerk)  
Cllr D. Fairclough

**13. APOLOGIES**

Apologies were received from Cllrs D. Allen and S. Pimblett.

**14. DECLARATION OF INTEREST**

There were no declarations of interest received.

**15. MINUTES OF PREVIOUS COMMITTEE MEETINGS**

It was **UNANIMOUSLY RESOLVED** that the minutes of the Human Resources Committee held on 11<sup>th</sup> December 2015 be agreed as correct records and signed by the Chair.

**16. DEPUTY TOWN CLERK’S ANNUAL APPRAISAL**

It was **UNANIMOUSLY RESOLVED** that the Deputy Town Clerk’s annual appraisal outcome and priority actions be agreed.

**17. TOWN CLERK’S ANNUAL APPRAISAL**

It was **UNANIMOUSLY RESOLVED** that the Town Clerk’s annual appraisal outcome and priority actions be agreed.

**The meeting closed at 6.04 p.m.**

**Dated: 16<sup>th</sup> Sept 2016**

**Signed:.....**

**(Cllr Dave Friar – Chair of Human Resources Committee)**