

PRESCOT TOWN COUNCIL

The Annual meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **FRIDAY, 26th MAY 2017** in the **PRESCOT TOWN HALL, 1 WARRINGTON ROAD, PRESCOT**, commencing at **6.05 P.M.**

ELECTED MEMBERS PRESENT

Councillors D. Friar, J. Molloy, L. O’Keeffe, S. O’Keeffe, D. Fairclough, D. Rigby, J. Chadwick, S. Pimblett, M. O’Mara, G. Flatley, M. Friar, J. Burke, I. Smith and K. Taylor

TOWN COUNCIL OFFICERS PRESENT

D. Wilson (Town Clerk)
L. Johnson (Administration Officer)

OTHERS IN ATTENDANCE

T. Higgins

1. ELECTION OF TOWN MAYOR FOR THE MUNICIPAL YEAR 2017/18

It was **RESOLVED** that Cllr Jennifer Chadwick be elected to serve as Mayor of Prescot for the 2017/18 Civic Year.

2. MAYORS DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Jennifer Chadwick duly signed the acceptance of office book to officially accept the office of Town Mayor.

3. TO RECEIVE APOLOGIES

Apologies were received from Cllr K. Swales

4. DECLARATIONS OF INTEREST

There were no declarations of interest received.

5. VOTE OF THANKS TO THE RETIRING TOWN MAYOR

On behalf of the elected members the Mayor Cllr Jennifer Chadwick and Cllr Dave Rigby gave a vote of thanks to the outgoing Mayor Cllr David Friar and congratulated him on working hard over the past civic year by raising a substantial amount of money for his charities. The outgoing Mayor Cllr David Friar responded to say how much he has enjoyed his term in office and thanked everyone for their support over that time.

6. ELECTION OF DEPUTY MAYOR FOR MUNICIPAL YEAR 2017/18

It was **UNANIMOUSLY RESOLVED** that Cllr Dave Rigby be elected to the position of Deputy Mayor.

7. **DEPUTY MAYORS DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Dave Rigby duly signed the acceptance of office book to officially accept the office of Deputy Town Mayor.

8. **ANNOUNCEMENTS FROM THE COUNCIL LEADER**

The Leader gave thanks to Cllr L. O’Keeffe in recognition of her hard work as Leader over the last civic year.

9. **ANNOUNCEMENTS FROM THE TOWN CLERK**

Shakespeare North

As a Friend of Shakespeare North the Town Council are provided with regular updates on the development of the proposed theatre, the latest update is available through the Town Council’s website.

Eaton Street Pavilion development held up as an example Project by the Funder

Following a site visit in the last year the Cory Environmental Trust in Britain who contributed £45,000 to the development of the Pavilion have contacted me to ask if we would like to provide some images to be used in their Annual Report. This clearly shows the funder was impressed with the project.

Unsuccessful application for funding from Awards for All

The Town Council have recently submitted a funding application to Awards for All England for £10,000, primarily for the development of an outdoor gym, unfortunately I have received notification that the application was unsuccessful on the grounds of evidence to support the need for the project in the area. I will now revise the application and approach alternative funding providers such as The Cory Environmental Trust in Britain.

Local Council Award

I have contacted LALC today to enquire about the progress of the Town Council’s application to the Local Council Award Scheme. LALC have confirmed that they are in the process of organising a formal accreditation panel to carry out the review and will inform me in due course.

Prescot Carnival and Mayors Parade

This year’s Carnival will once again coincide with Father’s Day on the 18th June. The largest of the Town Council’s events, the carnival offers a comprehensive range of activities and events for all age groups with many of the attractions completely free of charge.

Prescot Elizabethan Fayre

The Fayre will be held on Saturday 3rd of June, the Town Council have provided funding towards the cost of the event, which will include Circus Skills, Hog Roast, Archery and other Elizabethan type attractions.

The Tempest

MATE productions will be performing their annual Shakespeare's The Tempest in June, the show will be premiering in Prescot Woodland Theatre in the gardens of Prescot Parish Church on Saturday 10th of June and Sunday 11th June.

10. MINUTES OF THE PREVIOUS COUNCIL MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the previous council meeting held on 28th April 2017 be **APPROVED AND SIGNED** as a true and accurate record of the business transacted.

11. MINUTES OF COMMITTEES

It was **UNANIMOUSLY RESOLVED** to **NOTE** the minutes of committee meetings for:

Finance and General Purposes Committee	17 th March 2017 and 21 st April 2017
Events Committee	15 th March 2017

12. MAYORAL ENGAGEMENTS

It was **UNANIMOUSLY RESOLVED** to **NOTE** the Mayoral Engagements provided.

13. FUNDING APPLICATIONS

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the funding application from

- Prescot & Odyssey Cricket Club, in the sum of £500

14. TOWN COUNCIL COMMITTEES (2017/18)

It was **UNANIMOUSLY RESOLVED** that the membership of committees will be:-

Finance and General Purpose Committee

Councillors J Molloy, D Rigby, D Friar, J. Chadwick, L O'Keeffe, S Pimblett and Vacant Space

Events Committee

Councillors L O'Keeffe, S O'Keeffe, G Flatley, J Chadwick, D Fairclough, D Friar and J Burke

Human Resources Committee

Councillors D Friar, D. Rigby, J Molloy, J Chadwick, L O’Keeffe, S Pimblett and K Taylor

The Council may also employ the use of an interregnum Committee during times of recess however membership of this committee will be subject to availability.

15. STANDING ORDERS & FINANCIAL REGULATIONS (2017/18)

Having considered the proposed alterations detailed in the report Cllr S Pimblett put forward an amendment to SO 3 e being removal of the text “i.e Gentlemen – shirt and tie, Ladies “ at this point Cllr K Taylor put forward a second amendment to remove the “i.e Gentlemen – shirt and tie, Ladies – smart dress”

Members then voted on the second amendment with those in favour being 3 and those against being 11

With the second amendment having been un resolved a vote was then taken on the original amendment, which was **RESOLVED** with those in favour being 11 and those against being 3.

16. REVIEW OF CHARTERS AND AGREEMENTS WITH OTHER LOCAL AUTHORITIES

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendation under 2.1 being

- Consider, and note the current Charters and Agreements with our local Authorities

17. REPRESENTATIVES TO OUTSIDE BODIES (2017/18)

Merseyside Association of Local Councils – Cllrs J Molloy, D Rigby and D Friar

Knowsley Parks and Greenspaces Review Board – Cllr J Chadwick

Knowsley District Sports Council – Cllr TBC

Prescot Heritage and Culture Workstream – Town Clerk

The Prescot School Foundation Governors – Cllr TBC July

18. REVIEW OF COUNCIL INVENTORY LAND

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, and note the Asset Register and information detailed in 1.3

19. TOWN COUNCIL INSURANCE RENEWAL

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 4.1 being

- Members approve AXA Inspire as the Town Councils insurance provider on a 3-year contract

20. TOWN COUNCIL AND STAFF SUBSCRIPTIONS TO OTHER BODIES

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, comment and approve the annual Town Council and Staff Subscriptions to Other Bodies as appropriate

21. COMMENTS, COMPLIMENTS AND COMPLAINTS PROCEDURE

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, comment and approve the Comments, Compliments and Complaints Procedure for use in the coming civic year.

22. TOWN COUNCIL FREEDOM OF INFORMATION POLICY

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, comment and approve the Town Councils Freedom of Information Policy for use in the coming civic year.

23. REVIEW OF THE TOWN COUNCILS PRESS AND MEDIA POLICY

It was **RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, comment and approve the Press Media and Social Media Policy for use in the coming civic year.

24. SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2017/18

It was **UNANIMOUSLY RESOLVED** to **AGREE** the schedule for Prescot Town Council Meetings for the 2017/18 civic year.

25. ANNUAL INTERNAL AUDIT REPORT 2017

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 2.1 being

- Consider, comment on and approve the internal audit report for 2016-17 attached as appendix 1.

26. ANNUAL RETURN

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Consider the information contained within the annual return sections 2 and 4 and resolve to approve the Annual Return is signed as a true and accurate and submitted for external audit.

27. DRAFT ANNUAL REPORT

It was **UNANIMOUSLY RESOLVED** to **AGREE** the recommendations under 3.1 being

- Using the powers granted under the Local Government Act 1972 s137. Members consider the draft annual report and approve its production at a cost of no more than £700.00.

The meeting closed at 6.40 p.m.

Dated: 27th June 2017

Signed:.....

Cllr Jennifer Chadwick (Mayor of Prescot)